

EXPENDITURES

DEPARTMENTS

THIS SECTION INCLUDES:

- *All General Fund Departments*
- *Department 74/Fund 10 – Wastewater Operations*
- *Department 77/Fund 4 – Recreation*
- *Department 81/Fund 22 – Redevelopment Agency*
- *Department 82/Fund 19 – Affordable Housing*

DEPARTMENT 41 - LEGISLATIVE

The Legislative Department provides for the operating needs and expenditures of the Mayor, City Council, Commissions and City Clerk. The City Council is the policy making body of City government. Five City Council members are elected at large by the citizens of Scotts Valley to overlapping four year terms. Each November the City Council selects two of its members to serve as Mayor and Vice Mayor. The Mayor's duties include serving as the official representative of the City for all business and ceremonial purposes, as well as presiding over Council meetings and signing contracts and documents on behalf of the City.

<u>EXPENDITURES</u>	<u>2007 / 2008 ACTUAL</u>	<u>2008 / 2009 BUDGET</u>	<u>2008 / 2009 PROJECTED</u>	<u>2009 / 2010 DEPT REQUEST</u>	<u>2009 / 2010 CITY MANAGER PROPOSED</u>
SALARIES & BENEFITS	162,066	165,870	166,393	170,042	170,042
SERVICES & SUPPLIES	20,232	40,200	27,615	14,650	14,650
GRAND TOTAL	<u>182,298</u>	<u>206,070</u>	<u>194,008</u>	<u>184,692</u>	<u>184,692</u>

<u>PERSONNEL DETAIL</u>	<u>2005 / 2006</u>	<u>2006 / 2007</u>	<u>2007 / 2008</u>	<u>2008 / 2009</u>	<u>2009 / 2010 CITY MANAGER PROPOSED</u>
COUNCIL MEMBERS	5.00	5.00	5.00	5.00	5.00
CITY CLERK	0.50	0.50	0.50	0.50	0.50
PLANNING COMMISSION	5.00	5.00	5.00	5.00	5.00
TOTAL	<u>10.50</u>	<u>10.50</u>	<u>10.50</u>	<u>10.50</u>	<u>10.50</u>

DEPARTMENT 41 - LEGISLATIVE

	2007 / 2008	2008 / 2009	2008 / 2009	2009 / 2010	2009 / 2010	
	ACTUAL	BUDGET	PROJECTED	DEPT	CITY	
				REQUEST	MANAGER	
					PROPOSED	
SALARIES & BENEFITS:						
101	REGULAR WAGES	81,419	82,520	82,576	83,724	83,724
202	PARS	568	557	557	557	557
203	FICA	3,538	3,568	3,552	3,749	3,749
204	RETIREMENT	8,741	8,930	8,915	9,757	9,757
205	GROUP INSURANCE	67,625	70,120	70,618	72,080	72,080
206	WORKERS' COMPENSATION	175	175	175	175	175
	TOTAL SALARIES & BENEFITS	162,066	165,870	166,393	170,042	170,042
SERVICES & SUPPLIES:						
301	OFFICE EXPENSE	6,890	1,000	7,200	1,000	1,000
302	SPECIAL DEPARTMENT EXPENSE	0	300	0	0	0
303	SMALL TOOLS & SUPPLIES	28	750	50	250	250
312	PROFESSIONAL/SPEC SERVICES	0	10,000	0	5,000	5,000
	Arts Commission					5,000
313	OTHER CONTRACTUAL SERVICES	7,134	4,350	4,350	4,500	4,500
	Muni Code Updates					1,200
	Other Services					2,800
	Muni Code on Internet					500
315	MEMBERSHIPS & DUES	260	300	410	400	400
316	TRAVEL/CONFERENCES/MEETINGS	4,856	3,000	4,000	3,000	3,000
	League of California Cities					1,500
	Other					1,500
319	ELECTIONS	0	20,000	11,105	0	0
322	TRAINING & EDUCATION	500	0	0	0	0
402	MAINT & OPERATION OF EQMT	564	500	500	500	500
	TOTAL SERVICES & SUPPLIES	20,232	40,200	27,615	14,650	14,650
	GRAND TOTAL	182,298	206,070	194,008	184,692	184,692

DEPARTMENT 42 - LEGAL

The Legal Department provides for the services of the City Attorney, for defending the City in court, and handling claims against the City. The City Attorney is appointed by the City Council and is responsible for the preparation of resolutions, ordinances, contracts and other related legal documents. The City Attorney also provides legal guidance to the City.

