

EXPENDITURES

DEPARTMENTS

THIS SECTION INCLUDES:

- *All General Fund Departments*
- *Department 74/Fund 10 – Wastewater Operations*
- *Department 77/Fund 4 – Recreation*
- *Department 81/Fund 22 – Redevelopment Agency*
- *Department 82/Fund 19 – Affordable Housing*

DEPARTMENT 41 - LEGISLATIVE

The Legislative Department provides for the operating needs and expenditures of the Mayor, City Council, Commissions and City Clerk. The City Council is the policy making body of City government. Five City Council members are elected at large by the citizens of Scotts Valley to overlapping four year terms. Each November the City Council selects two of its members to serve as Mayor and Vice Mayor. The Mayor's duties include serving as the official representative of the City for all business and ceremonial purposes, as well as presiding over Council meetings and signing contracts and documents on behalf of the City.

EXPENDITURES	2008 / 2009 ACTUAL	2009 / 2010 BUDGET	2009 / 2010 PROJECTED	2010 / 2011 DEPT REQUEST	2010 / 2011 CITY MANAGER PROPOSED
SALARIES & BENEFITS	160,426	170,042	159,390	165,936	165,936
SERVICES & SUPPLIES	28,654	14,650	13,050	26,400	26,400
GRAND TOTAL	<u>189,080</u>	<u>184,692</u>	<u>172,440</u>	<u>192,336</u>	<u>192,336</u>

PERSONNEL DETAIL	2006 / 2007	2007 / 2008	2008 / 2009	2009 / 2010	2010 / 2011 CITY MANAGER PROPOSED
COUNCIL MEMBERS	5.00	5.00	5.00	5.00	5.00
CITY CLERK	0.50	0.50	0.50	0.50	0.50
PLANNING COMMISSION	5.00	5.00	5.00	5.00	5.00
TOTAL	<u>10.50</u>	<u>10.50</u>	<u>10.50</u>	<u>10.50</u>	<u>10.50</u>

DEPARTMENT 41 - LEGISLATIVE

	<u>2008 / 2009 ACTUAL</u>	<u>2009 / 2010 BUDGET</u>	<u>2009 / 2010 PROJECTED</u>	<u>2010 / 2011 DEPT REQUEST</u>	<u>2010 / 2011 CITY MANAGER PROPOSED</u>	
SALARIES & BENEFITS:						
101	REGULAR WAGES	83,105	83,724	82,942	84,130	84,130
202	PARS	519	557	480	557	557
203	FICA	3,922	3,749	4,112	3,780	3,780
204	RETIREMENT	9,293	9,757	9,525	10,039	10,039
205	GROUP INSURANCE	63,412	72,080	62,156	67,255	67,255
206	WORKERS' COMPENSATION	175	175	175	175	175
	TOTAL SALARIES & BENEFITS	160,426	170,042	159,390	165,936	165,936
SERVICES & SUPPLIES:						
301	OFFICE EXPENSE	4,584	1,000	4,400	1,000	1,000
303	SMALL TOOLS & SUPPLIES	206	250	0	150	150
312	PROFESSIONAL/SPEC SERVICES	500	5,000	1,000	5,000	5,000
	Arts Commission					5,000
313	OTHER CONTRACTUAL SERVICES	6,692	4,500	4,500	4,500	4,500
	Muni Code Updates					1,200
	Other Services					2,800
	Muni Code on Internet					500
315	MEMBERSHIPS & DUES	410	400	400	400	400
316	TRAVEL/CONFERENCES/MEETINGS	4,277	3,000	2,500	3,000	3,000
	League of California Cities					1,500
	Other					1,500
319	ELECTIONS	11,105	0	0	12,000	12,000
402	MAINT & OPERATION OF EQMT	880	500	250	350	350
	TOTAL SERVICES & SUPPLIES	28,654	14,650	13,050	26,400	26,400
	GRAND TOTAL	189,080	184,692	172,440	192,336	192,336

DEPARTMENT 42 - LEGAL

The Legal Department provides for the services of the City Attorney, for defending the City in court, and handling claims against the City. The City Attorney is appointed by the City Council and is responsible for the preparation of resolutions, ordinances, contracts and other related legal documents. The City Attorney also provides legal guidance to the City.

<u>EXPENDITURES</u>	<u>2008 / 2009 ACTUAL</u>	<u>2009 / 2010 BUDGET</u>	<u>2009 / 2010 PROJECTED</u>	<u>2010 / 2011 DEPT REQUEST</u>	<u>2010 / 2011 CITY MANAGER PROPOSED</u>
SERVICES & SUPPLIES	239,799	82,800	123,000	82,800	82,800
GRAND TOTAL	239,799	82,800	123,000	82,800	82,800

DEPARTMENT 42 - LEGAL

	2008 / 2009 ACTUAL	2009 / 2010 BUDGET	2009 / 2010 PROJECTED	2010 / 2011 DEPT REQUEST	2010 / 2011 CITY MANAGER PROPOSED
SERVICES & SUPPLIES:					
210 SUPPLEMENTAL SERVICES	235,184	80,000	120,000	80,000	80,000
Retainer					60,000
Special Litigation					20,000
313 OTHER CONTRACTUAL SERVICES	4,615	2,800	3,000	2,800	2,800
Government Code Updates					2,800
TOTAL SERVICES & SUPPLIES	239,799	82,800	123,000	82,800	82,800
GRAND TOTAL	239,799	82,800	123,000	82,800	82,800

DEPARTMENT 43 - GENERAL GOVERNMENT

The General Government account provides for services and functions which benefit more than one department operation and usually includes several departments. These include: City Hall utilities, non-capital telephone expenditures, rents, leases and maintenance of equipment shared by several departments, insurance costs, principal and interest payments on Certificates of Participation and related expenditures.

<u>EXPENDITURES</u>	<u>2008 / 2009 ACTUAL</u>	<u>2009 / 2010 BUDGET</u>	<u>2009 / 2010 PROJECTED</u>	<u>2010 / 2011 DEPT REQUEST</u>	<u>2010 / 2011 CITY MANAGER PROPOSED</u>
SALARIES & BENEFITS	381,483	504,479	512,432	354,841	354,841
SERVICES & SUPPLIES	147,245	113,910	123,500	112,505	112,505
OTHER	462,617	460,506	461,906	464,206	464,206
GRAND TOTAL	<u><u>991,345</u></u>	<u><u>1,078,895</u></u>	<u><u>1,097,838</u></u>	<u><u>931,552</u></u>	<u><u>931,552</u></u>

DEPARTMENT 43 - GENERAL GOVERNMENT

	<u>2008 / 2009 ACTUAL</u>	<u>2009 / 2010 BUDGET</u>	<u>2009 / 2010 PROJECTED</u>	<u>2010 / 2011 DEPT REQUEST</u>	<u>2010 / 2011 CITY MANAGER PROPOSED</u>
SALARIES & BENEFITS:					
205	GROUP INSURANCE	164,465	177,000	177,000	185,000
206	WORKERS' COMPENSATION	206,324	324,479	326,932	166,841
207	UNEMPLOYMENT INSURANCE	10,694	3,000	8,500	3,000
	TOTAL SALARIES & BENEFITS	381,483	504,479	512,432	354,841
SERVICES & SUPPLIES:					
301	OFFICE EXPENSE	5,734	6,000	5,500	5,500
303	SMALL TOOLS & SUPPLIES	651	1,000	500	750
305	ADVERTISING	5,141	6,000	3,500	3,500
	Legal Ads				3,500
306	COMMUNICATIONS	17,608	13,000	13,000	13,000
310	RECRUITMENT	343	0	0	0
313	OTHER CONTRACTUAL SERVICES	42,312	17,500	40,000	17,500
	Bond Trustees				8,000
	Collection Service Costs				4,500
	Arbitrage Rebate				2,500
	Sales Tax Analysis				2,000
	Other				500
314	INSURANCE & SURETY BONDS	37,047	30,000	22,000	33,155
	Liability Insurance				25,130
	Property Insurance				6,025
	Deductibles and Self-Insurance				2,000
315	MEMBERSHIPS & DUES	12,140	12,410	12,000	12,100
	League of California Cities				5,600
	AMBAG				3,700
	MBUAPCD				2,800
316	TRAVEL/CONFERENCE/MEETINGS	392	0	0	0
349	MISCELLANEOUS	7,505	8,000	8,000	8,000
	Awards				3,000
	Volunteer Recognition				1,200
	Property Taxes				800
	Sister City				500
	Other				2,500
402	MAINT & OPERATION OF EQMT	18,372	20,000	19,000	19,000
	Copy Machine Maintenance				10,250
	Computer Software Maintenance				3,400
	Computer Hardware Maintenance				3,000
	Telephone System Maintenance				1,000
	Postage Machine Maintenance				1,150
	Audio System Maintenance				200
	TOTAL SERVICES & SUPPLIES	147,245	113,910	123,500	112,505

DEPARTMENT 43 - GENERAL GOVERNMENT (Concluded)

	<u>2008 / 2009 ACTUAL</u>	<u>2009 / 2010 BUDGET</u>	<u>2009 / 2010 PROJECTED</u>	<u>2010 / 2011 DEPT REQUEST</u>	<u>2010 / 2011 CITY MANAGER PROPOSED</u>
OTHER:					
701 CONTRIBUTIONS	9,126	9,000	10,400	10,500	10,500
LAFCO					6,300
Scotts Valley Fire District - Haz Mat					4,200
801 RETIREMENT OF PRINCIPAL	137,999	138,457	138,457	140,568	140,568
Certificates of Participation					110,568
County - Transfer Tax					30,000
802 INTEREST EXPENSE	315,492	313,049	313,049	313,138	313,138
TOTAL OTHER	<u>462,617</u>	<u>460,506</u>	<u>461,906</u>	<u>464,206</u>	<u>464,206</u>
GRAND TOTAL	<u>991,345</u>	<u>1,078,895</u>	<u>1,097,838</u>	<u>931,552</u>	<u>931,552</u>

DEPARTMENT 44 - ADMINISTRATION

The City Manager is the Chief Administrative Officer of the City. He is appointed by, is responsible to, and serves at the pleasure of the City Council and is charged with the duty of carrying out City policy as determined by the City Council. He is also charged with the responsibility of all personnel and risk management activities of the City.

