



Agenda
City of Scotts Valley
Parks and Recreation Commission
Date: March 16, 2023 – 6:00 pm

CITY OF SCOTTS VALLEY	MEETING LOCATION	POSTING:
Recreation Division 361 Kings Village Road Scotts Valley, CA 95066	City Council Chambers 1 Civic Center Drive Scotts Valley, CA 95066 Zoom for public	Agenda Posted 3/10/23 Parks & Rec & City Hall

Any documents produced by the City and distributed to a majority of the Commission regarding any item on this agenda will be made available on the City's website at the following link: <https://www.scottsvalley.org/AgendaCenter/Parks-Recreation-Commission-10>

P&R Commissioners

David Sanguinetti, Chair
Heidi Denger, Commissioner
Gillian McGlaze, Vice-Chair
Rebecca Sorci-Murray, Commissioner
Martin Spierings, Commissioner

City Staff Members

Ali Robinson, Recreation Division Manager
Lauren Lambert, Deputy City Clerk

Public Participation:

The hybrid meeting will be in-person at City Hall and available virtually. The public is welcome to attend in person.

The public may also attend virtually on Zoom if preferred. For those wishing to participate via Zoom you can join the following ways:

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/83536732725>

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 9128 or +1 669 444 9171 or +1 719 359 4580 or +1 253 205 0468 or +1 253 215 8782 or +1 346 248 7799 or +1 386 347 5053 or +1 507 473 4847 or +1 564 217 2000 or +1 646 558 8656 or +1 646 931 3860 or +1 689 278 1000 or +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 or +1 360 209 5623

Webinar ID: 835 3673 2725

International numbers available: <https://us02web.zoom.us/j/83536732725>

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You will be given opportunities to provide public comment at the appropriate times throughout the meeting via Zoom. If you are participating via dial-up only, use *9 to raise your hand at the requested time.

How to comment via Zoom:

1. At the appropriate times during the meeting for public comment, on items not on the agenda, and on specific agenda items, the Chair will announce that public comment will be accepted. Our usual time limits of 3 minutes per individual, or 5 minutes for an individual who is representing a group of three or more, will apply. Please note that per our standard practice, this is not a question and answer time, but simply a time for you to provide your comments to the Commission.
2. There is an option on Zoom to raise your hand. Please click on this option when the Chair announces that public comment will be taken. Zoom places people in line automatically. If you are participating via dial-up, you can raise your hand at the appropriate time by pressing *9. When it is your turn, you will be unmuted, and you will be able to make your comments based on the above time frames. Once your time is up, you will once again be muted and the next person in line will be given their opportunity to speak.

How to comment via email:

1. Members of the public may provide public comment by sending comments to the Parks & Recreation Division via email at rec@scottsvalley.gov.
2. Additional materials and emails must be received by 2:00 pm the day of the meeting and will be distributed to agenda recipients prior to the meeting.
3. Emails received after 2:00 pm the day of the meeting will not be included in the record.

Call to Order: 6:00 pm

Roll Call

Consent Agenda

Approval of February 23, 2023 meeting minutes.

Additions/Deletions to Regular Agenda

(Any person wishing to speak on the consent or regular agenda may do so by raising their hand as the item is called out by the chairperson.)

Parks and Recreation Staff Update: Staff Updates – Department & Division

Public Comment Time

This portion of the agenda is reserved for discussion by the public of items which are NOT agendized. No action may be taken by the Commission except to refer the matter to staff and/or place it on a future

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agenda. It is in the best interest of the person speaking to the Commission to be concise and to the point. All speakers are requested to sign their name at the podium so their name may be accurately recorded in the minutes of the meeting. A time limit of three minutes per individual will be allowed. If speaking on behalf of a group, the speaking time limit will be 5 minutes.

Regular Agenda

1. Creation of Adhoc Committee – ADA in Parks (1 year duration) – RDM Robinson
2. Pickleball & Tennis mixed use – current issue introduction and April action plan – RDM Robinson
3. Parks Master Plan & Recreation Strategic Plan Update – RDM Robinson
4. Parks Master Plan April Calendar Review for public outreach – RDM Robinson

Future Agenda Items

- April - 5-Year CIP Budget Presentation
- April - Siltanen Pool Operator Update

Adjournment

The City of Scotts Valley does not discriminate against persons with disabilities. The Commission meeting locations are accessible facilities. If you wish to attend a Commission meeting and require assistance such as sign language, a translator, or other special assistance or devices in order to attend and participate at the meeting, please call the Scotts Valley Recreation at (831) 438-3251 five to seven days in advance of the meeting to make arrangements for assistance. If you require the agenda of a Commission meeting be available in an alternative format consistent with a specific disability, please call Scotts Valley Recreation. The California State Relay Service (TDD to voice: 1-800-735-2929, voice to TDD: 1-800-735-2922), provides telecommunications devices for the Deaf and will provide a link between the TDD caller and users of telephone equipment.