<u>EXPENDITURES</u>	<u>2007 / 2008 ACTUAL</u>	<u>2008 / 2009 BUDGET</u>	<u>2008 / 2009 PROJECTED</u>	<u>2009 / 2010 DEPT REQUEST</u>	<u>2009 / 2010 CITY MANAGER PROPOSED</u>
SERVICES & SUPPLIES	157,822	82,800	192,800	82,800	82,800
GRAND TOTAL	<u>157,822</u>	<u>82,800</u>	<u>192,800</u>	<u>82,800</u>	<u>82,800</u>

DEPARTMENT 42 - LEGAL

		2007 / 2008 ACTUAL	2008 / 2009 BUDGET	2008 / 2009 PROJECTED	2009 / 2010 DEPT REQUEST	2009 / 2010 CITY MANAGER PROPOSED
SERVICES & SUPPLIES:						
210	SUPPLEMENTAL SERVICES	154,197	80,000	190,000	80,000	80,000
	Retainer					60,000
	Special Litigation					20,000
313	OTHER CONTRACTUAL SERVICES	3,625	2,800	2,800	2,800	2,800
	Government Code Updates					2,800
TOTAL SERVICES & SUPPLIES		157,822	82,800	192,800	82,800	82,800
GRAND TOTAL		157,822	82,800	192,800	82,800	82,800

DEPARTMENT 43 - GENERAL GOVERNMENT

The General Government account provides for services and functions which benefit more than one department operation and usually includes several departments. These include: City Hall utilities, non-capital telephone expenditures, rents, leases and maintenance of equipment shared by several departments, insurance costs, principal and interest payments on Certificates of Participation and related expenditures.

<u>EXPENDITURES</u>	<u>2007 / 2008 ACTUAL</u>	<u>2008 / 2009 BUDGET</u>	<u>2008 / 2009 PROJECTED</u>	<u>2009 / 2010 DEPT REQUEST</u>	<u>2009 / 2010 CITY MANAGER PROPOSED</u>
SALARIES & BENEFITS	286,142	347,596	389,146	504,479	504,479
SERVICES & SUPPLIES	153,303	113,847	116,460	113,910	113,910
FIXED ASSETS	3,351	0	0	0	0
OTHER	441,768	464,251	463,132	460,506	460,506
GRAND TOTAL	<u>884,564</u>	<u>925,694</u>	<u>968,738</u>	<u>1,078,895</u>	<u>1,078,895</u>

DEPARTMENT 43 - GENERAL GOVERNMENT

		<u>2007 / 2008</u>	<u>2008 / 2009</u>	<u>2008 / 2009</u>	<u>2009 / 2010</u>	<u>2009 / 2010</u>
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>PROJECTED</u>	<u>DEPT</u>	<u>CITY</u>
					<u>REQUEST</u>	<u>MANAGER</u>
						<u>PROPOSED</u>
SALARIES & BENEFITS:						
205	GROUP INSURANCE	144,249	161,500	169,000	177,000	177,000
206	WORKERS' COMPENSATION	136,069	183,096	210,146	324,479	324,479
207	UNEMPLOYMENT INSURANCE	5,824	3,000	10,000	3,000	3,000
	TOTAL SALARIES & BENEFITS	286,142	347,596	389,146	504,479	504,479
SERVICES & SUPPLIES:						
301	OFFICE EXPENSE	6,485	6,000	6,000	6,000	6,000
302	SPECIAL DEPARTMENT EXPENSE	32	0	0	0	0
303	SMALL TOOLS & SUPPLIES	858	1,000	600	1,000	1,000
305	ADVERTISING	6,806	5,000	6,000	6,000	6,000
	Legal Ads					6,000
306	COMMUNICATIONS	11,999	14,000	12,000	13,000	13,000
310	RECRUITMENT	1,937	0	343	0	0
313	OTHER CONTRACTUAL SERVICES	35,159	17,500	17,500	17,500	17,500
	Bond Trustees					8,000
	Collection Service Costs					4,500
	Arbitrage Rebate					2,500
	Sales Tax Analysis					2,000
	Other					500
314	INSURANCE & SURETY BONDS	38,871	29,330	33,000	30,000	30,000
	Liability Insurance					20,800
	Property Insurance					7,200
	Deductibles and Self-Insurance					2,000
315	MEMBERSHIPS & DUES	14,213	13,017	13,017	12,410	12,410
	League of California Cities					5,600
	AMBAG					3,700
	MBUAPCD					3,000
	Chamber of Commerce					110
322	TRAINING & EDUCATION	325	0	0	0	0
349	MISCELLANEOUS	7,740	8,000	8,000	8,000	8,000
	Awards					3,000
	Volunteer Recognition					1,200
	Property Taxes					800
	Sister City					500
	Other					2,500
402	MAINT & OPERATION OF EQMT	25,813	20,000	20,000	20,000	20,000
	Copy Machine Maintenance					10,250
	Computer Software Maintenance					3,400
	Computer Hardware Maintenance					3,000
	Telephone System Maintenance					2,000
	Postage Machine Maintenance					1,150
	Audio System Maintenance					200
403	MAINT & OPERATION OF VEHICLES	3,065	0	0	0	0
	TOTAL SERVICES & SUPPLIES	153,303	113,847	116,460	113,910	113,910

