AGENDA

Meeting of the
Successor Agency of the
Scotts Valley Redevelopment Agency

Date: January 23, 2019
Time: 6:00 pm

CONTACT INFORMATION
Successor Agency of the Scotts Valley Redevelopment Agency
1 Civic Center Drive
Scotts Valley, CA 95066
(831) 440-5600

MEETING LOCATION
City Council Chambers
1 Civic Center Drive
Scotts Valley, CA 95066

ELECTED OFFICIALS
Jack Dilles, Chair
Randy Johnson, Vice Chair
Donna Lind, Board Member
Jim Reed, Board Member
Derek Timm, Board Member

POSTING
The agenda was posted 1-18-2019
at City Hall, SV Senior Center, SV Library
and on the Internet at www.scottsvaley.org.

MEETING NOTICE AND AGENDA PACKET MATERIALS

Notice regarding Successor Agency of the Scotts Valley Redevelopment Agency Meetings:
The Successor Agency Board of Directors of the Scotts Valley Redevelopment Agency meets
regularly on the 1st and 3rd Wednesday of each month, immediately following the Scotts Valley City
Council meeting, which begins at 6:00 pm in the City Hall Council Chambers located at 1 Civic
Center Drive, Scotts Valley, CA 95066.

Agenda and Agenda Packet Materials:
The Successor Agency of the Scotts Valley Redevelopment Agency agenda and the complete
agenda packet are available for review by 5:00 pm the Friday before the Wednesday meeting on
the Internet at the City’s website: www.scottsvaley.org and in the lobby of City Hall at 1 Civic Center
Drive, Scotts Valley, CA. Pursuant to Government Code §54957.5, materials related to an agenda
item, submitted after distribution of the agenda packet, are available for public inspection in the
lobby of City Hall during normal business hours, Monday-Friday, 8am-12 pm and 1-5 pm. In
accordance with AB 1344, such documents will be posted on the City’s website at
www.scottsvaley.org.

Televised Meetings:
The Successor Agency of the Scotts Valley Redevelopment Agency Board meetings are cablecast
“Live” on Community Television of Santa Cruz County on Comcast Channel 25.
CALL TO ORDER 6:00 PM

ROLL CALL

PUBLIC COMMENT TIME
This is the opportunity for individuals to make and/or submit written or oral comments to the Board on any items within the purview of the Board, which are NOT part of the Agenda. No action on the item may be taken, but the Board may request the matter be placed on a future agenda.

ALTERATIONS TO CONSENT AGENDA
The Board can remove or add items to the Consent Agenda.

CONSENT AGENDA
The Consent Agenda is comprised of items which appear to be non-controversial. Persons wishing to speak on any items may do so raising their hand to be recognized by the Chair.

A. Approve City Council minutes of 1-17-2018

B. Approve Resolution No. SA-43 approving a proposed administrative budget for the twelve-month fiscal period from July 1, 2019 through June 30, 2020, and taking certain other related actions

C. Approve Resolution No. SA-44, approving the Recognized Obligation Payment Schedule for the twelve-month fiscal period from July 1, 2019 through June 30, 2020 and taking certain related actions

ADJOURNMENT

ADA NOTICE
The City of Scotts Valley does not discriminate against persons with disabilities. The City Council Chambers is an accessible facility. If you wish to attend a City Council meeting and require assistance such as sign language, a translator, or other special assistance or devices in order to attend and participate at the meeting, please call the City Clerk's office at (831) 440-5602 five to seven days in advance of the meeting to make arrangements for assistance. If you require the agenda of a City Council meeting be available in an alternative format consistent with a specific disability, please call the City Clerk's Office. The California State Relay Service (TTY/VCO/HCO to Voice: English 1-800-735-2929, Spanish 1-800-855-3000; or, Voice to TTY/VCO/HCO: English 1-800-735-2922, Spanish 1-800-855-3000), provides Telecommunications Devices for the Deaf and Disabled and will provide a link between the TDD caller and users of telephone equipment.
PROCEDURAL INFORMATION FOR THE PUBLIC

