



Agenda
City of Scotts Valley
Arts Commission
Date: January 11, 2023 – 5:00 pm

CITY OF SCOTTS VALLEY Recreation Division 361 Kings Village Road Scotts Valley CA 95066	MEETING LOCATION Scotts Valley Senior Center 370 Kings Village Road Scotts Valley CA 95066	POSTING: Agenda Posted on 1/6/2023 at Parks & Recreation Office and City Hall
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Any documents produced by the City and distributed to a majority of the Commission regarding any item on this agenda will be made available on the City's website at the following link: <https://www.scottsvalley.org/AgendaCenter/ArtsCommission>

Arts Commissioners

Melinda Koenig, Commissioner
Trish Melehan, Commissioner
Barbara Mendenhall, Commissioner
Val Rebhahn, Commissioner
Jeanne Shada, Commissioner

City Staff Members

Ali Robinson, Recreation Division Manager

How to comment via email:

1. Members of the public may provide public comment by sending comments to the Parks & Recreation Division via email at rec@scottsvalley.gov.
2. Additional materials and emails must be received by 3:00 pm the day of the meeting and will be distributed to agenda recipients prior to the meeting.
3. Emails received after 3:00 pm the day of the meeting will not be included in the record.

Call to Order: 5:00pm

Roll Call

Additions/Deletions to Regular Agenda

(Any person wishing to speak on the consent or regular agenda may do so by raising their hand as the item is called out by the chairperson.)

Agenda
City of Scotts Valley
Arts Commission
Date: January 11, 2023 – 5:00 pm

Consent Agenda

Approval of minutes of October 12, 2022 regular meeting.

Public Comment Time

This portion of the agenda is reserved for discussion by the public of items which are NOT agendized. No action may be taken by the Commission except to refer the matter to staff and/or place it on a future agenda. It is in the best interest of the person speaking to the Commission to be concise and to the point. All speakers are requested to sign their name at the podium so their name may be accurately recorded in the minutes of the meeting. A time limit of three minutes per individual will be allowed.

Regular Agenda

- 1. Ad Hoc Subcommittee creation and appointment – Public Art Inventory**
- 2. 2023 Poetry Contest timeframe discussion**
- 3. Future meeting dates and Council Chambers availability discussion**
- 4. 2023 Look Ahead**
- 5. Announcements & Updates**

Future Agenda Items

Election of Officers – Chair & Vice Chair

Adjournment

The City of Scotts Valley does not discriminate against persons with disabilities. The Commission meeting locations are accessible facilities. If you wish to attend a Commission meeting and require assistance such as sign language, a translator, or other special assistance or devices in order to attend and participate at the meeting, please call the Scotts Valley Recreation at (831) 438-3251 five to seven days in advance of the meeting to make arrangements for assistance. If you require the agenda of a Commission meeting be available in an alternative format consistent with a specific disability, please call Scotts Valley Recreation. The California State Relay Service (TDD to voice: 1-800-735-2929, voice to TDD: 1-800-735-2922), provides telecommunications devices for the Deaf and will provide a link between the TDD caller and users of telephone equipment.



DRAFT
Meeting Minutes
City of Scotts Valley
ARTS COMMISSION
DATE: October 12, 2022

CITY OF SCOTT'S VALLEY Recreation Division 361 Kings Village Road	MEETING LOCATION Zoom Mtg: https://us02web.zoom.us/j/83738186169	POSTING: Agenda Posted on 10/7/2022 at Parks & Recreation Office and www.scottsvalley.org
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Call to order: 5:02 pm

Roll Call

Present: Commissioner Shada, Melehan, Mendenhall and Rebhahn.
Commissioner Koenig arrived at 5:27pm.

Arts Commissioners

Melinda Koenig, Commissioner
Barbara Mendenhall, Commissioner
Trish Melehan, Commissioner
Val Rebhahn, Commissioner
Jeanne Shada, Commissioner

City Staff Members

Ali Robinson, Recreation Division Manager

Additions/Deletions to Regular Agenda: None

Consent Agenda:

M/S: Shada/Mendenhall to approve September 14, 2022 meeting minutes. Carried: 4/0

Public Comment Time: None

Regular Agenda

1. FY23 Budget Review

- RDM Robinson provided a summary of the Arts Commission annual budget from FY11-present and the operating expense details for FY19. From FY16-FY19 the Commission was allocated \$5,000 for Arts Commission programs. The FY22 City Budget did not include a line item for the Arts Commission since it was not actively meeting and staff vacancies.
- Commissioner Shada noted that the annual budget was \$10k prior to the FY15 budget year when it was reduced to \$5k.

