

CITY OF SCOTTS VALLEY
One Civic Center Drive
Scotts Valley, CA 95066
Planning Department (831) 440-5630

A _____
Fee: _____
Rct #: _____
Date: _____
Rc'd: _____

ANNEXATION APPLICATION

N **NOTE:** *Property Owner's signature is required*

Site Address and/or location: _____ APN(s): _____

Existing County Zoning: _____ Proposed City Zoning: _____

Number of parcels: _____ Parcel(s) size: _____ square feet _____ acres

Applicant's Name: _____ Home phone: _____

Mailing Address: _____ Biz phone: _____

City, State, Zip: _____ FAX No. _____

Property Owner: _____ Home phone: _____

Mailing Address: _____ Biz phone: _____

City, State, Zip: _____ FAX No. _____

Note: The staff report, agenda, minutes and all related follow-up documents will be mailed to the applicant and property owner(s) only.

Are there any other action(s), recent or pending, on this parcel? (For example, Design Review, Rezoning, Use Permit, Land Division, Planned Development). NO YES explain_____

JUSTIFICATION:

In as much detail as possible, explain why this proposal is necessary *at this time*. For example, a proposed development or existing residences require service not currently provided or available.

PUBLIC SERVICES:

A. Please list the agencies providing existing and proposed services to the territory. If not applicable, please indicate accordingly.

	<u>Existing</u>	<u>Proposed</u>
1. Sewer Service	_____	_____
2. Water Service	_____	_____
3. Fire Protection	_____	_____

B. Septic System: If septic systems will be used upon annexation and development, please answer the following:

1. Have percolation tests been conducted? _____
2. Has the project received Environmental Health approval? _____

C. Sewer Service: If sewer service will be provided to the territory, please answer the following:

1. Distance for connection to the agency's existing system: _____

2. Total estimated flows from anticipated development: _____ gallons per day.

3. Does the agency have the capacity for the entire anticipated development? YES NO

4. Will the agency be prepared to furnish service immediately? If not, please explain _____

5. Is the territory in a sewer moratorium area? _____

6. Specify the improvements on and off-site that will be necessary to connect and serve the anticipated development. Indicate the method of financing; for example, assessment district, property owner or developer, etc.: _____

D. Water Supply:

1. If water service is currently provided to the territory, how is it provided? For example, water district, private wells, mutual water company, etc. _____

2. Upon annexation, is the agency prepared to furnish the necessary service? If not, explain: _____

3. Will the project be connected to an existing water line? YES NO

Distance to tie-in: _____

Total anticipated water demand: residential use _____ gallons per day
industrial/commercial use _____ gallons per day
agricultural use _____ gallons per day

4. Can the agency provide adequate supply for the entire anticipated development? YES NO
5. Please specify any improvements on and off-site which will be required to service the territory. Indicate the method of financing (assessment district, developer fees, etc.). _____

6. Is the proposal within an area subject to a connection ban or other limitations on services? If yes, explain: _____

REQUIRED INFORMATION AND/OR ATTACHMENTS:

- ___ One copy of "Will Serve" letter from the Water District if a water meter will be required.
- ___ One copy of current Title Report / Deed description prepared within the last thirty days.
- ___ Copy of latest tax assessment showing districts that serve the property.
- ___ Soils or geologic report (*if requested by the Community Development Director*)
- ___ Location map indicating your property with respect to adjacent parcels, streets and surrounding areas. Show the City limits on the map.
- ___ One copy of Assessor's Parcel Map with subject property outlined on the map.

- ___ Two full size and thirteen 11" x 17" reductions (total of 15 copies) of a site plan drawn to a scale of 1" = 10' or 1" = 20' showing the following:
 - ___ outline of the entire property with dimensions and lot size in square feet.
 - ___ dimensions and locations of all roads, easements, rights-of-way, existing driveways, parking areas, and street frontage, including sidewalks, curb and gutter.
 - ___ existing and proposed buildings with square footage, indicate any buildings to be removed.
 - ___ all existing buildings, structures and surrounding land uses within 50 feet of the property lines.
 - ___ all structures, existing and proposed, with dimensions and setback lines.
 - ___ topography (contours minimum of five feet intervals), wells, streams and large trees.
 - ___ all existing and proposed site improvements, including but not limited to the following:
 - ___ all utilities: water, sewer, storm drains, gas, electric, telephone, cable, etc.
 - ___ retaining walls
 - ___ erosion control features, such as rip-rap, gabion walls, etc.
 - ___ flow of water on and off-site, existing and proposed drainage patterns, culverts, gutters, etc.

— If your project is near any interim or perennial streams, the **State Department of Fish and Game** may have permit requirements that would add to the processing time of your project. You may want to contact that agency and address any concerns they may have.

State Department of Fish and Game
ATTN: Environmental Services
P.O. Box 47
Yontville, CA 94599
(707) 944-5500

— If your project is near an aquatic environment, including wetlands that serve as habitat for interrelated and interacting communities and populations of plants and animals, the **Army Corps of Engineers** may have permit requirements that would add to the processing time of your project. You may want to contact that agency and address any concerns they may have.

Army Corps of Engineers
333 Market Street, 8th Floor
San Francisco, CA 94105-2197

— Please contact the **Scotts Valley School District** office to discuss the potential impact your project may have over and above the statutory fees required (831) 438-1820.

N NOTE: signature of the property owner is required. If property owner is unavailable to sign this application, an original letter of authorization from the property owner is required.

I certify that all of the information supplied in this application is true and that the plans are accurate to the best of my knowledge:

Signature of Property Owner

*Date:*_____

Signature of Property Owner(s)

Date: _____

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