AGENDA

Meeting of the
Oversight Board for the
Successor Agency of the
Scotts Valley Redevelopment Agency
1 Civic Center Drive
Scotts Valley, CA 95066
(831) 440-5600

Date: January 24, 2018
Time: 3:00 p.m.

MEETING LOCATION
Scotts Valley City Council Chambers
1 Civic Center Drive
Scotts Valley, CA 95066

POSTING
The agenda was posted 1-19-18 at City Hall,
Scotts Valley Senior Center, Scotts Valley
Library and on the Internet at
www.scottsvalley.org

OVERSIGHT BOARD MEMBERS
Jack Dilles, Scotts Valley City Council
Taylor Bateman, City of Scotts Valley, Acting Community
Development Director
Steve Horlock, Scotts Valley Community Member
Bruce McPherson, Santa Cruz County Board of Supervisors
Rudolph Ramirez, Scotts Valley Unified School District
Russ Patterson, Scotts Valley Fire Protection District
Donna Ziel, Cabrillo Community College Governing Board

SUCCESSOR AGENCY STAFF
Jenny Haruyama, Executive Director
Tracy Ferrara, Secretary
Kirsten Powell, Counsel
Steve Hammack, Interim Public Works Dir
Laurie Grundy, Senior Accountant
Michelle Edwards, Senior Planner

Agenda and Agenda Packet Materials:
The Oversight Board for the Successor Agency of the Scotts Valley Redevelopment Agency agenda and the complete agenda packet are available for review by 5:00 pm, 72 hours prior to the meeting, on the Internet at the City’s website: www.scottsvalley.org and in the lobby of City Hall at 1 Civic Center Drive, Scotts Valley, CA. Pursuant to Government Code §54957.5, materials related to an agenda item, submitted after distribution of the agenda packet, are available for public inspection in the lobby of City Hall during normal business hours, Monday-Friday, 8am-12 pm and 1-5 pm. In accordance with AB 1344, such documents will be posted on the City’s website at www.scottsvalley.org.
CALL TO ORDER 3:00 p.m.

ROLL CALL

PUBLIC COMMENT TIME
(This is the opportunity for individuals to make and/or submit written or oral comments to the Board on any items within the purview of the Board, which are NOT part of the Agenda. No action on the item may be taken, but the Board may request the matter be placed on a future agenda.

ALTERATIONS TO CONSENT AGENDA
(Board can remove or add items to the Consent Agenda.)

CONSENT AGENDA
(The Consent Agenda is comprised of items which appear to be non-controversial. Persons wishing to speak on any item may do so by raising their hand to be recognized by the Chair.)

A. Approve Oversight Board meeting minutes of 4-12-17

B. Approve Resolution No. OB-36, approving a proposed administrative budget for the twelve-month fiscal period from July 1, 2018 through June 30, 2019, and taking certain other related actions

C. Approve Resolution No. OB-37, approving the Recognized Obligation Payment Schedule for the twelve-month fiscal period from July 1, 2018 through June 30, 2019 and taking certain related actions

ALTERATIONS TO REGULAR AGENDA
(Board can remove or add items to the Regular Agenda.)

REGULAR AGENDA
(Persons wishing to speak on any item may do so by raising their hand to be recognized by the Chair.)

1. Future Board agenda items
(This portion of the Regular Agenda allows the Successor Agency to determine items to be placed on a future agenda and to choose a date, if so desired.)

ADJOURNMENT
PROCEDURAL INFORMATION FOR THE PUBLIC

THE FOLLOWING IS THE PROCEDURE BOARD SHOULD TAKE IN APPROVAL OF A RESOLUTION:

1. Move the Resolution number for approval.
2. Second the motion.
3. Vote by body, a roll call vote is not required.

THE FOLLOWING IS THE PROCEDURE BOARD SHOULD TAKE IN INTRODUCTION/ADOPTION OF AN ORDINANCE:

1. Move the Ordinance number for introduction (or adoption).
2. Move the Ordinance be introduced by title only and waive the reading of the text.
3. Read the Ordinance title.
4. Second the motion.
5. Vote by body, a roll call vote is not required.

THE FOLLOWING IS THE PROCEDURE BOARD SHOULD TAKE IN PUBLIC COMMENT/PUBLIC HEARINGS:

Unless otherwise determined by the presiding officer of the meeting:

1. Three minutes allowed per individual to speak.
2. Five minutes allowed per individual representing a group of three or more.