EXPENDITURES	2008 / 2009 ACTUAL	2009 / 2010 BUDGET	2009 / 2010 PROJECTED	2010 / 2011 DEPT REQUEST	2010 / 2011 CITY MANAGER PROPOSED
SALARIES & BENEFITS	198,659	195,212	195,398	202,554	202,554
SERVICES & SUPPLIES	3,305	3,455	2,150	2,500	2,500
GRAND TOTAL	<u>201,964</u>	<u>198,667</u>	<u>197,548</u>	<u>205,054</u>	<u>205,054</u>

PERSONNEL DETAIL	2006 / 2007	2007 / 2008	2008 / 2009	2009 / 2010	2010 / 2011 CITY MANAGER PROPOSED
CITY MANAGER	0.75	0.60	0.60	0.60	0.60
DEPUTY CITY MANAGER / ADMINISTRATIVE SERVICES DIR.			0.10	0.10	0.10
CITY CLERK	0.50	0.50	0.50	0.50	0.50
TOTAL	<u>1.25</u>	<u>1.10</u>	<u>1.20</u>	<u>1.20</u>	<u>1.20</u>

2010-2011 Notes:

* Included in personnel detail above is a partial Deputy City Manager/Administrative Services Director position. This position is vacant and currently frozen. No amounts were budgeted for this position.

DEPARTMENT 44 - ADMINISTRATION

	<u>2008 / 2009 ACTUAL</u>	<u>2009 / 2010 BUDGET</u>	<u>2009 / 2010 PROJECTED</u>	<u>2010 / 2011 DEPT REQUEST</u>	<u>2010 / 2011 CITY MANAGER PROPOSED</u>	
SALARIES & BENEFITS:						
101	REGULAR WAGES	136,719	134,124	129,000	139,192	139,192
203	FICA	6,896	8,367	7,916	8,551	8,551
204	RETIREMENT	34,380	32,813	35,418	34,688	34,688
205	GROUP INSURANCE	20,389	19,633	22,789	19,848	19,848
206	WORKERS' COMPENSATION	275	275	275	275	275
TOTAL SALARIES & BENEFITS		<u>198,659</u>	<u>195,212</u>	<u>195,398</u>	<u>202,554</u>	<u>202,554</u>
SERVICES & SUPPLIES:						
301	OFFICE EXPENSE	1,696	1,200	1,000	1,200	1,200
303	SMALL TOOLS & SUPPLIES	88	100	0	0	0
315	MEMBERSHIPS & DUES	55	355	0	0	0
316	TRAVEL/CONFERENCES/MEETINGS	313	500	100	150	150
	League of California Cities					150
322	TRAINING & EDUCATION	0	300	50	150	150
402	MAINT & OPERATION OF EQMT	270	200	200	200	200
403	MAINT & OPERATION OF VEHICLE	883	800	800	800	800
TOTAL SERVICES & SUPPLIES		<u>3,305</u>	<u>3,455</u>	<u>2,150</u>	<u>2,500</u>	<u>2,500</u>
GRAND TOTAL		<u>201,964</u>	<u>198,667</u>	<u>197,548</u>	<u>205,054</u>	<u>205,054</u>

DEPARTMENT 45 - FINANCE

The Finance Department provides a support service to all other City departments. The Department receives all income, prepares checks for payment of all expenses, and is responsible for determining City investments. It maintains records of all income and expenditures for all funds, preparing reports on these matters for both the City Council and the State. The Department processes grant records and claims, sewer service fees, alarm fees and other miscellaneous billings. Working with the City Manager, the Department participates in preparing the budget for recommendation to the City Council. The Department is also responsible for payroll, purchasing and all City insurance programs.

<u>EXPENDITURES</u>	<u>2008 / 2009 ACTUAL</u>	<u>2009 / 2010 BUDGET</u>	<u>2009 / 2010 PROJECTED</u>	<u>2010 / 2011 DEPT REQUEST</u>	<u>2010 / 2011 CITY MANAGER PROPOSED</u>
SALARIES & BENEFITS	388,252	374,670	354,263	369,466	369,466
SERVICES & SUPPLIES	24,867	20,080	20,220	20,330	20,330
GRAND TOTAL	413,119	394,750	374,483	389,796	389,796

<u>PERSONNEL DETAIL</u>	<u>2006 / 2007</u>	<u>2007 / 2008</u>	<u>2008 / 2009</u>	<u>2009 / 2010</u>	<u>2010 / 2011 CITY MANAGER PROPOSED</u>
DEPUTY CITY MANAGER / ADMINISTRATIVE SERVICES DIR.		1.00	0.90	0.90	0.90
FINANCE DIRECTOR	1.00				
ACCOUNTANT I	1.00	1.00	1.00		
ACCOUNTANT II				1.00	1.00
SENIOR ACCOUNTING TECHNICIAN	1.00	1.00	1.00	1.00	1.00
ACCOUNTING ASSISTANT	0.85	0.85	0.85	0.85	0.85
ADMINISTRATIVE SECRETARY I	1.00	1.00	1.00	1.00	
ADMINISTRATIVE SECRETARY II					0.50
NETWORK SPECIALIST	0.50	0.50	0.50	0.50	0.50
TOTAL:	5.35	5.35	5.25	5.25	4.75

2010-2011 Notes:

* Included in Personnel Detail above is a partial Deputy City Manager/Administrative Services Director and the Administrative Secretary I position. These positions are vacant and currently frozen. No amounts were budgeted for these position.

DEPARTMENT 45 - FINANCE

	2008 / 2009 ACTUAL	2009 / 2010 BUDGET	2009 / 2010 PROJECTED	2010 / 2011 DEPT REQUEST	2010 / 2011 CITY MANAGER PROPOSED	
SALARIES & BENEFITS:						
101	REGULAR WAGES	243,040	236,070	219,136	228,910	228,910
203	FICA	18,201	18,059	16,428	17,512	17,512
204	RETIREMENT	56,831	56,457	53,856	55,808	55,808
205	GROUP INSURANCE	68,842	62,746	63,505	65,898	65,898
206	WORKERS' COMPENSATION	1,338	1,338	1,338	1,338	1,338
TOTAL SALARIES & BENEFITS		388,252	374,670	354,263	369,466	369,466
SERVICES & SUPPLIES:						
301	OFFICE EXPENSE	7,180	6,000	6,000	6,000	6,000
302	SPECIAL DEPARTMENT EXPENSE	415	415	435	435	435
303	SMALL TOOLS & SUPPLIES	14	0	0	0	0
310	RECRUITMENT	399	0	0	0	0
312	PROFESSIONAL/SPECIALIZED SVCS Independent Audit	12,000	12,000	12,600	12,850	12,850
313	OTHER CONTRACTUAL SERVICES	0	425	0	0	0
315	MEMBERSHIPS & DUES	340	340	345	345	345
316	TRAVEL/CONFERENCES/MEETINGS	290	200	117	100	100
322	TRAINING & EDUCATION	186	200	100	100	100
349	MISCELLANEOUS	1,765	0	0	0	0
402	MAINT & OPERATION OF EQMT	2,278	500	623	500	500
TOTAL SERVICES & SUPPLIES		24,867	20,080	20,220	20,330	20,330
GRAND TOTAL		413,119	394,750	374,483	389,796	389,796

DEPARTMENT 51 - POLICE

The Police Department serves the Citizens of Scotts Valley in the preservation of life and property. The Department's primary task is to reduce crime through prevention, detection, and apprehension of violators; and to provide for the orderly and safe movement of vehicular traffic through traffic enforcement, accident investigation, and pre-development review. The Department also ensures public safety through the regulation and control of hazardous conditions. The Police Department seeks to recover lost and stolen property and to provide a variety of traditional and non-traditional enforcement programs reflecting community needs and desires. The Department is divided into two divisions: Operations and Support/Special Services.

EXPENDITURES	2008 / 2009 ACTUAL	2009 / 2010 BUDGET	2009 / 2010 PROJECTED	2010 / 2011 DEPT REQUEST	2010 / 2011 CITY MANAGER PROPOSED
SALARIES & BENEFITS	3,522,419	3,732,767	3,619,235	3,912,226	3,898,526
SERVICES & SUPPLIES	283,317	286,179	289,179	292,589	278,767
FIXED ASSETS	4,970	36,200	36,303	21,000	0
OTHER	26,702	26,719	26,719	26,719	26,719
GRAND TOTAL	<u>3,837,408</u>	<u>4,081,865</u>	<u>3,971,436</u>	<u>4,252,534</u>	<u>4,204,012</u>

PERSONNEL DETAIL	2006 / 2007	2007 / 2008	2008 / 2009	2009 / 2010	2010 / 2011 CITY MANAGER PROPOSED
CHIEF OF POLICE	1.00	1.00	1.00	1.00	1.00
CAPTAIN	1.00				
LIEUTENANT	1.00	2.00	2.00	2.00	2.00
SERGEANT	5.00	5.00	5.00	4.00	4.00
DETECTIVE	2.00	2.00	2.00	3.00	3.00
JUVENILE OFFICER	1.00	1.00	1.00	1.00	1.00
SCHOOL RESOURCE OFFICER	1.00	1.00	1.00	1.00	1.00
PATROL OFFICER	8.00	8.00	8.00	8.00	8.00
TRAFFIC OFFICER	2.00	2.00	2.00	2.00	2.00
COMMUNITY SERVICES OFFICER	1.00				
ADMINISTRATIVE SECRETARY III/ ANALYST	1.00	1.00	1.00	1.00	1.00
SERVICES SUPERVISOR		1.00	1.00	1.00	1.00
EMERGENCY DISPATCH CLERK III	2.00				
EMERGENCY DISPATCH CLERK II	1.00	2.00	2.00	2.00	2.00
EMERGENCY DISPATCH CLERK I	4.00	4.00	4.00	4.00	4.00
OFFICE ASSISTANT		0.50	0.50	0.50	
TOTAL	<u>31.00</u>	<u>30.50</u>	<u>30.50</u>	<u>30.50</u>	<u>30.00</u>

2010-2011 Notes:

* Included in Personnel Detail above are two positions (School Resource Officer and one Patrol Officer) which are vacant and currently frozen. No amounts were budgeted for these positions.