DEPARTMENT 43 - GENERAL GOVERNMENT (Concluded)

	<u>2007 / 2008</u>	<u>2008 / 2009</u>	<u>2008 / 2009</u>	<u>2009 / 2010</u>		<u>2009 / 2010</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>PROJECTED</u>	<u>DEPT</u>		<u>CITY</u>
				<u>REQUEST</u>		<u>MANAGER</u>
						<u>PROPOSED</u>
FIXED ASSETS:						
910	OFFICE EQUIPMENT & FURNITURE	3,351	0	0	0	0
TOTAL FIXED ASSETS		3,351	0	0	0	0
OTHER:						
701	CONTRIBUTIONS	7,874	10,245	9,126	9,000	9,000
	LAFCO					3,765
	Scotts Valley Fire District - Haz Mat					5,235
801	RETIREMENT OF PRINCIPAL	122,720	141,914	141,914	138,457	138,457
	Certificates of Participation					108,457
	County - Transfer Tax					30,000
802	INTEREST EXPENSE	311,174	312,092	312,092	313,049	313,049
TOTAL OTHER		441,768	464,251	463,132	460,506	460,506
GRAND TOTAL		884,564	925,694	968,738	1,078,895	1,078,895

DEPARTMENT 44 - ADMINISTRATION

The City Manager is the Chief Administrative Officer of the City. He is appointed by, is responsible to, and serves at the pleasure of the City Council and is charged with the duty of carrying out City policy as determined by the City Council. He is also charged with the responsibility of all personnel and risk management activities of the City.

EXPENDITURES	2007 / 2008 ACTUAL	2008 / 2009 BUDGET	2008 / 2009 PROJECTED	2009 / 2010 DEPT REQUEST	2009 / 2010 CITY MANAGER PROPOSED
SALARIES & BENEFITS	333,365	209,916	202,406	195,212	195,212
SERVICES & SUPPLIES	3,697	3,655	2,955	3,455	3,455
GRAND TOTAL	337,062	213,571	205,361	198,667	198,667

PERSONNEL DETAIL	2005 / 2006	2006 / 2007	2007 / 2008	2008 / 2009	2009 / 2010 CITY MANAGER PROPOSED
CITY MANAGER	0.75	0.75	0.60	0.60	0.60
DEPUTY CITY MANAGER / ADMINISTRATIVE SERVICES DIR.				0.10	0.10
CITY CLERK	0.50	0.50	0.50	0.50	0.50
TOTAL	1.25	1.25	1.10	1.20	1.20

2009-2010 Notes:

* Included in personnel detail above is a partial Deputy City Manager/Administrative Services Director position. This position is vacant and currently frozen. No amounts were budgeted for this position.