The Oversight Board for the Successor Agency of the Scotts Valley Redevelopment Agency does not discriminate against persons with disabilities. The Scotts Valley City Council Chambers is an accessible facility. If you wish to attend a Board meeting and require assistance such as sign language, a translator, or other special assistance or devices in order to attend and participate at the meeting, please call the Secretary’s office at (831) 440-5602 five to seven days in advance of the meeting to make arrangements for assistance. If you require the agenda of a Board meeting be available in an alternative format consistent with a specific disability, please call the Secretary’s Office. The California State Relay Service (TDD to voice: 1-800-735-2929, voice to TDD: 1-800-735-2922), provides Telecommunications Devices for the Deaf and will provide a link between the TDD caller and users of telephone equipment.
M I N U T E S

Meeting of the
Oversight Board for the
Successor Agency of the
Scotts Valley Redevelopment Agency

Date: April 12, 2017

POSTING:
The agenda was posted on 4-7-17
at City Hall, the SV Senior Center, and
the SV Library, by the City Clerk.

CALL TO ORDER 1:05 p.m.

ROLL CALL
Board Members
Present: Taylor Bateman, City of Scotts Valley, Community Development Director
Bruce McPherson, Santa Cruz County Board of Supervisors
Steve Horlock, Scotts Valley Community Member
Donna Ziel, Cabrillo Community College Governing Board

Absent: Jack Dilles, Scotts Valley City Council
Russ Patterson, Scotts Valley Fire Protection District
Rudolph Ramirez, Scotts Valley Unified School District

Successor Agency Staff: Jenny Haruyama, Executive Director
Tracy Ferrara, Secretary
Kirsten Powell, Counsel
Scott Hamby, Public Works Director
Michelle Edwards, Senior Planner

PUBLIC COMMENT: None.

ALTERATIONS TO CONSENT AGENDA

M/S: McPherson/Ziel
To approve the consent agenda.
Carried 4/0/3 (AYES: Bateman, Horlock, McPherson, Ziel; ABSENT: Dilles, Patterson, Ramirez)

Consent Agenda:

A. Approve Oversight Board meeting minutes of 1-26-17
ALTERATIONS TO
REGULAR AGENDA

M/S: McPherson/Ziel
To approve the regular agenda.
Carried 4/0/3 (AYES: Bateman, Horlock, McPherson, Ziel; ABSENT: Dilles, Patterson, Ramirez)

REGULAR AGENDA

1. Consider the approval of Resolution No. OB-32.1, a resolution of the Oversight Board for the Successor Agency of the Scotts Valley Redevelopment Agency authorizing the Executive Director of the Successor Agency of the Scotts Valley Redevelopment Agency to sign that certain amendment to sale and purchase agreement between the Successor Agency of the Scotts Valley Redevelopment Agency and Corbett Wright for the sale of certain real property located at 260 Mt. Hermon Road, Scotts Valley, APN 022-231-03

   Agency Council Powell presented the written staff report and responded to questions from the Board.

M/S: Horlock/Ziel
To approve Resolution No. OB-32.1 a resolution of the Oversight Board of the Successor Agency of the Scotts Valley Redevelopment Agency authorizing the Executive Director of the Successor Agency of the Scotts Valley Redevelopment Agency to sign that certain first amendment to sale and purchase agreement between the Successor Agency of the Scotts Valley Redevelopment Agency and Corbett Wright and/or assigns for the sale of certain real property located at 260 Mt. Hermon Road, Scotts Valley, APN 22-231-03.
Carried 4/0/3 (AYES: Bateman, Horlock, McPherson, Ziel; ABSENT: Dilles, Patterson, Ramirez)

ADJOURNMENT
The meeting adjourned at 1:15 p.m.

Approved: ______________________________
Taylor Bateman, Acting Chair

Attest: ______________________________
Tracy A. Ferrara, Secretary
DATE: January 24, 2018

TO: Honorable Chairperson and Board Members

FROM: Kirsten Powell, Agency Counsel

SUBJECT: APPROVAL OF ADMINISTRATIVE BUDGET FOR JULY 1, 2018 THROUGH JUNE 30, 2019

SUMMARY OF ISSUE

Pursuant to HSC (California Health and Safety Code) section 34171 (b), effective July 1, 2016, the Successor Agency must prepare a proposed administrative budget for the twelve-month fiscal period, which must also be submitted to the Oversight Board for approval. Each proposed administrative budget must include all of the following: (1) estimated amounts for Successor Agency administrative costs for the applicable twelve-month fiscal period; (2) proposed sources of payment for the administrative costs; and (3) proposals for arrangements for administrative and operations services provided by the City or other entity.