Minutes
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CITY OF SCOTTS VALLEY

Recreation Division
361 Kings Village Road
Scotts Valley, CA 95066

MEETING LOCATION

City Council Chambers
1 Civic Center Drive
Scotts Valley, CA 95066
[Zoom](#) for public

POSTING:

Agenda Posted 2/17/23
Parks & Rec & City Hall

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P&R Commissioners

David Sanguinetti, Chair
Heidi Denger, Commissioner
Gillian McGlaze, Vice-Chair
Rebecca Sorci-Murray, Commissioner
Martin Spierings, Commissioner

City Staff Members

Chris Lamm, Public Works Director/City Engineer
Ali Robinson, Recreation Division Manager
Allison Pfefferkorn, Recreation Coordinator
Lauren Lambert, Deputy City Clerk
Cathie Simonovich, City Clerk

Meeting called to order at: 6:02 pm

Roll Call

Present: Chair Sanguinetti, Commissioner Denger, McGlaze, Spierings, and Sorci-Murray

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Rebecca Sorci-Murray, Commissioner
Gillian McGlaze, Vice Commissioner

City Staff Members

Chris Lamm, Public Works Director/City Engineer
Ali Robinson, Recreation Division Manager
Cathie Simonovich, City Clerk
Lauren Lambert, Deputy City Clerk

Consent Agenda:

M/S: Denger/Sorci-Murray to approve December 16, 2022 meeting minutes with grammatical punctuation revision in the Public Comment section.

Carried: 5/0

Additions/Deletions to Regular Agenda: None.

Parks and Recreation Staff Update:

- PWD Lamm announced the following:

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- Excited to have two Maintenance Workers in the queue for hiring to fill vacancies. The Public Works maintenance team has been at 50% capacity since the new year.
- An RFP has been issued for a Facility Assessment to determine where each of the building and facilities in the City are in terms of condition and repairs needed.
- City Council took action on the 4th of July community event plan for 2023. The City will be providing a parade along Scotts Valley Drive. A Press Release was distributed today with contact information if a community organization is interested in hosting any additional festivities.

Public Comment Time None.

Regular Agenda

1. Introduction of new Recreation Coordinator Allison Pfefferkorn –

Newly hired Recreation Coordinator Pfefferkorn presented her background, Recreation philosophy and the 3-month workplan which included Siltanen Pool Operator RFP, Classes and Workshops for Summer and facility reconfiguration for more outdoor use following the Recreation Classes Needs Survey conducted in October.

Chair Sanguinetti inquired about the pottery space at the Community Center that previously held classes. It was concluded that the kiln and space is no longer in use since the Vineyard Church uses the annex as office space.

2. Shugart Park status update –

PWD Lamm presented history, Phases 1-4 and current status of Al Shugart Park. Phase 2 has been completed due to an opportunity for a Safe Roads to School Grant in 2020. In 2009 the budget was estimated in the park specific master plan and, in utilizing Construction Escalation Standards calculations, the current project would be ~4M. The current CIP carries this project forward each fiscal year as unfunded.

The Town Center Specific Plan references encroachment into the current Pump Track and Dog Park. It calls for mitigation of the dog park to be relocated to Shugart Park.

Recommendation from staff is to formally document the park was gifted and a plan was created as part of the gifting process which should be included in the 2023 Parks Master Plan.

A result of the 2023 Parks Master Plan will be a list of desired projects and the Commission will be highly involved in making a rubric for prioritization. PWD Lamm answered Commissioners questions.

3. Tennis Court current rules review –

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RDM Robinson presented the current signage at Skypark Tennis Courts for review alongside other cities with mixed use courts in regards to rules and etiquette language for both tennis and pickleball.

Commissioners discussed etiquette signage and agreed that signs about using certain gates, not walking through games, how to add to a pickleball waiting list, etc. would be helpful for new pickleball players.

Commissioners discussed the time limits for single, individual practice and play time.

M/S: McGlaze/Denger

To direct RDM Robinson to hold a public meeting as required by the muni code to formally expand the current rules to include Single Player practice time of 20 minutes and extend the play time maximum for singles and doubles play to 60 minutes from 30 minutes.