THE FOLLOWING IS THE PROCEDURE BOARD SHOULD TAKE IN APPROVAL OF A RESOLUTION:

1. Move the Resolution number for approval.
2. Second the motion.
3. Vote by body, a roll call vote is not required.

THE FOLLOWING IS THE PROCEDURE BOARD SHOULD TAKE IN INTRODUCTION/ADOPTION OF AN ORDINANCE:

1. Move the Ordinance number for introduction (or adoption).
2. Move the Ordinance be introduced by title only and waive the reading of the text.
3. Read the Ordinance title.
4. Second the motion.
5. Vote by body, a roll call vote is not required.

THE FOLLOWING IS THE PROCEDURE BOARD SHOULD TAKE IN PUBLIC COMMENT/PUBLIC HEARINGS:

Unless otherwise determined by the presiding officer of the meeting:

1. Three minutes allowed per individual to speak.
2. Five minutes allowed per individual representing a group of three or more.

❖❖❖❖❖❖❖❖

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MINUTES
Meeting of the Successor Agency of the Scotts Valley Redevelopment Agency
Date: January 17, 2018

POSTING:
The agenda was posted on 1-12-18 at City Hall, the SV Senior Center, and the SV Library, by the City Clerk.

CALL TO ORDER
6:10 p.m.

ROLL CALL
Present:
Jim Reed, Chair
Jack Dilles, Vice Chair
Stephany E. Aguilar, Board Member
Randy Johnson, Board Member
Donna Lind, Board Member
Jenny D. Haruyama, Executive Director
Tracy A. Ferrara, Secretary
Kirsten Powell, Agency Counsel
Taylor Bateman, Acting Community Development Director

PUBLIC COMMENT
None.

ALTERATIONS TO CONSENT AGENDA

M/S: Aguilar/Lind
To approve the Consent Agenda.
Carried 5/0 (AYES: Aguilar, Dilles, Johnson, Lind, Reed)

CONSENT AGENDA

A. Approve Successor Agency Board meeting minutes of 4-5-17
B. Approve Resolution No. SA-41, approving a proposed administrative budget for the twelve-month fiscal period from July 1, 2018 through June 30, 2019, and taking certain other related actions
C. Approve Resolution No. SA-42, approving the Recognized Obligation Payment Schedule for the twelve-month fiscal period from July 1, 2018 through June 30, 2019 and taking certain related actions
ADJOURNMENT  The meeting adjourned at 6:12 p.m.

Approved: ______________________________

Jim Reed, Chair

Attest:___________________________

Tracy A. Ferrara, Secretary
Successor Agency of the Scotts Valley Redevelopment Agency

STAFF REPORT

DATE: January 23, 2019

TO: Honorable Chairperson and Board Members

FROM: Laurie Grundy, Senior Accountant

APPROVED: Jenny Haruyama, Executive Director

SUBJECT: APPROVE ADMINISTRATIVE BUDGET FOR JULY 1, 2019 THROUGH JUNE 30, 2020

SUMMARY OF ISSUE

Pursuant to HSC (California Health and Safety Code) Section 34171 (b), effective July 1, 2016, the Successor Agency must prepare a proposed administrative budget for the twelve-month fiscal period, which must also be submitted to the County Consolidated Oversight Board for approval. Each proposed administrative budget must include all of the following: (1) estimated amounts for Successor Agency administrative costs for the applicable twelve-month fiscal period; (2) proposed sources of payment for the administrative costs; and (3) proposals for arrangements for administrative and operations services provided by the City or other entity.

The Successor Agency is required to submit an Administrative Budget to the County Consolidated Oversight Board for approval and then submit the County Consolidated Oversight Board-approved Administrative Budget to the State Department of Finance, State Controller and the County Auditor-Controller no later than February 1, 2019.