DEPARTMENT 51 - POLICE

	<u>2008 / 2009 ACTUAL</u>	<u>2009 / 2010 BUDGET</u>	<u>2009 / 2010 PROJECTED</u>	<u>2010 / 2011 DEPT REQUEST</u>	<u>2010 / 2011 CITY MANAGER PROPOSED</u>	
SALARIES & BENEFITS:						
101	REGULAR WAGES	2,096,050	2,205,903	2,130,722	2,315,176	2,315,176
107	TEMPORARY WAGES	9,856	12,144	6,332	12,144	12,144
	Reserves				8,400	
	Youth Work Program				3,744	
109	OVERTIME WAGES	122,085	123,000	123,000	136,700	123,000
	Sworn Personnel					100,000
	Non-Sworn Personnel					23,000
203	FICA	161,732	173,728	165,610	181,291	181,291
204	RETIREMENT	722,301	784,300	776,297	836,004	836,004
205	GROUP INSURANCE	388,145	411,442	394,857	408,661	408,661
206	WORKERS' COMPENSATION	22,250	22,250	22,417	22,250	22,250
	TOTAL SALARIES & BENEFITS	3,522,419	3,732,767	3,619,235	3,912,226	3,898,526

DEPARTMENT 51 - POLICE (Continued)

	<u>2008 / 2009 ACTUAL</u>	<u>2009 / 2010 BUDGET</u>	<u>2009 / 2010 PROJECTED</u>	<u>2010 / 2011 DEPT REQUEST</u>	<u>2010 / 2011 CITY MANAGER PROPOSED</u>	
SERVICES & SUPPLIES:						
208	UNIFORM EXPENSE	23,218	20,605	20,605	20,605	20,605
301	OFFICE EXPENSE	11,954	15,125	15,125	15,125	15,125
302	SPECIAL DEPARTMENT EXPENSE	21,021	26,450	26,450	26,450	26,450
	Armory Expenses					15,300
	Investigation Expenses					4,300
	Evidence Expenses					2,650
	Other Expenses					4,200
303	SMALL TOOLS & SUPPLIES	4,240	6,007	6,007	5,165	5,165
305	ADVERTISING	0	500	500	500	500
306	COMMUNICATIONS	44,684	35,000	35,000	35,000	35,000
	Telephones					15,020
	Open Query					9,700
	Radio Equipment Repairs & Installation					400
	Cell Phones & Pagers					8,680
	Vehicle Radios/Walkie-Talkie Batteries					1,000
	Internet Fees					200
308	RENTS & LEASES	4,045	4,122	4,122	4,458	4,122
310	RECRUITMENT	5,157	5,200	5,200	5,200	5,200
313	OTHER CONTRACTUAL SERVICES	260	500	500	500	500
315	MEMBERSHIPS & DUES	2,088	2,000	2,000	2,000	2,000
316	TRAVEL/CONFERENCES/MEETINGS	480	1,000	1,000	1,000	1,000
322	TRAINING & EDUCATION	39,909	40,000	40,000	40,000	40,000
	Mandatory Training					22,000
	Essential Training					8,700
	Educational Reimbursements					4,000
	Training Conferences					2,500
	Other Training Costs					2,800
401	MAINT OF BLDGS/STRUCT/GROUNDS	2,112	0	0	0	0
402	MAINT & OPERATION OF EQMT	44,650	64,670	64,670	68,486	55,000
	Santa Cruz Metro Records System					21,550
	Equipment Supplies					14,085
	Contracts					19,365
403	MAINT & OPERATION OF VEHICLES	79,499	65,000	68,000	68,100	68,100
	Gasoline					37,000
	Vehicle Parts and Tires					18,100
	Misc Other Costs					13,000
	TOTAL SERVICES & SUPPLIES	283,317	286,179	289,179	292,589	278,767

DEPARTMENT 51 - POLICE (Concluded)

	<u>2008 / 2009 ACTUAL</u>	<u>2009 / 2010 BUDGET</u>	<u>2009 / 2010 PROJECTED</u>	<u>2010 / 2011 DEPT REQUEST</u>	<u>2010 / 2011 CITY MANAGER PROPOSED</u>
FIXED ASSETS:					
905 MACHINERY & EQUIPMENT	0	2,700	2,803	0	0
908 VEHICLES	0	28,500	28,500	18,000	0
910 OFFICE EQMT & FURNITURE	4,970	5,000	5,000	3,000	0
TOTAL FIXED ASSETS	4,970	36,200	36,303	21,000	0
OTHER:					
701 CONTRIBUTIONS	26,702	26,719	26,719	26,719	26,719
SCCNET					20,580
SART (Sexual Assault Response Team)					6,139
TOTAL OTHER	26,702	26,719	26,719	26,719	26,719
GRAND TOTAL	3,837,408	4,081,865	3,971,436	4,252,534	4,204,012

DEPARTMENT 52 - ANIMAL CONTROL

Animal Control services are provided to the City by contract with the Santa Cruz Animal Services Authority (SCASA). This contractual service is in the form of a Joint Powers Authority between the Cities of Capitola, Santa Cruz, Scotts Valley, and the County of Santa Cruz. Animal Control services include: administration; promotion of dog licensing; enforcement of animal control ordinances; humane care and housing of stray and unwanted animals; 24-hour emergency response; adoption of suitable animals; humane disposal of sick, injured, or unadoptable animals; pick up, care and appropriate disposal of stray and unwanted animals.

	<u>2008 / 2009 ACTUAL</u>	<u>2009 / 2010 BUDGET</u>	<u>2009 / 2010 PROJECTED</u>	<u>2010 / 2011 DEPT REQUEST</u>	<u>2010 / 2011 CITY MANAGER PROPOSED</u>
EXPENDITURES					
SERVICES & SUPPLIES	<u>115,860</u>	<u>104,028</u>	<u>104,028</u>	<u>104,028</u>	<u>104,028</u>
GRAND TOTAL	<u>115,860</u>	<u>104,028</u>	<u>104,028</u>	<u>104,028</u>	<u>104,028</u>
SERVICES & SUPPLIES:					
313 OTHER CONTRACTUAL SERVICES	<u>115,860</u>	<u>104,028</u>	<u>104,028</u>	<u>104,028</u>	<u>104,028</u>
TOTAL SERVICES & SUPPLIES	<u>115,860</u>	<u>104,028</u>	<u>104,028</u>	<u>104,028</u>	<u>104,028</u>
GRAND TOTAL	<u>115,860</u>	<u>104,028</u>	<u>104,028</u>	<u>104,028</u>	<u>104,028</u>

DEPARTMENT 53 - EMERGENCY SERVICES

The Emergency Services account provides funding for the maintenance and operation of the City's emergency services program. The City's Police Department developed an emergency services program and manual for the City in 1987. The City Manager serves as the Director of Emergency Services and the Police Chief serves as the Coordinator of Emergency Services. The key to the OES program is training City staff in preparation for emergency situations, such as earthquakes, forest fires and flooding.

EXPENDITURES	2008 / 2009 ACTUAL	2009 / 2010 BUDGET	2009 / 2010 PROJECTED	2010 / 2011 DEPT REQUEST	2010 / 2011 CITY MANAGER PROPOSED
SERVICES & SUPPLIES	1,383	2,500	1,300	1,300	1,300
OTHER	50,568	48,278	47,278	56,003	56,003
GRAND TOTAL	51,951	50,778	48,578	57,303	57,303
SERVICES & SUPPLIES:					
301 OFFICE EXPENSE	76	0	0	0	0
306 COMMUNICATIONS	1,307	1,500	1,300	1,300	1,300
316 TRAVEL/CONFERENCES/MEETINGS	0	500	0	0	0
322 TRAINING & EDUCATION	0	500	0	0	0
TOTAL SERVICES & SUPPLIES	1,383	2,500	1,300	1,300	1,300
OTHER:					
701 CONTRIBUTIONS	0	0	0	8,725	8,725
Winter Shelter Program					4,008
HAP Consultant					2,308
Homeless Bienial Census					1,745
Homeless Management Info System					462
Ten-Year Strategic Plan					202
705 CONTRIBUTIONS/SOCIAL SERV	50,568	48,278	47,278	47,278	47,278
Community Service Organizations					46,278
Cultural Council					1,000
TOTAL OTHER	50,568	48,278	47,278	56,003	56,003
GRAND TOTAL	51,951	50,778	48,578	57,303	57,303

DEPARTMENT 61 - PLANNING

The Planning Department guides and coordinates the development of the City through the preparation, maintenance, and implementation of the General Plan and administration of the City's building codes and zoning regulations. The Department provides advanced and current planning services through General Plan preparation and policy implementation. Included among planning duties are: design review, issuance of variances, master plan development, subdivision review and approval, environmental impact reports, code enforcement, and various sign permits. The Planning Department provides policy recommendations to the City Manager, City Council and Planning Commission.