The Successor Agency is required to submit an Administrative Budget to the Oversight Board for approval and then submit the Oversight Board-approved Administrative Budget to the State Department of Finance, State Controller and the County Auditor-Controller no later than February 1, 2018.

The Successor Agency is also required to submit ROPS 18-19 to the Oversight Board for approval and then submit the Oversight Board-approved ROPS 18-19 to the State Department of Finance, State Controller and the County Auditor-Controller no later than February 1, 2018. Staff has prepared a ROPS 18-19 for the Oversight Board’s approval at this meeting as a separate agenda item. Staff recommends that the Board approve Administrative Budget 18-19 on the same date as the Board’s approval of ROPS 18-19.

Both the Administrative Budget 18-19 and the ROPS 18-19 were presented to the Successor Agency at its January 17, 2018 meeting and were approved.
**FISCAL IMPACT**

Under the Redevelopment Dissolution Law, an “Administrative Cost Allowance” is paid to the Successor Agency from property tax revenues allocated by the County Auditor-Controller. The Administrative Cost Allowance is defined as an amount, subject to the approval of the Oversight Board, which is up to 3% of the property tax allocated for enforceable obligations from the Redevelopment Property Tax Trust Fund by the County Auditor-Controller. The amount shall not be more than $250,000 for any fiscal year, unless this amount is reduced by the Oversight Board or by agreement with the Successor Agency. The Administrative Cost Allowance is subject to reduction if there are insufficient funds to pay the enforceable obligations as listed on the ROPS.

**STAFF RECOMMENDATION**

It is recommended that the Oversight Board adopt Resolution No. OB-36, approving a proposed administrative budget for the twelve-month fiscal period from July 1, 2018 through June 30, 2019, and taking certain other related actions.

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RESOLUTION NO. OB-36

A RESOLUTION OF THE OVERSIGHT BOARD FOR THE SUCCESSOR AGENCY OF THE SCOTTS VALLEY REDEVELOPMENT AGENCY APPROVING A PROPOSED ADMINISTRATIVE BUDGET FOR THE TWELVE-MONTH FISCAL PERIOD FROM JULY 1, 2018 THROUGH JUNE 30, 2019 AND TAKING CERTAIN RELATED ACTIONS

RECITALS:

A. Pursuant to Health and Safety Code Section 34177(j), the Successor Agency of the Scotts Valley Redevelopment Agency (the “Successor Agency”) must prepare a proposed administrative budget for each twelve-month fiscal period (commencing each July 1) and submit each proposed administrative budget to the Oversight Board for the Successor Agency (the “Oversight Board”) for approval.

B. There has been presented to the Oversight Board for approval a proposed administrative budget for the Successor Agency for the twelve-month fiscal period from July 1, 2018 through June 30, 2019 (“Administrative Budget 18-19”).

NOW, THEREFORE, THE OVERSIGHT BOARD OF THE SUCCESSOR AGENCY FOR THE SCOTTS VALLEY REDEVELOPMENT AGENCY HEREBY FINDS, DETERMINES, RESOLVES, AND ORDERS AS FOLLOWS:

Section 1. The above recitals are true and correct and are a substantive part of this Resolution.

Section 2. The Oversight Board hereby approves the proposed Administrative Budget 17-18 substantially in the form attached hereto as Exhibit A.

Section 3. The staff of the Successor Agency is hereby directed to provide the Oversight Board the attached Administrative Budget 18-19 for its consideration and approval.

Section 4. The officers of the Oversight Board and staff of the Successor Agency are hereby authorized and directed, jointly and severally, to do any and all things which they may deem necessary or advisable to effectuate this Resolution.

PASSED, APPROVED AND ADOPTED this 24th day of January, 2018.