DEPARTMENT 44 - ADMINISTRATION

		2007 / 2008	2008 / 2009	2008 / 2009	2009 / 2010	2009 / 2010
		ACTUAL	BUDGET	PROJECTED	DEPT	CITY
					REQUEST	MANAGER
						PROPOSED
SALARIES & BENEFITS:						
101	REGULAR WAGES	267,240	147,372	136,797	134,124	134,124
203	FICA	11,865	8,266	9,790	8,367	8,367
204	RETIREMENT	36,279	34,856	34,547	32,813	32,813
205	GROUP INSURANCE	17,706	19,147	20,997	19,633	19,633
206	WORKERS' COMPENSATION	275	275	275	275	275
TOTAL SALARIES & BENEFITS		333,365	209,916	202,406	195,212	195,212
SERVICES & SUPPLIES:						
301	OFFICE EXPENSE	1,053	1,400	1,200	1,200	1,200
303	SMALL TOOLS & SUPPLIES	109	100	100	100	100
315	MEMBERSHIPS & DUES	355	355	355	355	355
316	TRAVEL/CONFERENCES/MEETINGS	297	500	300	500	500
	CALPELRA					250
	League of California Cities					250
322	TRAINING & EDUCATION	239	300	0	300	300
402	MAINT & OPERATION OF EQMT	338	200	200	200	200
403	MAINT & OPERATION OF VEHICLE	1,306	800	800	800	800
TOTAL SERVICES & SUPPLIES		3,697	3,655	2,955	3,455	3,455
GRAND TOTAL		337,062	213,571	205,361	198,667	198,667

DEPARTMENT 45 - FINANCE

The Finance Department provides a support service to all other City departments. The Department receives all income, prepares checks for payment of all expenses, and is responsible for determining City investments. It maintains records of all income and expenditures for all funds, preparing reports on these matters for both the City Council and the State. The Department processes grant records and claims, sewer service fees, alarm fees and other miscellaneous billings. Working with the City Manager, the Department participates in preparing the budget for recommendation to the City Council. The Department is also responsible for payroll, purchasing and all City insurance programs.

EXPENDITURES	2007 / 2008 ACTUAL	2008 / 2009 BUDGET	2008 / 2009 PROJECTED	2009 / 2010 DEPT REQUEST	2009 / 2010 CITY MANAGER PROPOSED
SALARIES & BENEFITS	545,046	562,018	392,734	374,670	374,670
SERVICES & SUPPLIES	19,685	17,560	21,084	20,080	20,080
FIXED ASSETS	0	0	0	0	0
GRAND TOTAL	<u>564,731</u>	<u>579,578</u>	<u>413,818</u>	<u>394,750</u>	<u>394,750</u>

PERSONNEL DETAIL	2005 / 2006	2006 / 2007	2007 / 2008	2008 / 2009	2009 / 2010 CITY MANAGER PROPOSED
DEPUTY CITY MANAGER / ADMINISTRATIVE SERVICES DIR.			1.00	0.90	0.90
FINANCE DIRECTOR	1.00	1.00			
ACCOUNTANT I	1.00	1.00	1.00	1.00	
ACCOUNTANT II					1.00
SENIOR ACCOUNTING TECHNICIAN	1.00	1.00	1.00	1.00	1.00
ACCOUNTING ASSISTANT	0.85	0.85	0.85	0.85	0.85
ADMINISTRATIVE SECRETARY I	1.00	1.00	1.00	1.00	1.00
NETWORK SPECIALIST	0.50	0.50	0.50	0.50	0.50
TOTAL:	<u>5.35</u>	<u>5.35</u>	<u>5.35</u>	<u>5.25</u>	<u>5.25</u>

2009-2010 Notes:

* Included in Personnel Detail above is a partial Deputy City Manager/Administrative Services Director position. This position is vacant and currently frozen. No amounts were budgeted for this position.

DEPARTMENT 45 - FINANCE

	2007 / 2008 ACTUAL	2008 / 2009 BUDGET	2008 / 2009 PROJECTED	2009 / 2010 DEPT REQUEST	2009 / 2010 CITY MANAGER PROPOSED	
SALARIES & BENEFITS:						
101	REGULAR WAGES	353,054	363,856	240,124	236,070	236,070
203	FICA	25,437	25,694	18,059	18,059	18,059
204	RETIREMENT	81,839	83,082	56,289	56,457	56,457
205	GROUP INSURANCE	83,378	88,048	76,924	62,746	62,746
206	WORKERS' COMPENSATION	1,338	1,338	1,338	1,338	1,338
	TOTAL SALARIES & BENEFITS	545,046	562,018	392,734	374,670	374,670
SERVICES & SUPPLIES:						
301	OFFICE EXPENSE	4,930	6,000	6,000	6,000	6,000
302	SPECIAL DEPARTMENT EXPENSE	415	500	415	415	415
303	SMALL TOOLS & SUPPLIES	10	100	0	0	0
310	RECRUITMENT	0	0	400	0	0
312	PROFESSIONAL/SPECIALIZED SVCS	11,135	9,800	12,000	12,000	12,000
	Independent Audit					12,000
313	OTHER CONTRACTUAL SERVICES	0	0	425	425	425
315	MEMBERSHIPS & DUES	155	160	340	340	340
316	TRAVEL/CONFERENCES/MEETINGS	1,695	250	134	200	200
322	TRAINING & EDUCATION	239	250	185	200	200
349	MISCELLANEOUS	151	0	0	0	0
402	MAINT & OPERATION OF EQMT	955	500	1,185	500	500
	TOTAL SERVICES & SUPPLIES	19,685	17,560	21,084	20,080	20,080
	GRAND TOTAL	564,731	579,578	413,818	394,750	394,750