EXPENDITURES	2008 / 2009 ACTUAL	2009 / 2010 BUDGET	2009 / 2010 PROJECTED	2010 / 2011 DEPT REQUEST	2010 / 2011 CITY MANAGER PROPOSED
SALARIES & BENEFITS	384,428	393,725	276,729	306,604	306,604
SERVICES & SUPPLIES	12,042	17,400	20,653	17,625	15,800
FIXED ASSETS	1,921	0	0	0	0
GRAND TOTAL	398,391	411,125	297,382	324,229	322,404

PERSONNEL DETAIL	2006 / 2007	2007 / 2008	2008 / 2009	2009 / 2010	2010 / 2011 CITY MANAGER PROPOSED
COMMUNITY DEVELOPMENT DIR	0.25	0.25	0.25	0.25	0.25
PRINCIPAL PLANNER	0.90	0.90	0.90	0.90	0.90
SENIOR PLANNER	0.75	0.75	0.75	1.75	1.75
ASSISTANT PLANNER	1.00	1.00	1.00		
ADMIN SEC III / PLANNING AIDE	1.00	1.00	1.00	1.00	
ADMINISTRATIVE SECRETARY II PLANNING / ECONOMIC DEVELOPMENT SPECIALIST	0.40	0.40	0.40	0.40	0.50
TOTAL	4.30	4.30	4.30	4.30	3.40

2010-2011 Notes:

* Included in Personnel Detail above is a partial Principal Planner position that is vacant and currently frozen. No amounts were budgeted for this position.

DEPARTMENT 61 - PLANNING

		2008 / 2009	2009 / 2010	2009 / 2010	2010 / 2011	2010 / 2011
		ACTUAL	BUDGET	PROJECTED	DEPT	CITY
					REQUEST	MANAGER
						PROPOSED
SALARIES & BENEFITS:						
101	REGULAR WAGES	246,090	250,724	174,916	201,858	201,858
109	OVERTIME WAGES	1,847	500	68	0	0
203	FICA	18,802	17,548	13,263	13,876	13,876
204	RETIREMENT	56,049	60,325	42,913	49,567	49,567
205	GROUP INSURANCE	60,790	63,778	44,719	40,453	40,453
206	WORKERS' COMPENSATION	850	850	850	850	850
TOTAL SALARIES & BENEFITS		384,428	393,725	276,729	306,604	306,604
SERVICES & SUPPLIES:						
208	UNIFORM ALLOWANCE	425	0	425	425	425
210	SUPPLEMENTAL SERVICES	0	200	200	200	200
	Triaxal Data- Print Color Maps					200
301	OFFICE EXPENSE	3,593	4,000	4,000	4,000	4,000
302	SPECIAL DEPARTMENT EXPENSE	1,022	1,200	750	1,200	1,200
	Computer Software					950
	Books & Publications					250
303	SMALL TOOLS & SUPPLIES	270	400	50	200	200
	General Plan Reproduction					200
305	ADVERTISING	476	0	0	0	0
310	RECRUITMENT	385	0	0	0	0
312	PROFESSIONAL/SPECIALIZED SERV	422	1,000	1,278	1,000	1,000
	Triaxal Data- Data Base Update					500
	Zoning/General Plan Update					500
313	OTHER CONTRACTUAL SERVICES	80	5,000	10,000	5,000	5,000
315	MEMBERSHIPS & DUES	995	1,550	1,550	1,550	775
	2 APA					635
	AEP					140
316	TRAVEL/CONFERENCES/MEETINGS	753	1,100	1,100	1,100	700
	State APA					700
322	TRAINING & EDUCATION	809	1,000	0	1,000	600
349	MISCELLANEOUS	51	500	0	500	250
402	MAINT & OPERATION OF EQMT	2,518	1,000	1,000	1,000	1,000
403	MAINT & OPERATION OF VEHICLES	243	450	300	450	450
TOTAL SERVICES & SUPPLIES		12,042	17,400	20,653	17,625	15,800
FIXED ASSETS:						
910	OFFICE EQMT & FURNITURE	1,921	0	0	0	0
TOTAL FIXED ASSETS		1,921	0	0	0	0
GRAND TOTAL		398,391	411,125	297,382	324,229	322,404

DEPARTMENT 62 - BUILDING

The Building Division is responsible for all construction inspection activities, including compliance with the Building Code, Electrical Code, Plumbing Code and other legal requirements. The Building Division reviews proposed construction plans for conformance to Code requirements and monitors construction activities on a continuing basis to ensure structural integrity and safety. The Division identifies violations and causes their correction. The Division also provides information and processing on Building Permits, the issuance and administration of these permits, and supplies information on building activities to data collection agencies and organizations.

EXPENDITURES	2008 / 2009 ACTUAL	2009 / 2010 BUDGET	2009 / 2010 PROJECTED	2010 / 2011 DEPT REQUEST	2010 / 2011 CITY MANAGER PROPOSED
SALARIES & BENEFITS	110,133	121,397	50,986	0	0
SERVICES & SUPPLIES	12,603	17,750	53,500	48,000	46,500
FIXED ASSETS	8,460	0	0	0	0
GRAND TOTAL	131,196	139,147	104,486	48,000	46,500

PERSONNEL DETAIL	2006 / 2007	2007 / 2008	2008 / 2009	2009 / 2010	2010 / 2011 CITY MANAGER PROPOSED
BUILDING OFFICIAL	1.00	1.00	1.00	1.00	
SENIOR BUILDING INSPECTOR	0.33	0.33	0.33	0.33	0.33
CODE ENFORCEMENT OFFICER	0.33	0.33	0.33	0.33	0.33
SECRETARY I	0.75	0.75	0.75	0.75	0.75
TOTAL	2.41	2.41	2.41	2.41	1.41

2010-2011 Notes:

* Included in Personnel Detail above is a Senior Building Inspector, Code Enforcement Officer, and a Secretary I position. These positions are vacant and currently frozen. No amounts were budgeted for these positions. The Building Official is contracted out for 2010-11.

DEPARTMENT 62 - BUILDING

	<u>2008 / 2009 ACTUAL</u>	<u>2009 / 2010 BUDGET</u>	<u>2009 / 2010 PROJECTED</u>	<u>2010 / 2011 DEPT REQUEST</u>	<u>2010 / 2011 CITY MANAGER PROPOSED</u>	
SALARIES & BENEFITS:						
101	REGULAR WAGES	72,373	79,260	32,314	0	0
109	OVERTIME WAGES	0	0	0	0	0
203	FICA	5,536	6,063	2,472	0	0
204	RETIREMENT	16,721	19,035	7,164	0	0
205	GROUP INSURANCE	15,253	16,789	8,786	0	0
206	WORKERS' COMPENSATION	250	250	250	0	0
	TOTAL SALARIES & BENEFITS	110,133	121,397	50,986	0	0
SERVICES & SUPPLIES:						
210	SUPPLEMENTAL SERVICES Microfilming Commercial Bldg. Plans	0	2,000	0	2,000	500
301	OFFICE EXPENSE	694	750	750	250	250
303	SMALL TOOLS & SUPPLIES UBC Updates Misc Supplies	758	1,500	1,500	500	500
312	PROFESSIONAL/SPECIALIZED SERV	6,590	10,000	50,000	45,000	45,000
313	OTHER CONTRACTUAL SERVICES	0	0	470	0	0
315	MEMBERSHIPS & DUES	380	550	0	0	0
316	TRAVEL/CONFERENCE/MEETINGS	1,324	400	30	0	0
322	TRAINING & EDUCATION	1,332	300	0	0	0
402	MAINT & OPERATION OF EQMT Computer Parts & Repairs	413	500	250	250	250
403	MAINT & OPERATION OF VEHICLES	1,112	1,750	500	0	0
	TOTAL SERVICES & SUPPLIES	12,603	17,750	53,500	48,000	46,500
FIXED ASSETS:						
910	OFFICE EQMT & FURNITURE	8,460	0	0	0	0
	TOTAL FIXED ASSETS	8,460	0	0	0	0
	GRAND TOTAL	131,196	139,147	104,486	48,000	46,500

DEPARTMENT 71 - ENGINEERING

The Engineering Division provides technical support for all divisions of both the public works and planning departments, and provides operational services for the City Engineer's office. The Director of Public Works/City Engineer is responsible for the following divisions: Engineering, Street Maintenance, Vehicle and Equipment Maintenance, Wastewater, Park Maintenance, Building Maintenance and Recreation.