M/S: Melehan/Rebhahn

To direct staff to create a mid-year budget adjustment requesting the \$5,000 budget of the Arts Commission as in previous years to start as soon as possible.

Carried 4/0 (AYES: Shada, Melehan, Rebhahn, Mendenhall)

2. Public Art Inventory – RDM Robinson

- RDM Robinson presented the Commission with information from the Public Art Archive free resources to public agencies and recommended a Public Art Inventory be started for all current installations in the City.
- Commissioner discussed that the historical info should be in the previous minutes and files and support the inventory process with the eventual goal to have a digital presence.
- Commissioner Mendenhall volunteered to chair the committee, Commissioner Shada additionally volunteered.

M/S: Mendenhall/Shada

For the Commission to create a Resolution creating a 6-month Ad Hoc Committee to inventory Public Art in Scotts Valley.

Carried 5/0 (AYES: Koenig, Melehan, Mendenhall, Rebhahn, Shada)

3. Commission Vacancies and Terms

- RDM Robinson reviewed the current Commissioner terms and the upcoming City Council election dates.

4. November meeting – location discussion

- RDM Robinson informed the Commission that the option for in-person meetings to resume is available starting in November.
- Commissioners Mendenhall, Melehan, Rebhahn and Shada expressed support for returning to in-person meetings. Commissioner Koenig stated she would only be available to attend virtual meetings and the time of meetings presented a challenge.

Future Agenda Items

1. December Election of Officers – Chair & Vice-Chair

Meeting Adjourned: M/S Koenig/Mendenhall to adjourn at 5:47. Carried: 5/0

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RESOLUTION NO.

RESOLUTION OF THE ARTS COMMISSION OF THE CITY OF SCOTTS VALLEY

WHEREAS, the Arts Commission has been restarted after a two-year hiatus due to the pandemic and a new Recreation Division Manager is managing the Commission; and

WHEREAS, the Recreation Division Manager desires to have the current Public Art in Scotts Valley inventoried, identifying which are permanent or temporary installations and the final list be entered into a digital format; and

WHEREAS, having an up-to-date inventory will be a key first step in developing any models of future funding sources and Public Art programs; and

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the following Ad Hoc Committee be established as follows:

1: Ad Hoc Committees Established. There is hereby established one(1) Ad Hoc Committees entitled Public Art Inventory which shall have two (2) members. All shall be appointed by the Chair, with the approval of the Commission. Members of the Commission shall serve without compensation. Staff members shall not attend committee meetings unless directed by the Chair.

2: Term of Office. Each member of the Committee shall serve until their duties are completed and any associated recommendations are submitted to the Commission for consideration. Committee will be convened for a maximum of six (6) months.

3: Organization. The Committee shall elect its own chairman and may adopt rules and regulations for the conduct of its business. The Committee should meet as often as necessary to conduct necessary business. Written minutes are not required.

4: Powers and Duties. The Ad Hoc Committee shall be advisory only and have no authority to bind the City of Scotts Valley.

Duties of the Public Art Inventory Committee shall include the following:

(1) Future Photo Coordination: Each public art piece should be clearly photographed in high resolution. This should include any markers or plaques associated with the art piece.

(2) Artist name and info gathering: Each public art installation needs to be identified with as much detailed information is available including artist name and contact info, artwork name, date installed, program associated with, and any background or artist statement.

- (3) Data entry: There should be a central document that has all public art information which will follow the Public Art Archive template requirements.
- (4) Evaluation: Evaluate each piece and make a list of recommendation for any pieces eligible for deaccession. The completed database and the Committee recommendations should be then brought to the full Arts Commission with action recommendations. This would complete the Public Art Inventory.
- (5) Perform any other duties deemed appropriate and assigned by the Chair.

The above and foregoing resolution was duly and regularly adopted by the Arts Commission of the City of Scotts Valley at a regular meeting held on the 11th day of January, 2023 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Approved: _____

Koenig, Commissioner
Melehan, Commissioner
Mendenhall, Commissioner
Shada, Commissioner
Rebhahn, Commissioner

Attest: _____
Ali Robinson, Recreation Division Manager