

**City of Scotts Valley
PLANNING COMMISSION
MEETING MINUTES**

MEETING DATE/TIME: Thursday, January 15, 2009 @ 6:00 p.m.

DATE APPEAL PERIOD ENDS: January 29, 2009 at 5:00 p.m.

LOCATION:
City Hall
One Civic Center Drive, Scotts Valley

POSTING: The agenda for
this meeting was posted at City
Hall on 1/06/09 by Planning
staff.

CALL TO ORDER: Vice-chair Muth called the meeting to order at 6:05 p.m.

ROLL CALL Present: Commissioners Patterson, Muth, Bassett,
Bowen, and Heald.
Staff: CDD Wooden, SP Fodge, A/S Schwartz

The Commissioners introduced themselves.

ELECTION OF OFFICERS:

CDD Wooden facilitated the election of officers. Nomination opened for Chair. Commissioner Heald nominated Commissioner Muth for Chair. Commissioner Bassett seconded the motion.

**M/S Heald/Bassett
5/0 Carried.**

Commissioner Muth opened vice chair nomination. Commissioner Bowen motioned for Commissioner Heald. Commissioner Muth seconded the motion.

**M/S Bowen/Muth
5/0 Carried.**

Commissioner Muth thanked previous Commissioners Fogel and Ritchie for their service.

Commissioner Heald also thanked Mr. Fogel and Mr. Ritchie, and presented Certificates of Appreciation.

CDD Wooden also thanked Mr. Fogel and Mr. Ritchie, on behalf of Planning staff.

Chair Muth adjourned the meeting for a short break at 6:20 pm.

Chair Muth called the meeting to order at 6:30 pm.

ORAL COMMUNICATIONS: None

ALTERATIONS TO CONSENT AGENDA: None.
(Commission may remove or add items on the Consent Agenda)

CONSENT AGENDA:

- 1) Planning Commission Minutes: January 15, 2009, Regular Meeting

Commissioner Muth - Regarding page 13, where I am speaking - it should be "put" instead of "out".

Commissioner Bowen asked to clarify page three of the minutes, regarding how the discussion of the propane project relates to the Town Center Homes project. CDD Wooden clarified that the discussion about the propane relocation was associated with the proposed Town Center Homes project.

***M/S Commissioner Bowen/Commissioner Muth
To approve the Consent Agenda Minutes as presented.
5/0 Carried***

ALTERATIONS TO PUBLIC HEARING , REGULAR OR DISCUSSION AGENDA: ~~None~~
(Commission may remove, add or re-arrange items on the Public Hearing or Regular agenda)

PUBLIC HEARING AGENDA: None

REGULAR AGENDA:

- 1) **251 Kings Village Road / APN 022-211-80**
Applicant: Bob Slawinski for Scotts Valley Sports Center DR06-011.1
Consideration of a Time Extension Request for a previously approved Design Review to build a 6,302 square-foot addition (two full floors) to the existing 22,652 square-foot building. Staff Planner: Michelle Fodge (831) 440-5632

SP Fodge gave project presentation, application history and timelines. Recommended approval of the time extension request.

Applicant/owner Bob Slawinski discussed his project, and how he feels it needs to be tied into the Town Center project design, and therefore how this is the cause of the delay. Now, the very slow economy may affect the future of the project.

Commissioner Bassett motioned to approve the application. Commissioner Paterson seconded the motion.

M/S Bassett/Patterson

To approve resolution 1578 granting the time extension request.

5/0 Motion carried

DISCUSSION ITEMS:

- 1) Deletion of November 26th and December 24th, 2009, Planning Commission meetings due to holidays.

Cancellation of meetings approved.

- 2) Discussion of Planning Commissioner education and training session to be scheduled for the January 29, 2009 meeting.

CDD Wooden asked if, on the January 29 Agenda, the Commissioners would want additional training, perhaps something more fun. Staff could do some role playing in a mock hearing procedure.

Commissioner Bowen - Is this considered continuing education?

CDD Wooden - Yes

Commissioner Muth - What type of things would you be role playing?

CDD Wooden - We'd give you subjects ahead of time, like how to deal with opponents.

Commissioner Bassett - I think it's a great idea. I would like to request from staff - a glossary of acronyms and abbreviations.

CDD Wooden - We can put Commissioners' agendas and reports onto punched papers, so you can put it into binders.

All Commissioners wanted this.

Commissioner Muth and Commissioner Bassett requested paper copies of the Zoning ordinances and General Plan.

A discussion followed regarding policy about commissioners speaking and having contacts with applicants and staff.

There was a discussion about the possibility of having laminated I.D. cards for each Commissioner.

CDD Wooden suggested a 'Director's Update' section at the end of the agenda.

Commissioner Muth - Good idea. And also include items for upcoming agendas.

Commissioner Heald - What is happening with the town center project?

CDD Wooden gave a presentation of the status of the Town Center project and also the new library proposal.

Commissioner Bassett - I have a question about the propane projects: Was Amerigas a part of the previous approval?

CDD Wooden - No. And we have no application in process for Amerigas.

Commissioner Patterson asked about what type of documents are available for the Town Center Project.

CDD Wooden stated that there is a conceptual plan. A 'working document'.

Commissioner Bowen and CDD Wooden discussed design requirements and expectations for the library project.

Commissioner Muth - Is funding in place for library?

CDD Wooden - The library funds are in pretty good shape. Affordable housing funds are also pretty much there. We are waiting on final details to be put into the final Town Center plan document before making it available to the Commissioners.

Commissioner Bassett discussed security and safety concerns pertaining to the Town Center plan.

CDD Wooden and SP Fodge discussed previous staff involvement and specifics of future Town Center proposals, and how staff, Commissioners and possibly 'sub-committees' would interact.

Discussion followed regarding how projects are routed and reviewed by various agencies and how comments are incorporated into staff reports.

Commissioner Muth - In the past, some projects have been very detailed. Could consultants come and present the project, and then follow it up with a public hearing?

CDD Wooden - I don't have a problem with that. On a complicated project, that would make a lot of sense. We could have a 'study session' prior to the public hearing. It would still be a 'public meeting', just a different kind of format than the typical public hearing. It would also be a good chance to get the public comments out there.

Discussion followed about when sessions might be scheduled.

Commissioner Heald - I have a suggestion; Commissioners should not engage in conversations with people regarding current project proposals.

Discussion followed about the process of reviewing and hearing projects and dealing with the public while out in the community and also at public hearings.

Commissioner Heald - What is the status of the Safeway garbage enclosure issue?

Discussion followed regarding the status and possible future actions.

Commissioner Muth closed the hearing at 7:35 pm.

Approved: _____
Chair Muth

Attest: _____
Community Development Director