EXPENDITURES	2008 / 2009 ACTUAL	2009 / 2010 BUDGET	2009 / 2010 PROJECTED	2010 / 2011 DEPT REQUEST	2010 / 2011 CITY MANAGER PROPOSED
SALARIES & BENEFITS	433,041	437,797	413,919	379,052	379,052
SERVICES & SUPPLIES	28,131	27,700	29,250	27,700	26,700
FIXED ASSETS	3,356	0	0	5,000	0
GRAND TOTAL	464,528	465,497	443,169	411,752	405,752

PERSONNEL DETAIL	2006 / 2007	2007 / 2008	2008 / 2009	2009 / 2010	2010 / 2011 CITY MANAGER PROPOSED
PUBLIC WORKS DIRECTOR/ CITY ENGINEER	0.50	0.50	0.50	0.50	0.50
CIVIL ENGINEER (TRAFFIC)	1.00	1.00	1.00	1.00	1.00
SENIOR PUBLIC WORKS INSPECTOR	0.50				
ADMINISTRATIVE SECRETARY I					0.50
ADMINISTRATIVE SECRETARY III	1.00	1.00	1.00	1.00	
ENGINEERING TECHNICIAN	1.00	1.00	1.00	1.00	1.00
TOTAL	4.00	3.50	3.50	3.50	3.00

DEPARTMENT 71 - ENGINEERING

	2008 / 2009 ACTUAL	2009 / 2010 BUDGET	2009 / 2010 PROJECTED	2010 / 2011 DEPT REQUEST	2010 / 2011 CITY MANAGER PROPOSED	
SALARIES & BENEFITS:						
101	REGULAR WAGES	290,233	291,310	273,167	252,897	252,897
203	FICA	20,876	21,454	19,731	18,545	18,545
204	RETIREMENT	69,143	70,414	65,803	62,257	62,257
205	GROUP INSURANCE	51,914	53,744	54,343	44,478	44,478
206	WORKERS' COMPENSATION	875	875	875	875	875
	TOTAL SALARIES & BENEFITS	433,041	437,797	413,919	379,052	379,052
SERVICES & SUPPLIES:						
208	UNIFORM EXPENSE	293	600	600	600	600
210	SUPPLEMENTAL SERVICES	1,338	2,500	2,500	2,500	2,500
301	OFFICE EXPENSE	2,118	3,000	3,000	3,000	3,000
303	SMALL TOOLS & SUPPLIES	3,149	2,500	1,500	2,500	1,500
306	COMMUNICATIONS	4,360	3,500	3,500	3,500	3,500
312	PROFESSIONAL/SPECIALIZED SERV Geotechnical & Traffic Consulting	0	1,250	3,800	1,250	1,250
313	OTHER CONTRACTUAL SERVICES	26	0	0	0	0
315	MEMBERSHIPS & DUES	1,160	750	750	750	750
316	TRAVEL/CONFERENCES/MEETINGS	1,578	1,500	1,500	1,500	1,500
322	TRAINING & EDUCATION	1,017	1,500	1,500	1,500	1,500
401	MAINT OF BLDGS/STRUCT/GRNDS	270	0	0	0	0
402	MAINT & OPERATION OF EQMT	8,359	7,100	7,100	7,100	7,100
403	MAINT & OPERATION OF VEHICLES	4,463	3,500	3,500	3,500	3,500
	TOTAL SERVICES & SUPPLIES	28,131	27,700	29,250	27,700	26,700
FIXED ASSETS:						
907	ENGINEERING	3,356	0	0	2,000	0
910	OFFICE EQUIPMENT & FURNITURE	0	0	0	3,000	0
	TOTAL FIXED ASSETS	3,356	0	0	5,000	0
	GRAND TOTAL	464,528	465,497	443,169	411,752	405,752

DEPARTMENT 72 - STREET MAINTENANCE

The Maintenance Division provides maintenance and repair of all city-owned buildings, facilities and streets. The Division is responsible for maintaining roads and rights-of-way, which includes signing, street striping, safety delineations and devices, storm drains stream channels, etc.

EXPENDITURES	2008 / 2009 ACTUAL	2009 / 2010 BUDGET	2009 / 2010 PROJECTED	2010 / 2011 DEPT REQUEST	2010 / 2011 CITY MANAGER PROPOSED
SALARIES & BENEFITS	190,806	214,370	208,411	217,340	217,340
SERVICES & SUPPLIES	111,315	159,750	140,500	158,500	140,500
FIXED ASSETS	99,750	75,000	0	0	0
GRAND TOTAL	401,871	449,120	348,911	375,840	357,840

PERSONNEL DETAIL	2006 / 2007	2007 / 2008	2008 / 2009	2009 / 2010	2010 / 2011 CITY MANAGER PROPOSED
MAINTENANCE DIVISION MANAGER	0.30	0.30	0.30	0.30	0.30
MAINTENANCE SUPERVISOR	0.30	0.30	0.30	0.30	0.30
MAINTENANCE WORKER III	1.00	1.00	1.00	1.00	1.00
MAINTENANCE WORKER II	1.00	1.00	1.00	1.00	1.00
MAINTENANCE WORKER I	1.00	1.00	1.00	1.00	1.00
TOTAL	3.60	3.60	3.60	3.60	3.60

2010-2011 Notes:

* Included in Personnel Detail above is one Maintenance Worker I and a partial Maintenance Division Manager position which are vacant and currently frozen. No amounts were budgeted for these positions.

DEPARTMENT 72 - STREET MAINTENANCE

	2008 / 2009	2009 / 2010	2009 / 2010	2010 / 2011	2010 / 2011	
	ACTUAL	BUDGET	PROJECTED	DEPT	CITY	
				REQUEST	MANAGER	
					PROPOSED	
SALARIES & BENEFITS:						
101	REGULAR WAGES	113,739	128,265	123,967	129,542	129,542
109	OVERTIME WAGES	1,588	3,000	1,255	3,000	3,000
203	FICA	8,602	10,234	9,426	10,332	10,332
204	RETIREMENT	26,063	30,718	30,703	31,603	31,603
205	GROUP INSURANCE	40,164	41,503	42,410	42,213	42,213
206	WORKERS' COMPENSATION	650	650	650	650	650
	TOTAL SALARIES & BENEFITS	190,806	214,370	208,411	217,340	217,340
SERVICES & SUPPLIES:						
208	UNIFORM EXPENSE	2,747	3,000	3,000	3,000	3,000
210	SUPPLEMENTAL SERVICES	116	0	0	0	0
301	OFFICE EXPENSE	336	400	400	400	400
302	SPECIAL DEPARTMENT EXPENSE	1,840	3,000	2,000	2,000	2,000
	DMV					1,000
	Hazmat Removal					1,000
303	SMALL TOOLS & SUPPLIES	3,038	2,500	2,500	2,500	2,500
306	COMMUNICATIONS	1,678	2,000	2,000	2,000	2,000
308	RENTS & LEASES	0	100	0	0	0
312	PROFESSIONAL/SPECIALIZED SERV	0	5,000	5,000	5,000	5,000
	Tree Removal					5,000
313	OTHER CONTRACTUAL SERVICES	37,816	45,000	38,000	45,000	38,000
	Traffic Signal maintenance					35,000
	Bike lane Maintenance					3,000
315	MEMBERSHIPS & DUES	70	300	150	150	150
316	TRAVEL/CONFERENCES/MEETINGS	85	150	150	150	150
322	TRAINING & EDUCATION	160	1,800	1,800	1,800	1,800
327	POWER UTILITIES	32,453	40,000	40,000	40,000	40,000
401	MAINT OF BLDGS/STRCT/GRNDS	3,509	3,500	3,500	3,500	3,500
402	MAINT & OPERATION OF EQMT	7,407	12,000	7,000	12,000	7,000
403	MAINT & OPERATION OF VEHICLES	7,569	10,000	10,000	10,000	10,000
404	ROAD MAINTENANCE MATERIALS	12,491	31,000	25,000	31,000	25,000
	Road & street sign maintenace					21,000
	Bike lane painting					2,000
	Bike lane asphalt repairs					2,000
	TOTAL SERVICES & SUPPLIES	111,315	159,750	140,500	158,500	140,500
FIXED ASSETS:						
904	IMPROVEMENTS O/T BUILDINGS	99,750	75,000	0	0	0
	TOTAL FIXED ASSETS	99,750	75,000	0	0	0
	GRAND TOTAL	401,871	449,120	348,911	375,840	357,840

DEPARTMENT 73 - VEHICLE/EQUIPMENT MAINTENANCE

The Vehicle and Equipment Maintenance Division provides for the maintenance and repair of all city equipment, including police vehicles, public works vehicles, heavy operating equipment, and small support equipment. The primary objective of this division is to maintain all city equipment so that it is safe and in peak-operating condition.

EXPENDITURES	2008 / 2009 ACTUAL	2009 / 2010 BUDGET	2009 / 2010 PROJECTED	2010 / 2011 DEPT REQUEST	2010 / 2011 CITY MANAGER PROPOSED
SALARIES & BENEFITS	100,502	104,197	102,094	105,622	105,622
SERVICES & SUPPLIES	5,306	6,200	5,800	5,800	5,800
GRAND TOTAL	<u>105,808</u>	<u>110,397</u>	<u>107,894</u>	<u>111,422</u>	<u>111,422</u>

PERSONNEL DETAIL	2006 / 2007	2007 / 2008	2008 / 2009	2009 / 2010	2010 / 2011 CITY MANAGER PROPOSED
MAINTENANCE DIVISION MANAGER	0.10	0.10	0.10	0.10	0.10
MAINTENANCE SUPERVISOR	0.10	0.10	0.10	0.10	0.10
CHIEF MECHANIC	1.00	1.00	1.00	1.00	1.00
TOTAL	<u>1.20</u>	<u>1.20</u>	<u>1.20</u>	<u>1.20</u>	<u>1.20</u>

2010-2011 Notes:

* Included in Personnel Detail above is a partial Maintenance Division Manager position which is vacant and currently frozen. No amounts were budgeted for this position.

DEPARTMENT 73 - VEHICLE/EQUIPMENT MAINTENANCE

	<u>2008 / 2009 ACTUAL</u>	<u>2009 / 2010 BUDGET</u>	<u>2009 / 2010 PROJECTED</u>	<u>2010 / 2011 DEPT REQUEST</u>	<u>2010 / 2011 CITY MANAGER PROPOSED</u>	
SALARIES & BENEFITS:						
101	REGULAR WAGES	62,977	65,239	63,094	65,887	65,887
109	OVERTIME WAGES	1,227	300	131	300	300
203	FICA	6,774	5,029	4,613	5,078	5,078
204	RETIREMENT	12,110	15,633	15,975	16,082	16,082
205	GROUP INSURANCE	17,114	17,696	17,981	17,975	17,975
206	WORKERS' COMPENSATION	300	300	300	300	300
	TOTAL SALARIES & BENEFITS	100,502	104,197	102,094	105,622	105,622
SERVICES & SUPPLIES:						
208	UNIFORM EXPENSE	1,621	1,500	1,500	1,500	1,500
301	OFFICE EXPENSE	133	100	100	100	100
303	SMALL TOOLS & SUPPLIES	2,721	3,500	3,500	3,500	3,500
306	COMMUNICATIONS	375	500	0	0	0
313	OTHER CONTRACTUAL SERVICES	53	0	500	500	500
402	MAINT & OPERATION OF EQMT	126	100	100	100	100
403	MAINT & OPERATION OF VEHICLES	277	500	100	100	100
	TOTAL SERVICES & SUPPLIES	5,306	6,200	5,800	5,800	5,800
	GRAND TOTAL	105,808	110,397	107,894	111,422	111,422

DEPARTMENT 74/FUND 10 - WASTEWATER OPERATIONS

The Wastewater Operations Division provides for the collection, treatment and disposal of wastewater. This includes maintaining the collection system, lift stations and industrial monitoring, as well as complete secondary treatment of all wastewater.