DEPARTMENT 51 - POLICE

The Police Department serves the Citizens of Scotts Valley in the preservation of life and property. The Department's primary task is to reduce crime through prevention, detection, and apprehension of violators; and to provide for the orderly and safe movement of vehicular traffic through traffic enforcement, accident investigation, and pre-development review. The Department also ensures public safety through the regulation and control of hazardous conditions. The Police Department seeks to recover lost and stolen property and to provide a variety of traditional and non-traditional enforcement programs reflecting community needs and desires. The Department is divided into two divisions: Operations and Support/Special Services.

EXPENDITURES	2007 / 2008 ACTUAL	2008 / 2009 BUDGET	2008 / 2009 PROJECTED	2009 / 2010 DEPT REQUEST	2009 / 2010 CITY MANAGER PROPOSED
SALARIES & BENEFITS	3,158,094	3,674,046	3,549,278	3,732,767	3,732,767
SERVICES & SUPPLIES	268,988	266,835	280,382	286,179	286,179
FIXED ASSETS	24,399	5,000	5,000	36,200	36,200
OTHER	26,702	26,719	26,719	26,719	26,719
GRAND TOTAL	<u>3,478,183</u>	<u>3,972,600</u>	<u>3,861,379</u>	<u>4,081,865</u>	<u>4,081,865</u>

PERSONNEL DETAIL	2005 / 2006	2006 / 2007	2007 / 2008	2008 / 2009	2009 / 2010 CITY MANAGER PROPOSED
CHIEF OF POLICE	1.00	1.00	1.00	1.00	1.00
CAPTAIN	1.00	1.00			
LIEUTENANT	1.00	1.00	2.00	2.00	2.00
SERGEANT	5.00	5.00	5.00	5.00	4.00
DETECTIVE	2.00	2.00	2.00	2.00	3.00
JUVENILE OFFICER	1.00	1.00	1.00	1.00	1.00
SCHOOL RESOURCE OFFICER	1.00	1.00	1.00	1.00	1.00
PATROL OFFICER	8.00	8.00	8.00	8.00	8.00
TRAFFIC OFFICER	2.00	2.00	2.00	2.00	2.00
COMMUNITY SERVICES OFFICER	1.00	1.00			
ADMINISTRATIVE SECRETARY III/ ANALYST	1.00	1.00	1.00	1.00	1.00
SERVICES SUPERVISOR			1.00	1.00	1.00
EMERGENCY DISPATCH CLERK III	2.00	2.00			
EMERGENCY DISPATCH CLERK II	1.00	1.00	2.00	2.00	2.00
EMERGENCY DISPATCH CLERK I	4.00	4.00	4.00	4.00	4.00
OFFICE ASSISTANT			0.50	0.50	0.50
TOTAL	<u>31.00</u>	<u>31.00</u>	<u>30.50</u>	<u>30.50</u>	<u>30.50</u>

2009-2010 Notes:

* Included in Personnel Detail above are two positions (School Resource Officer and one Patrol Officer) which are vacant and currently frozen. No amounts were budgeted for these positions.

