



City of Scotts Valley

PLANNING DEPARTMENT

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Planning Commission Action Minutes

DATE / TIME: Thursday, April 12, 2012 at 6:00PM

MEETING LOCATION: City Hall Council Chambers at One Civic Center Drive

POSTING: Agenda posted at the City of Scotts Valley City Hall and Senior Center, and the Public Library on April 6, 2012

Planning Commissioners	City Staff Members
Deborah Muth, Chair	Corrie Kates, Community Development Director/ Deputy City Manager
Jackie Heald, Vice-Chair	Taylor Bateman, Senior Planner
Rick Bowen, Commissioner	Michelle Fodge, Senior Planner
Russ Patterson, Commissioner	
Derek Timm, Commissioner	

CALL TO ORDER: The Planning Commission Chair called the meeting to order at 6:05PM.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE: The Planning Commission Chair lead the pledge of allegiance.

ROLL CALL: The Community Development Director/Deputy City Manager conducted roll call of the Planning Commission. All Commissioners were present. Ken Anderson, Public Works Director, was present for Agenda Item #2. Senior Planners Bateman and Fodge were not present.

ELECTION OF OFFICERS: The Chair deferred the election of a Chair and Vice-Chair (for the calendar year) to the next meeting, so that all Commissioners could participate.

ORAL COMMUNICATIONS: There were no oral communications (by the public of items which are NOT on the agenda).

ALTERATIONS TO CONSENT AGENDA: There were no changes to the Consent Agenda.

CONSENT AGENDA:

1. Planning Commission Action Minutes from the February 9, 2012, meeting.
Action Taken: 5/0/0 vote approving the Action Minutes.

ALTERATIONS TO REGULAR OR PUBLIC HEARING AGENDA: There were no changes to the Regular Agenda.

REGULAR AGENDA:

2. **Project Title:** Capital Improvement Program for 2012-2017 - Consistency Report with the City's General Plan
Address: City-wide
Applicant: City of Scotts Valley
Property Owner: City of Scotts Valley
Project Description: State law requires cities to adopt a Capital Improvement Program (CIP) to implement the cities' General Plans. The CIP is a list of the proposed public works projects. The City's Public Works Department develops the CIP as a 5-year program and updates the program each year. By law, the Planning Commission must review the CIP for consistency with the General Plan.
Recommendation: Staff recommends that the Planning Commission recommend approval of the proposed 5-year CIP to the City Council, who will review the item on April 18, 2012.
Staff Contact: Ken Anderson, Public Works Director, (831) 438-5854 or kanderson@scottsvalley.org
Action Taken: 5/0/0 vote approving the 5-year CIP for fiscal years 2012-2017, which was deemed consistent with the City's General Plan.

PUBLIC HEARING AGENDA: There were no items on the Public Hearing Agenda.

DISCUSSION ITEMS: The Community Development Director/Deputy City Manager discussed Planning Commissioner education and training and distributed an outline of topics to the Commission. A date will be selected.

FUTURE AGENDA ITEMS: No items were placed for a future agenda.

WRITTEN COMMUNICATIONS - FOR INFORMATION ONLY: No communications were provided.

ADJOURNMENT: The meeting adjourned at approximately 7:00PM.