EXPENDITURES	2008 / 2009 ACTUAL	2009 / 2010 BUDGET	2009 / 2010 PROJECTED	2010 / 2011 DEPT REQUEST	2010 / 2011 CITY MANAGER PROPOSED
SALARIES & BENEFITS	800,816	887,544	842,849	835,322	835,322
SERVICES & SUPPLIES	627,450	662,670	681,228	666,350	666,350
FIXED ASSETS	124,523	20,000	15,000	20,000	20,000
OTHER	214,240	232,000	225,000	225,000	225,000
GRAND TOTAL	1,767,029	1,802,214	1,764,077	1,746,672	1,746,672

PERSONNEL DETAIL	2006 / 2007	2007 / 2008	2008 / 2009	2009 / 2010	2010 / 2011 CITY MANAGER PROPOSED
PUBLIC WORKS DIRECTOR/ CITY ENGINEER	0.20	0.20	0.20	0.20	0.20
WASTEWATER & ENVIRONMENTAL PROGRAM MANAGER	1.00	1.00	1.00	1.00	1.00
CHIEF WASTEWATER / PLANT OPERATOR	1.00	1.00	1.00	1.00	1.00
WASTEWATER PLANT OPERATOR II	3.00	3.00	3.00	3.00	3.00
WASTEWATER PLANT OPERATOR I	1.00	1.00	1.00	1.00	1.00
SENIOR LAB TECHNICIAN/ INDUSTRIAL WASTE INSPECTOR	1.00	1.00	1.00	1.00	1.00
ACCOUNTING ASSISTANT	0.15	0.15	0.15	0.15	0.15
TOTAL	7.35	7.35	7.35	7.35	7.35

DEPARTMENT 74/FUND 10 - WASTEWATER OPERATIONS

	<u>2008 / 2009 ACTUAL</u>	<u>2009 / 2010 BUDGET</u>	<u>2009 / 2010 PROJECTED</u>	<u>2010 / 2011 DEPT REQUEST</u>	<u>2010 / 2011 CITY MANAGER PROPOSED</u>	
SALARIES & BENEFITS:						
101	REGULAR WAGES	478,203	502,383	472,768	486,641	486,641
107	TEMPORARY WAGES	2,972	0	0	0	0
109	OVERTIME WAGES	28,332	32,000	28,000	32,000	32,000
	Emergencies & Holidays					
203	FICA	36,684	39,643	36,220	38,451	38,451
204	RETIREMENT	108,137	120,697	113,300	119,058	119,058
205	GROUP INSURANCE	97,128	111,244	110,372	112,695	112,695
206	WORKERS' COMPENSATION	49,360	81,577	82,189	46,477	46,477
	TOTAL SALARIES & BENEFITS	800,816	887,544	842,849	835,322	835,322
SERVICES & SUPPLIES:						
208	UNIFORM EXPENSE	8,089	7,500	7,500	7,500	7,500
301	OFFICE EXPENSE	4,981	6,000	5,500	5,500	5,500
302	SPECIAL DEPARTMENT EXPENSE	65,614	130,000	130,000	130,000	130,000
	Sludge Disposal					65,000
	Chemicals					40,000
	Permits & Licenses					25,000
303	SMALL TOOLS & SUPPLIES	13,207	12,000	12,000	12,000	12,000
306	COMMUNICATIONS	7,051	6,500	6,500	6,500	6,500
307	UTILITIES	258,194	275,000	275,000	275,000	275,000
308	RENTS & LEASES	0	7,000	21,125	7,100	7,100
	Ocean Outfall					7,100
310	RECRUITMENT	0	0	0	500	500
313	OTHER CONTRACTUAL SERVICES	59,687	55,000	55,000	55,000	55,000
	Source Control Contract					2,500
	Computer Programming					7,000
	US Filter Rental Agreement					6,200
	Blower Annual Maintenance Agreement					5,500
	Storm Water Program					500
	Corrosion Testing Service					2,000
	Other					4,300
314	INSURANCE & SURETY BONDS	18,783	27,070	20,855	25,650	25,650
	Property Insurance					15,674
	Liability Insurance					7,976
	Deductibles and Self-Insurance					2,000
315	MEMBERSHIPS & DUES	1,519	1,000	800	1,000	1,000
316	TRAVEL/CONFERENCES/MEETINGS	1,021	2,600	1,500	2,600	2,600
	State CWEA Water Reuse Conference					2,100
	Local CWEA Training/Meetings					500
320	LABORATORY	37,427	38,000	36,000	38,000	38,000
322	TRAINING & EDUCATION	1,647	3,000	2,000	3,000	3,000
	Safety/Maintenance/Process/Exams					3,000
349	MISCELLANEOUS	33,200	0	15,448	5,000	5,000
401	MAINT OF BLDGS/STRUCT/GRNDS	4,046	7,000	7,000	7,000	7,000
402	MAINT & OPERATION OF EQMT	78,378	65,000	65,000	65,000	65,000
	Periodic Generator Maintenance					15,000
	Miscellaneous Maintenance					55,000
403	MAINT & OPERATION OF VEHICLES	34,606	20,000	20,000	20,000	20,000
	TOTAL SERVICES & SUPPLIES	627,450	662,670	681,228	666,350	666,350

DEPARTMENT 74/FUND 10 - WASTEWATER OPERATIONS (Concluded)

	2008 / 2009 ACTUAL	2009 / 2010 BUDGET	2009 / 2010 PROJECTED	2010 / 2011 DEPT REQUEST	2010 / 2011 CITY MANAGER PROPOSED
FIXED ASSETS:					
904 IMPROVEMENTS - OTHER	10,670	20,000	15,000	20,000	20,000
Miscellaneous Manhole Repairs					15,000
Facility Painting					5,000
905 MACHINERY & EQMT - OTHER	2,777	0	0	0	0
907 ENGINEERING	833	0	0	0	0
908 VEHICLES	105,513	0	0	0	0
910 OFFICE EQUIPMENT & FURNITURE	765	0	0	0	0
915 OTHER EQUIPMENT	3,965	0	0	0	0
TOTAL FIXED ASSETS	124,523	20,000	15,000	20,000	20,000
OTHER:					
708 COST ALLOCATION	214,240	232,000	225,000	225,000	225,000
TOTAL OTHER	214,240	232,000	225,000	225,000	225,000
GRAND TOTAL	1,767,029	1,802,214	1,764,077	1,746,672	1,746,672

DEPARTMENT 75 - PARK MAINTENANCE

The Park Maintenance Division is responsible for the maintenance of grounds at Siltanen Park, MacDorsa Park, Hocus Pocus Park, the Senior Center, and various other landscaped areas throughout the City.

EXPENDITURES	2008 / 2009 ACTUAL	2009 / 2010 BUDGET	2009 / 2010 PROJECTED	2010 / 2011 DEPT REQUEST	2010 / 2011 CITY MANAGER PROPOSED
SALARIES & BENEFITS	158,628	172,065	154,977	179,476	179,476
SERVICES & SUPPLIES	133,712	152,700	143,800	145,800	142,800
FIXED ASSETS	19,697	0	0	0	0
GRAND TOTAL	312,037	324,765	298,777	325,276	322,276

PERSONNEL DETAIL	2006 / 2007	2007 / 2008	2008 / 2009	2009 / 2010	2010 / 2011 CITY MANAGER PROPOSED
MAINTENANCE DIVISION MANAGER	0.30	0.30	0.30	0.30	0.30
MAINTENANCE SUPERVISOR	0.30	0.30	0.30	0.30	0.30
MAINTENANCE WORKER III	0.50				
MAINTENANCE WORKER II	1.00	1.00			1.00
MAINTENANCE WORKER I	1.00	1.00	2.00	2.00	1.00
TOTAL	3.10	2.60	2.60	2.60	2.60

2010-2011 Notes:

* Included in Personnel Detail above is a partial Maintenance Division Manager position which is vacant and currently frozen. No amounts were budgeted for this position.