AYES:
NOES:
ABSENT:
ABSTAIN:

____________________________
Jim Reed, Chair

ATTEST:

____________________________
Tracy Ferrara, Secretary
EXHIBIT A

SUCCESSOR AGENCY OF THE SCOTTS VALLEY REDEVELOPMENT AGENCY
ADMINISTRATIVE BUDGET
(July 1, 2018 through June 30, 2019)
Administrative Services Provided by the City of Scotts Valley: $150,000

Including, but not limited to:
- City Staff services
- City Attorney services
- City marketing services
- Hiring of outside Legal Services
- Hiring of outside bond trustee services

Note: The above costs will be paid from the Administrative Cost Allowance.
DATE: January 24, 2018

TO: Honorable Chairperson and Oversight Board Members

FROM: Kirsten Powell, Agency Counsel

SUBJECT: APPROVAL OF RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS) 18-19 FOR JULY 1, 2018 THROUGH JUNE 30, 2019

SUMMARY OF ISSUE

Pursuant to Part 1.85 of Division 24 of the California Health and Safety Code (the “Redevelopment Dissolution Law”), the Successor Agency must prepare a Recognized Obligation Payment Schedule (“ROPS”) for the twelve-month fiscal period (commencing each July 1), listing the payments to be made by the Successor Agency during such period. All ROPS must then be approved by the Oversight Board. Furthermore, each Oversight Board-approved ROPS must be submitted to the State Department of Finance (“DOF”) for review and approval.

The attached ROPS is due to the DOF by February 1, 2018. The attached ROPS was presented and approved at the January 17, 2018, Successor Agency Board meeting.

FISCAL IMPACT

The preparation and submittal of ROPS 18-19 is for the purpose of allowing the Successor Agency to pay its enforceable obligations for the period from July 1, 2018 to June 30, 2019.

STAFF RECOMMENDATION

Staff recommends that the Oversight Board adopt Resolution No. OB-37, approving the Recognized Obligation Payment Schedule for the twelve-month fiscal period from July 1, 2018 through June 30, 2019 and taking certain related actions.

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A RESOLUTION OF THE OVERSIGHT BOARD FOR THE SUCCESSOR AGENCY OF THE SCOTTS VALLEY REDEVELOPMENT AGENCY APPROVING A RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR THE TWELVE-MONTH FISCAL PERIOD FROM JULY 1, 2018 THROUGH JUNE 30, 2019, AND TAKING CERTAIN RELATED ACTIONS

RECITALS:

A. Pursuant to Health and Safety Code Section 34177(l), the Successor Agency of the Scotts Valley Redevelopment Agency (the “Successor Agency”) must prepare a proposed Recognized Obligation Payment Schedule (“ROPS”) before each twelve-month fiscal period (commencing each July 1) and submit each proposed ROPS to the Oversight Board of the Successor Agency (the “Oversight Board”) for approval.

B. There has been presented to the Oversight Board for approval a proposed ROPS for the Successor Agency for the twelve-month fiscal period from July 1, 2018 through June 30, 2019 (“ROPS 18-19”).

NOW, THEREFORE, THE OVERSIGHT BOARD OF THE SUCCESSOR AGENCY FOR THE SCOTTS VALLEY REDEVELOPMENT AGENCY HEREBY FINDS, DETERMINES, RESOLVES, AND ORDERS AS FOLLOWS:

Section 1. The above recitals are true and correct and are a substantive part of this Resolution.

Section 2. The Oversight Board hereby approves the proposed ROPS 18-19, substantially in the form attached hereto as Exhibit A. Staff of the Successor Agency is hereby authorized and directed to provide the Oversight Board the attached ROPS 18-19 for its consideration and approval.

Section 3. The officers and the staff of the Successor Agency are hereby authorized and directed, jointly and severally, to do any and all things which they may deem necessary or advisable to effectuate this Resolution.

PASSED, APPROVED AND ADOPTED this 24th day of January, 2018.

AYES: 
NOES: 
ABSENT: 
ABSTAIN: 

_________________________________
Jim Reed, Chair

ATTEST:

_________________________________
Tracy Ferrara, Secretary
EXHIBIT A

SUCCESSOR AGENCY OF THE SCOTTS VALLEY REDEVELOPMENT AGENCY
RECOGNIZED OBLIGATION PAYMENT SCHEDULE
(July 1, 2018 through June 30, 2019)
Recognized Obligation Payment Schedule (ROPS 18-19) - Summary
Filed for the July 1, 2018 through June 30, 2019 Period