The Successor Agency is also required to submit ROPS 19-20 to the County Consolidated Oversight Board for approval and then submit the County Consolidated Oversight Board-approved ROPS 19-20 to the State Department of Finance, State Controller and the County Auditor-Controller no later than February 1, 2019. Staff has prepared a ROPS 19-20 for the Successor Agency’s approval at this meeting as a separate agenda item. Staff recommends that the Board approve Administrative Budget 19-20 on the same date as the Board’s approval of ROPS 19-20.

A meeting of the County Consolidated Oversight Board was held on January 22, 2019, prior to the February 1, 2019, deadline. The administrative budget and the ROPS was submitted to the Oversight Board for its approval at that meeting.
FISCAL IMPACT

Under the Redevelopment Dissolution Law, an “Administrative Cost Allowance” is paid to the Successor Agency from property tax revenues allocated by the County Auditor-Controller. The Administrative Cost Allowance is defined as an amount, subject to the approval of the County Consolidated Oversight Board, which is up to 3% of the property tax allocated for enforceable obligations from the Redevelopment Property Tax Trust Fund by the County Auditor-Controller. The amount shall not be more than $250,000 for any fiscal year, unless this amount is reduced by the County Consolidated Oversight Board or by agreement with the Successor Agency. The Administrative Cost Allowance is subject to reduction if there are insufficient funds to pay the enforceable obligations as listed on the ROPS.

STAFF RECOMMENDATION

Staff recommends that the Successor Agency of the Scotts Valley Redevelopment Agency adopt Resolution No. SA-43 approving a proposed administrative budget for the twelve-month fiscal period from July 1, 2019 through June 30, 2020, and taking certain other related actions.

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RESOLUTION NO. SA-43

A RESOLUTION OF THE SUCCESSOR AGENCY OF THE SCOTTS VALLEY REDEVELOPMENT AGENCY APPROVING A PROPOSED ADMINISTRATIVE BUDGET FOR THE TWELVE-MONTH FISCAL PERIOD FROM JULY 1, 2019 THROUGH JUNE 30, 2020 AND TAKING CERTAIN RELATED ACTIONS

RECITALS:

A. Pursuant to Health and Safety Code Section 34177(j), the Successor Agency of the Scotts Valley Redevelopment Agency (the “Successor Agency”) must prepare a proposed administrative budget for each twelve-month fiscal period (commencing each July 1) and submit the proposed administrative budget to the County Consolidated Oversight Board for the Successor Agency (the “Oversight Board”) for approval.

B. There has been presented to the Successor Agency Board for approval a proposed administrative budget for the Successor Agency for the twelve-month fiscal period from July 1, 2019 through June 30, 2020 (“Administrative Budget 19-20”).

NOW, THEREFORE, THE BOARD OF THE SUCCESSOR AGENCY OF THE SCOTTS VALLEY REDEVELOPMENT AGENCY, HEREBY FINDS, DETERMINES, RESOLVES, AND ORDERS AS FOLLOWS:

Section 1. The above recitals are true and correct and are a substantive part of this Resolution.

Section 2. The Successor Agency Board hereby approves the proposed Administrative Budget 19-20 substantially in the form attached hereto as Exhibit A.

Section 3. The staff of the Successor Agency is hereby directed to provide the Oversight Board the attached Administrative Budget 19-20 for its consideration and approval.

Section 4. The officers of the Successor Agency Board and staff of the Successor Agency are hereby authorized and directed, jointly and severally, to do any and all things which they may deem necessary or advisable to effectuate this Resolution.

PASSED, APPROVED AND ADOPTED this 23rd day of January, 2019.