DEPARTMENT 51 - POLICE

		<u>2007 / 2008</u>	<u>2008 / 2009</u>	<u>2008 / 2009</u>	<u>2009 / 2010</u>	<u>2009 / 2010</u>
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>PROJECTED</u>	<u>DEPT</u>	<u>CITY</u>
					<u>REQUEST</u>	<u>MANAGER</u>
						<u>PROPOSED</u>
SALARIES & BENEFITS:						
101	REGULAR WAGES	1,827,051	2,160,017	2,084,743	2,205,903	2,205,903
107	TEMPORARY WAGES	37,798	15,328	10,850	12,144	12,144
	Reserves					8,400
	Youth Work Program					3,744
109	OVERTIME WAGES	139,753	123,000	123,000	123,000	123,000
	Sworn Personnel					100,000
	Non-Sworn Personnel					23,000
203	FICA	157,071	169,671	166,532	173,728	173,728
204	RETIREMENT	615,662	751,810	716,060	784,300	784,300
205	GROUP INSURANCE	358,509	431,970	425,843	411,442	411,442
206	WORKERS' COMPENSATION	22,250	22,250	22,250	22,250	22,250
TOTAL SALARIES & BENEFITS		3,158,094	3,674,046	3,549,278	3,732,767	3,732,767

DEPARTMENT 51 - POLICE (Continued)

	<u>2007 / 2008</u>	<u>2008 / 2009</u>	<u>2008 / 2009</u>	<u>2009 / 2010</u>	<u>2009 / 2010</u>	
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>PROJECTED</u>	<u>DEPT</u>	<u>CITY</u>	
				<u>REQUEST</u>	<u>MANAGER</u>	
					<u>PROPOSED</u>	
SERVICES & SUPPLIES:						
208	UNIFORM EXPENSE	21,304	20,605	20,605	20,605	20,605
301	OFFICE EXPENSE	14,522	15,125	15,125	15,125	15,125
302	SPECIAL DEPARTMENT EXPENSE	27,943	26,450	26,450	26,450	26,450
	Armory Expenses				15,300	
	Investigation Expenses				4,300	
	Evidence Expenses				2,650	
	Other Expenses				4,200	
303	SMALL TOOLS & SUPPLIES	5,448	6,007	6,007	6,007	6,007
305	ADVERTISING	0	500	0	500	500
306	COMMUNICATIONS	41,910	42,000	42,000	35,000	35,000
	Telephones				15,020	
	Open Query				9,700	
	Radio Equipment Repairs & Installation				400	
	Cell Phones & Pagers				8,680	
	Vehicle Radios/Walkie-Talkie Batteries				1,000	
	Internet Fees				200	
308	RENTS & LEASES	2,997	3,028	3,975	4,122	4,122
310	RECRUITMENT	5,554	5,200	5,200	5,200	5,200
313	OTHER CONTRACTUAL SERVICES	270	750	750	500	500
315	MEMBERSHIPS & DUES	1,731	3,000	3,000	2,000	2,000
316	TRAVEL/CONFERENCES/MEETINGS	518	500	500	1,000	1,000
322	TRAINING & EDUCATION	36,624	40,000	40,000	40,000	40,000
	Mandatory Training				22,000	
	Essential Training				8,700	
	Educational Reimbursements				4,000	
	Training Conferences				2,500	
	Other Training Costs				2,800	
401	MAINT OF BLDGS/STRUCT/GROUNDS	148	0	2,100	0	0
402	MAINT & OPERATION OF EQMT	41,624	44,670	44,670	64,670	64,670
	Santa Cruz Metro Records System				26,386	
	Equipment Supplies				14,084	
	Contracts				24,200	
403	MAINT & OPERATION OF VEHICLES	68,395	59,000	70,000	65,000	65,000
	Gasoline				33,900	
	Vehicle Parts and Tires				18,100	
	Misc Other Costs				13,000	
	TOTAL SERVICES & SUPPLIES	268,988	266,835	280,382	286,179	286,179

DEPARTMENT 51 - POLICE (Concluded)

	<u>2007 / 2008 ACTUAL</u>	<u>2008 / 2009 BUDGET</u>	<u>2008 / 2009 PROJECTED</u>	<u>2009 / 2010 DEPT REQUEST</u>	<u>2009 / 2010 CITY MANAGER PROPOSED</u>
FIXED ASSETS:					
905 MACHINERY & EQUIPMENT LED Display for Radar Unit	7,247	0	0	2,700	2,700
908 VEHICLES	14,390	0	0	28,500	28,500
910 OFFICE EQMT & FURNITURE Computers (4)	2,762	5,000	5,000	5,000	5,000
TOTAL FIXED ASSETS	24,399	5,000	5,000	36,200	36,200
OTHER:					
701 CONTRIBUTIONS SCCNET SART (Sexual Assault Response Team)	26,702	26,719	26,719	26,719	26,719
					20,580 6,139
TOTAL OTHER	26,702	26,719	26,719	26,719	26,719
GRAND TOTAL	3,478,183	3,972,600	3,861,379	4,081,865	4,081,865