Successor Agency: Scotts Valley
County: Santa Cruz

<table>
<thead>
<tr>
<th>Current Period Requested Funding for Enforceable Obligations (ROPS Detail)</th>
<th>18-19A Total (July - December)</th>
<th>18-19B Total (January - June)</th>
<th>ROPS 18-19 Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>A Enforceable Obligations Funded as Follows (B+C+D):</td>
<td>$</td>
<td>-</td>
<td>$</td>
</tr>
<tr>
<td>B Bond Proceeds</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>C Reserve Balance</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>D Other Funds</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>E Redevelopment Property Tax Trust Fund (RPTTF) (F+G):</td>
<td>$ 931,825</td>
<td>$ 1,097,320</td>
<td>$ 2,029,145</td>
</tr>
<tr>
<td>F RPTTF</td>
<td>856,825</td>
<td>1,022,320</td>
<td>1,879,145</td>
</tr>
<tr>
<td>G Administrative RPTTF</td>
<td>75,000</td>
<td>75,000</td>
<td>150,000</td>
</tr>
<tr>
<td>H Current Period Enforceable Obligations (A+E):</td>
<td>$ 931,825</td>
<td>$ 1,097,320</td>
<td>$ 2,029,145</td>
</tr>
</tbody>
</table>

Certification of Oversight Board Chairman:

Pursuant to Section 34177 (o) of the Health and Safety code, I hereby certify that the above is a true and accurate Recognized Obligation Payment Schedule for the above named successor agency.

Name
Title

/s/
Signature
Date
### Scotts Valley Recognized Obligation Payment Schedule (ROPS 18-19) - Report of Cash Balances
July 1, 2015 through June 30, 2016
(Report Amounts in Whole Dollars)

Pursuant to Health and Safety Code section 34177 (l), Redevelopment Property Tax Trust Fund (RPTTF) may be listed as a source of payment on the ROPS, but only to the extent no other funding source is available or when payment from property tax revenues is required by an enforceable obligation. For tips on how to complete the Report of Cash Balances Form, see Cash Balance Tips Sheet.

<table>
<thead>
<tr>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
<th>E</th>
<th>F</th>
<th>G</th>
<th>H</th>
<th>I</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Fund Sources</strong></td>
<td><strong>Bond Proceeds</strong></td>
<td><strong>Reserve Balance</strong></td>
<td><strong>Other</strong></td>
<td><strong>RPTTF</strong></td>
<td><strong>Comments</strong></td>
<td><strong>Comments</strong></td>
<td><strong>Comments</strong></td>
<td><strong>Comments</strong></td>
</tr>
<tr>
<td><strong>Cash Balance Information for ROPS 15-16 Actuals</strong></td>
<td>Bonds issued on or before 12/31/10</td>
<td>Bonds issued on or after 01/01/11</td>
<td>Prior ROPS period balances and DDR RPTTF balances retained</td>
<td>Prior ROPS RPTTF distributed as reserve for future period(s)</td>
<td>Rent, grants, interest, etc.</td>
<td>Non-Admin and Admin</td>
<td><strong>C to G = (1 + 2 - 3 - 4), H = (1 + 2 - 3 - 4 * 5)</strong></td>
<td><strong>27,951</strong></td>
</tr>
<tr>
<td>1</td>
<td>Beginning Available Cash Balance (Actual 07/01/15)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>754,356</td>
</tr>
<tr>
<td>2</td>
<td>Revenue/Income (Actual 06/30/16)</td>
<td>RPTTF amounts should tie to the ROPS 15-16 total distribution from the County Auditor-Controller during June 2015 and January 2016.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>281,243 1,995,022</td>
</tr>
<tr>
<td>3</td>
<td>Expenditures for ROPS 15-16 Enforceable Obligations (Actual 06/30/16)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>281,243 1,903,865</td>
</tr>
<tr>
<td>4</td>
<td>Retention of Available Cash Balance (Actual 06/30/16)</td>
<td>RPTTF amount retained should only include the amounts distributed as reserve for future period(s)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$1,193,357 ROPS 16-17A funds; ($144,548) PPA for Admin Costs ROPS 15-16; ($217,000) Legal Fees ROPS 15-16B not paid until 16/17; ($11,424) Admin Costs ROPS 15-16 not paid until 16/17; ($2,843) Accounts Payable at 6/30/2016</td>
</tr>
<tr>
<td>5</td>
<td>ROPS 15-16 RPTTF Balances Remaining</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td><strong>817,542</strong> 817,542</td>
</tr>
<tr>
<td>6</td>
<td>Ending Actual Available Cash Balance (06/30/16)</td>
<td>C to G = (1 * 2 - 3 - 4), H = (1 * 2 - 3 - 4 * 5)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td><strong>$ - $ - $ - $ - $ - $ 27,951</strong></td>
</tr>
</tbody>
</table>