AYES: 
NOES: 
ABSENT: 
ABSTAIN: 

_________________________________
Jack Dilles, Chair

ATTEST:

_________________________________
Tracy Ferrara, Secretary
EXHIBIT A

SUCCESSOR AGENCY OF THE SCOTTS VALLEY REDEVELOPMENT AGENCY
ADMINISTRATIVE BUDGET
(July 1, 2019 through June 30, 2020)
Administrative Services Provided by the City of Scotts Valley: $100,000

Including, but not limited to:
City Staff services
City Attorney services
City marketing services
Hiring of outside Legal Services
Hiring of outside bond trustee services

Note: The above costs will be paid from the Administrative Cost Allowance.
DATE: January 23, 2019

TO: Honorable Chairperson and Board Members

FROM: Laurie Grundy, Senior Accountant

APPROVED: Jenny Haruyama, Executive Director

SUBJECT: APPROVE RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS) 19-20 FOR THE TWELVE-MONTH FISCAL PERIOD FROM JULY 1, 2019 THROUGH JUNE 30, 2020

SUMMARY OF ISSUE

Pursuant to California Health and Safety Code section 34177(o)(1), the City of Scotts Valley Successor Agency must prepare a Recognized Obligation Payment Schedule (“ROPS”) for each twelve-month fiscal period (commencing each July 1), listing the payments to be made by the Successor Agency during such period. All ROPS must be approved by the Countywide Oversight Board. Furthermore, each approved ROPS must be submitted to the State Department of Finance (“DOF”) for review and approval.

The attached ROPS is due to DOF by February 1, 2019. A meeting with the Countywide Oversight Board for the Scotts Valley Redevelopment Successor Agency ROPS was held on January 22, 2019.

FISCAL IMPACT

The preparation and submittal of ROPS 19-20 is for the purpose of allowing the Successor Agency to pay its enforceable obligations for the period from July 1, 2019 to June 30, 2020.

STAFF RECOMMENDATION

Staff recommends that the Board of the Successor Agency of the Scotts Valley Redevelopment Agency adopt Resolution No. SA-44, approving the Recognized Obligation Payment Schedule for the twelve-month fiscal period from July 1, 2019 through June 30, 2020 and taking certain related actions.

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Resolution No. SA-44 ............................................................... 2
RESOLUTION NO. SA-44

A RESOLUTION OF THE BOARD OF THE SUCCESSOR AGENCY OF THE SCOTTS VALLEY REDEVELOPMENT AGENCY APPROVING A RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR THE TWELVE-MONTH FISCAL PERIOD FROM JULY 1, 2019 THROUGH JUNE 30, 2020, AND TAKING CERTAIN RELATED ACTIONS

RECITALS:

A. Pursuant to Health and Safety Code Section 34177(l), the Successor Agency of the Scotts Valley Redevelopment Agency (the “Successor Agency”) must prepare a proposed Recognized Obligation Payment Schedule (“ROPS”) for each twelve-month fiscal period (commencing each July 1) and submit a proposed ROPS to the Countywide Oversight Board for approval.

B. There has been presented to the Successor Agency Board for approval a proposed ROPS for the Successor Agency for the twelve-month fiscal period from July 1, 2019 through June 30, 2020 (“ROPS 19-20”).

NOW, THEREFORE, THE BOARD OF THE SUCCESSOR AGENCY OF THE SCOTTS VALLEY REDEVELOPMENT AGENCY, HEREBY FINDS, DETERMINES, RESOLVES, AND ORDERS AS FOLLOWS:

Section 1. The above recitals are true and correct and are a substantive part of this Resolution.

Section 2. The Successor Agency Board hereby approves proposed ROPS 19-20, substantially in the form attached hereto as Exhibit A. Staff of the Successor Agency is hereby authorized and directed to provide the Oversight Board the attached ROPS 19-20 for its consideration and approval.

Section 3. The officers and the staff of the Successor Agency are hereby authorized and directed, jointly and severally, to do any and all things which they may deem necessary or advisable to effectuate this Resolution.

PASSED, APPROVED AND ADOPTED this 23rd day of January, 2019.