Carried 5/0 (AYES: Sanguinetti, Denger, McGlaze, Sorci-Murray, Spierings)

4. Parks Master Plan & Recreation Strategic Plan Update

PWD Lamm announced this will be a standing item on all future Parks and Recreation Commission meetings in 2023 with some reports verbal updates and others more robust presentations.

PWD Lamm gave the following update:

- The Parks Master Plan and Recreation Strategic Plan had a kick-off meeting of the full City, partial Adhoc committee and Consultant team on January 23, 2023.
- Detailed schedule of activities for the year will be shared with the Commission at the March meeting.
- Current consultant work is an inventory of all assets and features at parks and spaces in the City.

Future Agenda Items:

5 Year CIP Budget in April by PWD Lamm

Adjournment: Meeting was adjourned at 6:56 pm.

RESOLUTION NO. 102

RESOLUTION OF THE PARKS AND RECREATION COMMISSION OF THE CITY OF SCOTTS VALLEY

WHEREAS, there are upcoming Park Playground Equipment projects and a year-long Parks Master Plan process in place for 2023 in which ADA accessibility should be given consideration; and

WHEREAS, the Chair desires to have these issues thoroughly represented and;

WHEREAS, the Commission would like to have all voices heard during park improvement planning processes;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the following Ad Hoc Committee be established as follows:

1: Ad Hoc Committee Established. There is hereby established one(1) Ad Hoc Committee entitled ADA in Parks which shall have one (1) member. Commissioner shall be appointed by the Chair, with the approval of the Commission. Members of the Commission shall serve without compensation. Staff members shall not attend committee meetings unless directed by the Chair.

2: Term of Office. The Commissioner assigned to the Committee shall serve until their duties are completed and any associated recommendations are submitted to the Commission for consideration for a maximum of one (1) year.

3: Organization. The Committee may adopt rules and regulations for the conduct of its business. The Committee should meet as often as necessary to conduct necessary business. Written minutes are not required.

4: Powers and Duties. The Ad Hoc Committee shall be advisory only and have no authority to bind the City of Scotts Valley.

Duties of the ADA in Parks shall include the following:

- (1) Participate in the Community Outreach portion of the Parks Master Plan process; and
- (2) Hear users recommendations regarding potential accessible improvements to existing and future plans for playground design; and
- (3) Involve the park users in any public comment or surveying done in conjunction with the Parks Master Plan and Recreation Strategic Plan; and
- (4) Perform any other duties deemed appropriate and assigned by the Chair.

The above and foregoing resolution was duly and regularly adopted by the Parks and Recreation Commission of the City of Scotts Valley at a regular meeting held on the 16th day of March, 2023 by the following vote:

AYES:

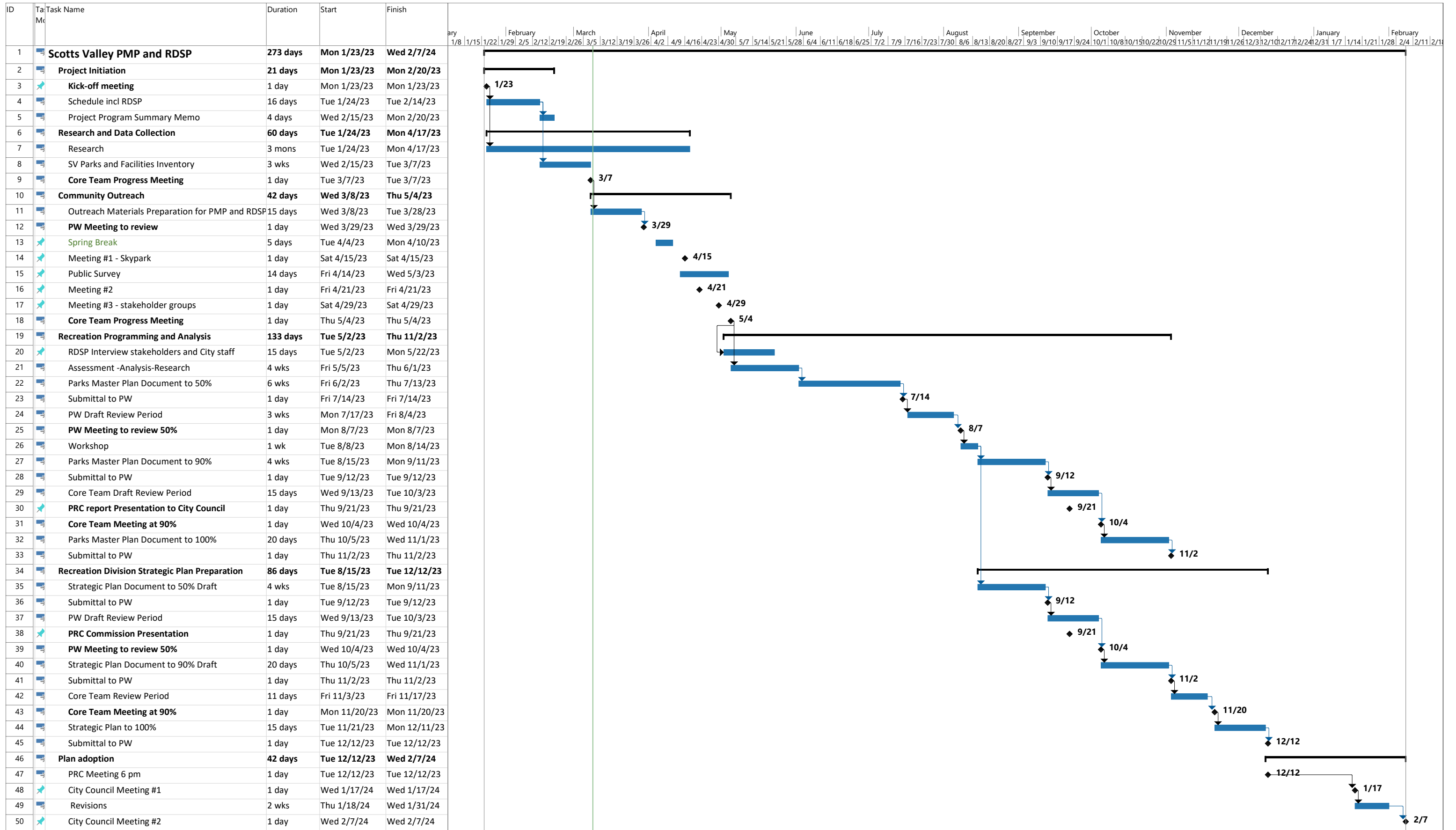
NOES:

ABSENT:

ABSTAIN:

Approved: _____
David Sanguinetti, Chair

Attest: _____
Ali Robinson, Recreation Division Manager



Project:Scotts Valley PMP & RD
Date: Thu 3/9/23



PARKS MASTER PLAN

COMMUNITY OUTREACH SIGN UP LIST

Event	Date & Time	Location & Duties	Attending
Community Meeting #1	Sat April 15 th 2pm-4pm	Skypark Gazebo <ul style="list-style-type: none"> • O'Dell hosted meeting • Provide info, answer questions, listen • Explain the survey, encourage participation • Will be outdoor, music and foodtruck 	Karen Ali
Surveying Park Users	Sun April 16 th 3:00pm- 4:00pm	Linear Trail <ul style="list-style-type: none"> • Have survey materials, engage park users to take survey in person • Explain the survey purpose 	
Surveying Park Users	Sun April 16 th 11:00am- 12:00pm	MacDorsa Park <ul style="list-style-type: none"> • Have survey materials, engage park users to take survey in person • Explain the survey purpose 	
Surveying Park Users	Wed April 19 th 8:30am- 9:30pm	Skypark Entrance <ul style="list-style-type: none"> • Have survey materials, engage park users to take survey in person • Explain the survey purpose 	Allison
Surveying Park Users	Wed April 19 th 12:00pm- 12:45pm	Ladato Park <ul style="list-style-type: none"> • Have survey materials, engage park users to take survey in person • Explain the survey purpose 	
Community Meeting #2	Fri April 21 1:30pm- 3:30pm	Community Center <ul style="list-style-type: none"> • O'Dell hosted meeting • Provide info, answer questions, listen • Explain the survey, encourage participation 	Karen Allison
Surveying Park Users	Sat April 22 9:00am- 11:00am	Glenwood East entrance <ul style="list-style-type: none"> • O'Dell hosted meeting • Provide info, answer questions, listen • Explain the survey, encourage participation 	
Community Meeting #3 – Stakeholders invitation	Sat April 29 9:00am- 11:00am	Community Center <ul style="list-style-type: none"> • O'Dell hosted meeting • Provide info, answer questions, listen • Explain the survey, encourage participation 	Karen Ali Chris