DEPARTMENT 75 - PARK MAINTENANCE

	<u>2008 / 2009</u>	<u>2009 / 2010</u>	<u>2009 / 2010</u>	<u>2010 / 2011</u>		<u>2010 / 2011</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>PROJECTED</u>	<u>DEPT</u>		<u>CITY</u>
				<u>REQUEST</u>		<u>MANAGER</u>
						<u>PROPOSED</u>
SALARIES & BENEFITS:						
101	REGULAR WAGES	95,134	102,720	92,902	107,907	107,907
107	TEMPORARY WAGES	0	0	0	0	0
109	OVERTIME WAGES	2,018	2,500	1,500	2,000	2,000
	Special events & on call hours					2,000
203	FICA	7,432	8,531	7,249	8,927	8,927
204	RETIREMENT	21,927	24,542	22,899	26,276	26,276
205	GROUP INSURANCE	31,717	33,372	30,027	33,966	33,966
206	WORKERS' COMPENSATION	400	400	400	400	400
	TOTAL SALARIES & BENEFITS	158,628	172,065	154,977	179,476	179,476
SERVICES & SUPPLIES:						
208	UNIFORM EXPENSE	1,154	2,000	1,500	1,500	1,500
210	SUPPLEMENTAL SERVICES	28,875	37,000	35,000	37,000	35,000
	Park Maintenance Contracts					35,000
302	SPECIAL DEPARTMENT EXPENSE	185	400	200	200	200
303	SMALL TOOLS & SUPPLIES	2,305	2,000	2,000	2,000	2,000
306	COMMUNICATIONS	1,241	1,500	1,500	1,500	1,500
308	RENTS & LEASES	904	2,000	2,000	2,000	2,000
	Porta Potties-Camp Evers					2,000
315	MEMBERSHIPS & DUES	140	200	0	0	0
316	TRAVEL/CONFERENCES/MEETINGS	0	300	300	300	300
322	TRAINING & EDUCATION	0	300	300	300	300
327	POWER UTILITIES	16,800	19,000	19,000	19,000	18,000
328	WATER UTILITIES	46,653	38,000	38,000	38,000	38,000
401	MAINT OF BLDGS/STRUCT/GRNDS	29,175	40,000	35,000	35,000	35,000
402	MAINT & OPERATION OF EQMT	3,204	5,000	4,000	4,000	4,000
403	MAINT & OPERATION OF VEHICLES	2,045	3,000	3,000	3,000	3,000
404	ROAD MAINTENANCE MATERIALS	1,031	2,000	2,000	2,000	2,000
	TOTAL SERVICES & SUPPLIES	133,712	152,700	143,800	145,800	142,800
FIXED ASSETS:						
904	IMPROVEMENTS - OTHER	19,697	0	0	0	0
	TOTAL FIXED ASSETS:	19,697	0	0	0	0
	GRAND TOTAL	312,037	324,765	298,777	325,276	322,276

DEPARTMENT 76 - BUILDING MAINTENANCE

The Building Maintenance Division is responsible for the maintenance of buildings, at Siltanen Park, MacDorsa Park, Skypark, City Hall, and other City owned facilities.

EXPENDITURES	2008 / 2009 ACTUAL	2009 / 2010 BUDGET	2009 / 2010 PROJECTED	2010 / 2011 DEPT REQUEST	2010 / 2011 CITY MANAGER PROPOSED
SALARIES & BENEFITS	81,877	124,691	110,150	126,689	126,689
SERVICES & SUPPLIES	101,688	71,600	68,600	71,500	69,500
FIXED ASSETS	60,642	5,000	7,129	0	0
GRAND TOTAL	244,207	201,291	185,879	198,189	196,189

PERSONNEL DETAIL	2006 / 2007	2007 / 2008	2008 / 2009	2009 / 2010	2010 / 2011 CITY MANAGER PROPOSED
MAINTENANCE DIVISION MANAGER	0.30	0.30	0.30	0.30	0.30
MAINTENANCE SUPERVISOR	0.30	0.30	0.30	0.30	0.30
MAINTENANCE WORKER I	1.00	1.00	1.00	1.00	1.00
TOTAL	1.60	1.60	1.60	1.60	1.60

2010-2011 Notes:

* Included in Personnel Detail above is a partial Maintenance Division Manager position which is vacant and currently frozen. No amounts were budgeted for this position.

DEPARTMENT 76 - BUILDING MAINTENANCE

	<u>2008 / 2009 ACTUAL</u>	<u>2009 / 2010 BUDGET</u>	<u>2009 / 2010 PROJECTED</u>	<u>2010 / 2011 DEPT REQUEST</u>	<u>2010 / 2011 CITY MANAGER PROPOSED</u>	
SALARIES & BENEFITS:						
101	REGULAR WAGES	51,099	77,300	66,518	78,657	78,657
109	OVERTIME WAGES	1,242	1,500	719	1,000	1,000
	Special events and winter on call hours					1,000
203	FICA	4,004	6,172	5,126	6,276	6,276
204	RETIREMENT	11,758	18,396	16,406	19,150	19,150
205	GROUP INSURANCE	13,374	20,923	20,981	21,206	21,206
206	WORKERS' COMPENSATION	400	400	400	400	400
	TOTAL SALARIES & BENEFITS	81,877	124,691	110,150	126,689	126,689
SERVICES & SUPPLIES:						
208	UNIFORM EXPENSE	1,197	1,700	1,200	1,200	1,200
301	OFFICE EXPENSE	100	100	0	0	0
302	SPECIAL DEPARTMENT EXPENSE	226	0	0	0	0
303	SMALL TOOLS & SUPPLIES	161	500	500	500	500
306	COMMUNICATIONS	0	700	300	300	300
312	PROFESSIONAL/SPECIALIZED SERV.	21,912	3,000	3,000	3,000	3,000
	City Hall Janitorial					3,000
313	OTHER CONTRACTUAL SERVICES	5,986	11,000	8,000	11,000	8,000
	Pest Control					3,000
	Air conditioning					3,000
	Alarm service					2,000
315	MEMBERSHIPS & DUES	0	100	100	1,000	1,000
327	POWER UTILITIES	33,494	30,000	33,000	30,000	33,000
328	WATER UTILITIES	276	500	500	500	500
401	MAINT OF BLDGS/STRUCT/GRNDS	30,769	17,000	15,000	17,000	15,000
402	MAINT & OPERATION OF EQMT	0	500	500	500	500
403	MAINT & OPERATION OF VEHICLES	7,567	6,500	6,500	6,500	6,500
	TOTAL SERVICES & SUPPLIES	101,688	71,600	68,600	71,500	69,500
FIXED ASSETS:						
904	IMPROVEMENTS O/T BUILDINGS	60,642	5,000	7,129	0	0
	BrookKnoll Modular-Energy Efficiency					
	TOTAL FIXED ASSETS	60,642	5,000	7,129	0	0
	GRAND TOTAL	244,207	201,291	185,879	198,189	196,189

DEPARTMENT 77/FUND 4 - RECREATION

The Recreation Division is responsible for creating and implementing recreation services for youth through adults, development of the parks and trails master plan, general supervision of the Scotts Valley Senior Center, and the ongoing coordination of community-wide recreational activities and the Parks and Recreation Commission. Services include school-age recreation, youth and adult sports, special-interest classes, facility coordination and rentals, teen programs and special events.

EXPENDITURES	2008 / 2009 ACTUAL	2009 / 2010 BUDGET	2009 / 2010 PROJECTED	2010 / 2011 DEPT REQUEST	2010 / 2011 CITY MANAGER PROPOSED
SALARIES & BENEFITS	750,685	767,963	723,226	736,684	736,684
SERVICES & SUPPLIES	256,964	217,857	189,427	200,287	200,287
GRAND TOTAL	<u>1,007,649</u>	<u>985,820</u>	<u>912,653</u>	<u>936,971</u>	<u>936,971</u>

PERSONNEL DETAIL	2006 / 2007	2007 / 2008	2008 / 2009	2009 / 2010	2010 / 2011 CITY MANAGER PROPOSED
RECREATION DIVISION MANAGER	1.00	1.00	1.00	1.00	1.00
RECREATION COORDINATOR	1.00	1.00	1.00	1.00	1.00
ADMINISTRATIVE SECRETARY II	1.00	1.00	1.00	1.00	1.00
SENIOR CENTER COORDINATOR	1.00	1.00	1.00	1.00	1.00
RECREATION SPECIALIST					
SENIOR RECREATION SPECIALIST	1.00	1.00	1.00	1.00	1.00
SENIOR RECREATION LEADER/ SITE DIRECTOR	2.00	2.00	2.00	2.00	2.00
TOTAL	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>

DEPARTMENT 77/FUND 4 - RECREATION

	<u>2008 / 2009</u>	<u>2009 / 2010</u>	<u>2009 / 2010</u>	<u>2010 / 2011</u>	<u>2010 / 2011</u>	
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>PROJECTED</u>	<u>DEPT</u>	<u>CITY</u>	
				<u>REQUEST</u>	<u>MANAGER</u>	
					<u>PROPOSED</u>	
SALARIES & BENEFITS:						
101	REGULAR WAGES	281,242	299,282	293,801	289,797	289,797
107	TEMPORARY WAGES	292,129	273,000	233,617	273,000	273,000
109	OVERTIME WAGES	103	250	321	250	250
203	FICA	25,950	22,896	22,476	26,310	26,310
204	RETIREMENT	65,752	71,594	73,168	70,590	70,590
205	GROUP INSURANCE	69,559	74,581	73,285	67,252	67,252
206	WORKERS' COMPENSATION	15,950	26,360	26,558	9,485	9,485
	TOTAL SALARIES & BENEFITS	750,685	767,963	723,226	736,684	736,684
SERVICES & SUPPLIES:						
301	OFFICE EXPENSE	15,728	13,500	10,000	13,500	13,500
302	SPECIAL DEPARTMENT EXPENSE	89,258	80,000	70,000	80,000	80,000
303	SMALL TOOLS & SUPPLIES	307	700	200	700	700
305	ADVERTISING	10,060	2,500	6,000	4,500	4,500
306	COMMUNICATIONS	4,845	5,000	2,500	5,000	5,000
307	UTILITIES	7,820	10,000	8,000	8,000	8,000
310	RECRUITMENT	1,290	2,000	500	2,000	2,000
312	PROFESSIONAL/SPECIALIZED SERV	0	1,000	0	1,000	1,000
313	OTHER CONTRACTUAL SERVICES	87,212	85,000	75,000	67,000	67,000
314	INSURANCE & SURETY BONDS	3,372	3,427	3,427	3,857	3,857
	Liability Insurance					3,149
	Property Insurance					708
315	MEMBERSHIPS & DUES	785	500	200	500	500
316	TRAVEL/CONFERENCES/MEETINGS	0	250	0	250	250
322	TRAINING & EDUCATION	0	500	0	500	500
401	MAINT OF BLDGS/STRUCT/GRNDS	19,145	6,730	6,700	6,730	6,730
402	MAINT & OPERATION OF EQMT	13,661	6,000	6,000	6,000	6,000
403	MAINT & OPERATION OF VEHICLES	3,481	750	900	750	750
	TOTAL SERVICES & SUPPLIES	256,964	217,857	189,427	200,287	200,287
	GRAND TOTAL	1,007,649	985,820	912,653	936,971	936,971

DEPARTMENT 81/FUND 22 - REDEVELOPMENT AGENCY

This fund accounts for transactions related to projects in the Scotts Valley Redevelopment Area.