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

_________________________________  
Jack Dilles, Chair

ATTEST:

_________________________________  
Tracy Ferrara, Secretary
EXHIBIT A

SUCCESSOR AGENCY OF THE SCOTTS VALLEY REDEVELOPMENT AGENCY
RECOGNIZED OBLIGATION PAYMENT SCHEDULE
(July 1, 2019 through June 30, 2020)
Successor Agency: Scotts Valley
County: Santa Cruz

Recognized Obligation Payment Schedule (ROPS 19-20) - Summary
Filed for the July 1, 2019 through June 30, 2020 Period

<table>
<thead>
<tr>
<th>Current Period Requested Funding for Enforceable Obligations (ROPS Detail)</th>
<th>19-20A Total (July - December)</th>
<th>19-20B Total (January - June)</th>
<th>ROPS 19-20 Total</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>A</strong> Enforceable Obligations Funded as Follows (B+C+D):</td>
<td>$</td>
<td>- $</td>
<td>- $</td>
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<tr>
<td><strong>B</strong> Bond Proceeds</td>
<td>-</td>
<td>-</td>
<td>-</td>
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<tr>
<td><strong>C</strong> Reserve Balance</td>
<td>-</td>
<td>-</td>
<td>-</td>
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<td><strong>D</strong> Other Funds</td>
<td>-</td>
<td>-</td>
<td>-</td>
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<td><strong>E</strong> Redevelopment Property Tax Trust Fund (RPTTF) (F+G):</td>
<td>$ 888,293</td>
<td>$ 1,190,124</td>
<td>$ 2,078,417</td>
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<tr>
<td><strong>F</strong> RPTTF</td>
<td>838,293</td>
<td>1,140,124</td>
<td>1,978,417</td>
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<td><strong>G</strong> Administrative RPTTF</td>
<td>50,000</td>
<td>50,000</td>
<td>100,000</td>
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<tr>
<td><strong>H</strong> Current Period Enforceable Obligations (A+E):</td>
<td>$ 888,293</td>
<td>$ 1,190,124</td>
<td>$ 2,078,417</td>
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Certification of Oversight Board Chairman:
Pursuant to Section 34177 (o) of the Health and Safety code, I hereby certify that the above is a true and accurate Recognized Obligation Payment Schedule for the above named successor agency.

Name
Title

/s/
Signature
Date
### Scotts Valley Recognized Obligation Payment Schedule (ROPS 19-20) - ROPS Detail

**July 1, 2018 through June 30, 2020**

(Raw Amounts in Whole Dollars)

<table>
<thead>
<tr>
<th>Project Name/Debt Obligation</th>
<th>Obligation Type</th>
<th>Contract Agreement/Execution Code</th>
<th>Contract Agreement/Execution Date</th>
<th>Payee</th>
<th>Description/Project Source</th>
<th>Project Area</th>
<th>Total Outstanding (end of period)</th>
<th>ROPS 19-20 Period</th>
<th>20-21A (July - December)</th>
<th>20-21B (January - June)</th>
<th>20-21 Total</th>
<th>20-21Y</th>
<th>19-20A Total</th>
<th>19-20B Total</th>
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### Notes

- **Bond Proceeds**: Amounts from bond proceeds.
- **Reserve Balance**: Amounts held in reserve balances.
- **Other Funds**: Amounts from other funds.
- **ROPS 19-20**: Recognized Obligation Payment Schedule for 19-20.
- **20-21A**: Payments for July to December 2020.
- **20-21B**: Payments for January to June 2021.
- **20-21 Total**: Total payments for 20-21.
- **19-20A**: Payments for July to December 2019.
- **19-20B**: Payments for January to June 2020.
- **19-20 Total**: Total payments for 19-20.

### Analysis

- **Bank of New York**: Contributions are made to Scotts Valley Recognized Obligation Payment Schedule (ROPS 19-20).
- **Scotts Valley**: Payments are made towards various obligations, including bond repayments and other fund allocations.