DEPARTMENT 52 - ANIMAL CONTROL

Animal Control services are provided to the City by contract with the Santa Cruz Animal Services Authority (SCASA). This contractual service is in the form of a Joint Powers Authority between the Cities of Capitola, Santa Cruz, Scotts Valley, and the County of Santa Cruz. Animal Control services include: administration; promotion of dog licensing; enforcement of animal control ordinances; humane care and housing of stray and unwanted animals; 24-hour emergency response; adoption of suitable animals; humane disposal of sick, injured, or unadoptable animals; pick up, care and appropriate disposal of stray and unwanted animals.

	2007 / 2008 ACTUAL	2008 / 2009 BUDGET	2008 / 2009 PROJECTED	2009 / 2010 DEPT REQUEST	2009 / 2010 CITY MANAGER PROPOSED
EXPENDITURES					
SERVICES & SUPPLIES	100,000	115,861	115,861	104,028	104,028
GRAND TOTAL	<u>100,000</u>	<u>115,861</u>	<u>115,861</u>	<u>104,028</u>	<u>104,028</u>
SERVICES & SUPPLIES:					
313 OTHER CONTRACTUAL SERVICES	100,000	115,861	115,861	104,028	104,028
TOTAL SERVICES & SUPPLIES	<u>100,000</u>	<u>115,861</u>	<u>115,861</u>	<u>104,028</u>	<u>104,028</u>
GRAND TOTAL	<u>100,000</u>	<u>115,861</u>	<u>115,861</u>	<u>104,028</u>	<u>104,028</u>

DEPARTMENT 53 - EMERGENCY SERVICES

The Emergency Services account provides funding for the maintenance and operation of the City's emergency services program. The City's Police Department developed an emergency services program and manual for the City in 1987. The City Manager serves as the Director of Emergency Services and the Police Chief serves as the Coordinator of Emergency Services. The key to the OES program is training City staff in preparation for emergency situations, such as earthquakes, forest fires and flooding.

	2007 / 2008 ACTUAL	2008 / 2009 BUDGET	2008 / 2009 PROJECTED	2009 / 2010 DEPT REQUEST	2009 / 2010 CITY MANAGER PROPOSED
EXPENDITURES					
SERVICES & SUPPLIES	1,391	3,000	1,400	2,500	2,500
OTHER	41,115	46,430	46,430	48,278	48,278
GRAND TOTAL	42,506	49,430	47,830	50,778	50,778
SERVICES & SUPPLIES:					
306 COMMUNICATIONS	1,391	1,500	1,400	1,500	1,500
316 TRAVEL/CONFERENCES/MEETINGS	0	500	0	500	500
322 TRAINING & EDUCATION	0	1,000	0	500	500
TOTAL SERVICES & SUPPLIES	1,391	3,000	1,400	2,500	2,500
OTHER:					
705 CONTRIBUTIONS/SOCIAL SERV	41,115	46,430	46,430	48,278	48,278
Community Service Organizations					46,278
Cultural Council					1,000
Miscellaneous					1,000
TOTAL OTHER	41,115	46,430	46,430	48,278	48,278
GRAND TOTAL	42,506	49,430	47,830	50,778	50,778

DEPARTMENT 61 - PLANNING

The Planning Department guides and coordinates the development of the City through the preparation, maintenance, and implementation of the General Plan and administration of the City's building codes and zoning regulations. The Department provides advanced and current planning services through General Plan preparation and policy implementation. Included among planning duties are: design review, issuance of variances, master plan development, subdivision review and approval, environmental impact reports, code enforcement, and various sign permits. The Planning Department provides policy recommendations to the City Manager, City Council and Planning Commission.