EXPENDITURES	2008 / 2009 ACTUAL	2009 / 2010 BUDGET	2009 / 2010 PROJECTED	2010 / 2011 DEPT REQUEST	2010 / 2011 CITY MANAGER PROPOSED
SALARIES & BENEFITS	236,178	247,439	160,325	239,773	239,773
SERVICES & SUPPLIES	364,035	119,634	193,328	150,007	150,007
FIXED ASSETS	49,410	33,100	33,100	20,000	20,000
OTHER	45,618	48,000	48,000	50,000	50,000
GRAND TOTAL	695,241	448,173	434,753	459,780	459,780

PERSONNEL DETAIL	2006 / 2007	2007 / 2008	2008 / 2009	2009 / 2010	2010 / 2011 CITY MANAGER PROPOSED
EXECUTIVE DIRECTOR	0.25	0.25	0.25	0.40	0.40
PUBLIC WORKS DIRECTOR/ CITY ENGINEER	0.30	0.30	0.30	0.30	0.30
COMMUNITY DEVELOPMENT DIRECTOR	0.45	0.45	0.45	0.45	0.45
PRINCIPAL PLANNER PLANNER / ECONOMIC DEVELOPMENT SPECIALIST	0.10	0.10	0.10	0.10	0.10
	0.25	0.25	0.25	0.10	
TOTAL	1.35	1.35	1.35	1.35	1.25

2010-2011 Notes:

* Included in Personnel Detail above is a partial Principal Planner position that is vacant and frozen. No amounts were budgeted for this position.

DEPARTMENT 81/FUND 22 - REDEVELOPMENT AGENCY

	<u>2008 / 2009 ACTUAL</u>	<u>2009 / 2010 BUDGET</u>	<u>2009 / 2010 PROJECTED</u>	<u>2010 / 2011 DEPT REQUEST</u>		<u>2010 / 2011 CITY MANAGER PROPOSED</u>
SALARIES & BENEFITS:						
101	REGULAR WAGES	165,232	167,666	107,222	162,930	162,930
202	PARS	41	47	47	47	47
203	FICA	5,749	8,388	6,006	7,996	7,996
204	RETIREMENT	33,268	40,479	27,657	40,077	40,077
205	GROUP INSURANCE	29,789	27,391	15,899	26,905	26,905
206	WORKERS' COMPENSATION	2,099	3,468	3,494	1,818	1,818
	TOTAL SALARIES & BENEFITS	236,178	247,439	160,325	239,773	239,773
SERVICES & SUPPLIES:						
210	SUPPLEMENTAL SERVICES	63,409	60,000	60,000	60,000	60,000
	Legal Retainer					60,000
301	OFFICE EXPENSE	4,667	500	50	150	150
302	SPECIAL DEPARTMENT EXPENSES	0	0	37,500	37,500	37,500
305	ADVERTISING	878	0	0	0	0
310	RECRUITMENT	0	0	0	0	0
312	PROFESSIONAL/SPECIALIZED SERV	10,000	20,000	0	5,000	5,000
313	OTHER CONTRACTUAL SERVICES	274,687	30,000	90,000	40,350	40,350
	Chamber of Commerce					25,000
	Conference & Visitors Council					9,270
	Bond Trustee					3,400
	Independent Audit Fees					2,680
314	INSURANCE & SURETY BONDS	1,134	1,134	1,778	2,157	2,157
315	MEMBERSHIPS & DUES	232	400	350	350	350
	CALED (1/2)					250
	ICSC					100
316	TRAVEL/CONFERENCES/MEETINGS	1,930	800	100	400	400
	CRA Conference					200
	CALED Conference					200
322	TRAINING & EDUCATION	572	1,500	100	400	400
	CRA Class					200
	AMBAG Economic Conference					200
349	MISCELLANEOUS	6,482	5,000	3,350	3,500	3,500
402	MAINT & OPERATION OF EQMT	44	300	100	200	200
	TOTAL SERVICES & SUPPLIES	364,035	119,634	193,328	150,007	150,007

DEPARTMENT 81/FUND 22 - REDEVELOPMENT AGENCY (Concluded)

	<u>2008 / 2009</u>	<u>2009 / 2010</u>	<u>2009 / 2010</u>	<u>2010 / 2011</u>	<u>2010 / 2011</u>	
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>PROJECTED</u>	<u>DEPT</u>	<u>CITY</u>	
				<u>REQUEST</u>	<u>MANAGER</u>	
					<u>PROPOSED</u>	
FIXED ASSETS:						
904	IMPROVEMENTS O/T BUILDINGS	28,700	15,000	15,000	5,000	5,000
	Siltanen Pool Improvements				5,000	
905	MACHINERY & EQUIPMENT	4,877	3,100	3,100	0	0
907	ENGINEERING	833	0	0	0	0
916	OPTIONS	15,000	15,000	15,000	15,000	15,000
	Skypark Property Purchase Option				15,000	
	TOTAL FIXED ASSETS	49,410	33,100	33,100	20,000	20,000
OTHER:						
708	COST ALLOCATION	45,618	48,000	48,000	50,000	50,000
	TOTAL OTHER	45,618	48,000	48,000	50,000	50,000
	GRAND TOTAL	695,241	448,173	434,753	459,780	459,780

DEPARTMENT 82/FUND 19 - AFFORDABLE HOUSING

This fund accounts for affordable housing activities in Scotts Valley that are financed by property tax increment monies.

EXPENDITURES	2008 / 2009 ACTUAL	2009 / 2010 BUDGET	2009 / 2010 PROJECTED	2010 / 2011 DEPT REQUEST	2010 / 2011 CITY MANAGER PROPOSED
SALARIES & BENEFITS	74,390	84,307	30,721	82,509	82,509
SERVICES & SUPPLIES	91,333	57,713	72,590	59,593	59,593
FIXED ASSETS	3,711,517	0	0	0	0
OTHER	147,815	1,170,000	140,000	1,170,000	1,170,000
GRAND TOTAL	4,025,055	1,312,020	243,311	1,312,102	1,312,102

PERSONNEL DETAIL	2006 / 2007	2007 / 2008	2008 / 2009	2009 / 2010	2010 / 2011 CITY MANAGER PROPOSED
COMMUNITY DEVELOPMENT DIRECTOR	0.30	0.30	0.30	0.30	0.30
SENIOR PLANNER	0.25	0.25	0.25	0.25	0.25
PLANNER / ECONOMIC DEVELOPMENT SPECIALIST	0.25				
TOTAL	0.80	0.55	0.55	0.55	0.55

DEPARTMENT 82/FUND 19 - AFFORDABLE HOUSING

	<u>2008 / 2009 ACTUAL</u>	<u>2009 / 2010 BUDGET</u>	<u>2009 / 2010 PROJECTED</u>	<u>2010 / 2011 DEPT REQUEST</u>	<u>2010 / 2011 CITY MANAGER PROPOSED</u>	
SALARIES & BENEFITS:						
101	REGULAR WAGES	53,413	57,805	21,047	56,622	56,622
203	FICA	4,051	4,100	993	4,139	4,139
204	RETIREMENT	9,593	14,073	5,092	14,030	14,030
205	GROUP INSURANCE	6,410	6,803	2,052	6,849	6,849
206	WORKERS' COMPENSATION	923	1,526	1,537	869	869
TOTAL SALARIES & BENEFITS		74,390	84,307	30,721	82,509	82,509
SERVICES & SUPPLIES:						
301	OFFICE EXPENSE	0	500	0	0	0
305	ADVERTISING	443	0	0	0	0
313	OTHER CONTRACTUAL SERVICES	90,004	53,823	65,000	50,670	50,670
	Santa Cruz County Housing Authority					35,000
	County Administrative Fee					15,000
	Independent Audit Fees					670
314	INSURANCE & SURETY BONDS	640	640	640	973	973
315	MEMBERSHIPS & DUES	233	250	250	250	250
	CALED (1/2)					250
316	TRAVEL/CONFERENCES/MEETINGS	13	1,000	500	1,000	1,000
322	TRAINING & EDUCATION	0	1,000	500	1,000	1,000
	Affordable Housing Seminar					1,000
349	MISCELLANEOUS	0	500	5,700	5,700	5,700
TOTAL SERVICES & SUPPLIES		91,333	57,713	72,590	59,593	59,593
FIXED ASSETS:						
901	LAND	3,711,517	0	0	0	0
TOTAL FIXED ASSETS		3,711,517	0	0	0	0
OTHER:						
501	LOANS & ADVANCES	0	500,000	0	500,000	500,000
502	SECURITY DEPOSITS	16,286	25,000	10,000	25,000	25,000
503	RENT GUARANTEES	106,671	125,000	110,000	125,000	125,000
504	AFFORDABLE HOUSING SUBSIDIES	0	500,000	0	500,000	500,000
708	COST ALLOCATION	24,858	20,000	20,000	20,000	20,000
TOTAL OTHER		147,815	1,170,000	140,000	1,170,000	1,170,000
GRAND TOTAL		4,025,055	1,312,020	243,311	1,312,102	1,312,102