### Project Details

- **Bank of New York (BON)**: Contributions from Bank of New York, Scotts Valley Recognized Obligation Payment Schedule (ROPS 19-20), Scotts Valley Recognized Obligation Payment Schedule (ROPS 19-20), Scotts Valley Recognized Obligation Payment Schedule (ROPS 19-20), and Scotts Valley Recognized Obligation Payment Schedule (ROPS 19-20).
- **Scotts Valley**: Payments towards various projects, including bond repayments and other fund allocations.

### Periodic Payments

- **July to December 2019**: Payments made towards various obligations, including bond repayments and other fund allocations.
- **January to June 2020**: Payments made towards various obligations, including bond repayments and other fund allocations.
- **July to December 2020**: Payments made towards various obligations, including bond repayments and other fund allocations.
- **January to June 2021**: Payments made towards various obligations, including bond repayments and other fund allocations.

### Total Payments

- **19-20 Total**: Total payments made from 2019 to 2020.
- **20-21 Total**: Total payments made from 2020 to 2021.

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**005**
### Scotts Valley Recognized Obligation Payment Schedule (ROPS 19-20) - Report of Cash Balances

**July 1, 2016 through June 30, 2017**  
(Report Amounts in Whole Dollars)

Pursuant to Health and Safety Code section 34177 (l), Redevelopment Property Tax Trust Fund (RPTTF) may be listed as a source of payment on the ROPS, but only to the extent no other funding source is available or when payment from property tax revenues is required by an enforceable obligation. For tips on how to complete the Report of Cash Balances Form, see [Cash Balance Tips Sheet](#).

<table>
<thead>
<tr>
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<th><strong>A</strong></th>
<th><strong>B</strong></th>
<th><strong>C</strong></th>
<th><strong>D</strong></th>
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<th><strong>F</strong></th>
<th><strong>G</strong></th>
<th><strong>H</strong></th>
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</thead>
</table>
| **ROPS 16-17 Cash Balances**  
(07/01/16 - 06/30/17) |   |   |   |   |   |   |   |   |
| **Fund Sources** |   |   |   |   |   |   |   |   |
| **Bond Proceeds** |   |   |   |   |   |   |   |   |
| **Reserve Balance** | Bonds issued on or before 12/31/10 | Bonds issued on or after 01/01/11 | Prior ROPS RPTTF and Reserve Balances retained for future period(s) | Rent, Grants, Interest, etc. | Non-Admin and Admin | Comments |
| **Other Funds** |   |   |   |   |   |   |   |   |
| **RPTTF** |   |   |   |   |   |   |   |   |

### Notes:

1. **Beginning Available Cash Balance (Actual 07/01/16)**
   - RPTTF amount should exclude "A" period distribution amount
   - **Beginning Cash Balance (Actual 07/01/16):** $305,532
2. **Revenue/Income (Actual 06/30/17)**
   - RPTTF amount should tie to the ROPS 16-17 total distribution from the County Auditor-Controller
   - **Revenue/Income (Actual 06/30/17):** $2,779,837
3. **Expenditures for ROPS 16-17 Enforceable Obligations**  
   (Actual 06/30/17)
   - **Expenditures for ROPS 16-17 Enforceable Obligations (Actual 06/30/17):** $2,737,430
4. **Retention of Available Cash Balance (Actual 06/30/17)**
   - RPTTF amount retained should only include the amounts distributed as reserve for future period(s)
   - **Retention of Available Cash Balance (Actual 06/30/17):** $334,072
5. **ROPS 16-17 RPTTF Prior Period Adjustment**
   - RPTTF amount should tie to the Agency’s ROPS 16-17 PPA form submitted to the CAC
   - **ROPS 16-17 RPTTF Prior Period Adjustment:** $42,407
6. **Ending Actual Available Cash Balance (06/30/17)**
   - **Ending Actual Available Cash Balance (06/30/17):** $(28,540)

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C = (1 + 2 - 3 - 4), \quad G = (1 + 2 - 3 - 4 - 5)
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<tr>
<th>Item #</th>
<th>Notes/Comments</th>
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