EXPENDITURES	2007 / 2008 ACTUAL	2008 / 2009 BUDGET	2008 / 2009 PROJECTED	2009 / 2010 DEPT REQUEST	2009 / 2010 CITY MANAGER PROPOSED
SALARIES & BENEFITS	341,452	372,798	394,301	393,725	393,725
SERVICES & SUPPLIES	34,551	18,400	13,612	17,400	17,400
FIXED ASSETS	0	15,000	15,000	0	0
GRAND TOTAL	<u>376,003</u>	<u>406,198</u>	<u>422,913</u>	<u>411,125</u>	<u>411,125</u>

PERSONNEL DETAIL	2005 / 2006	2006 / 2007	2007 / 2008	2008 / 2009	2009 / 2010 CITY MANAGER PROPOSED
COMMUNITY DEVELOPMENT DIR	0.25	0.25	0.25	0.25	0.25
PRINCIPAL PLANNER	0.90	0.90	0.90	0.90	0.90
SENIOR PLANNER	0.75	0.75	0.75	0.75	1.75
ASSISTANT PLANNER	1.00	1.00	1.00	1.00	1.00
ADMIN SEC III / PLANNING AIDE	1.00	1.00	1.00	1.00	1.00
ADMINISTRATIVE SECRETARY III PLANNING / ECONOMIC DEVELOPMENT SPECIALIST		0.40	0.40	0.40	0.40
TOTAL	<u>3.90</u>	<u>4.30</u>	<u>4.30</u>	<u>4.30</u>	<u>4.30</u>

2009-2010 Notes:

* Included in Personnel Detail above is a partial Principal Planner position that is vacant and currently frozen. No amounts were budgeted for this position.

DEPARTMENT 61 - PLANNING

		<u>2007 / 2008</u>	<u>2008 / 2009</u>	<u>2008 / 2009</u>	<u>2009 / 2010</u>	<u>2009 / 2010</u>
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>PROJECTED</u>	<u>DEPT</u>	<u>CITY</u>
					<u>REQUEST</u>	<u>MANAGER</u>
						<u>PROPOSED</u>
SALARIES & BENEFITS:						
101	REGULAR WAGES	227,500	242,155	249,839	250,724	250,724
109	OVERTIME WAGES	810	500	700	500	500
203	FICA	17,145	16,454	19,072	17,548	17,548
204	RETIREMENT	50,046	54,975	57,151	60,325	60,325
205	GROUP INSURANCE	45,101	57,864	66,689	63,778	63,778
206	WORKERS' COMPENSATION	850	850	850	850	850
TOTAL SALARIES & BENEFITS		341,452	372,798	394,301	393,725	393,725
SERVICES & SUPPLIES:						
209	AUTO ALLOWANCE	50	0	0	0	0
210	SUPPLEMENTAL SERVICES	135	1,000	200	200	200
	Triaxal Data- Print Color Maps					200
301	OFFICE EXPENSE	3,072	4,000	4,000	4,000	4,000
302	SPECIAL DEPARTMENT EXPENSE	150	1,400	1,400	1,200	1,200
	Computer Software					950
	Books & Publications					250
303	SMALL TOOLS & SUPPLIES	599	800	800	400	400
	General Plan Reproduction					200
	Misc. Small Equipment					200
305	ADVERTISING	0	0	477	0	0
310	RECRUITMENT	787	0	385	0	0
312	PROFESSIONAL/SPECIALIZED SERV	988	3,000	500	1,000	1,000
	Triaxal Data- Data Base Update					500
	Zoning/General Plan Update					500
313	OTHER CONTRACTUAL SERVICES	22,800	0	0	5,000	5,000
315	MEMBERSHIPS & DUES	790	1,550	1,550	1,550	1,550
	3 APA					750
	2 AICP					500
	ULI					200
	AEP					100
316	TRAVEL/CONFERENCES/MEETINGS	1,615	2,500	2,000	1,100	1,100
	State APA					1,100
322	TRAINING & EDUCATION	1,291	2,100	1,000	1,000	1,000
349	MISCELLANEOUS	371	500	250	500	500
402	MAINT & OPERATION OF EQMT	1,515	1,100	600	1,000	1,000
403	MAINT & OPERATION OF VEHICLES	388	450	450	450	450
TOTAL SERVICES & SUPPLIES		34,551	18,400	13,612	17,400	17,400
FIXED ASSETS:						
910	OFFICE EQMT & FURNITURE	0	15,000	15,000	0	0
TOTAL FIXED ASSETS		0	15,000	15,000	0	0
GRAND TOTAL		376,003	406,198	422,913	411,125	411,125

DEPARTMENT 62 - BUILDING

The Building Division is responsible for all construction inspection activities, including compliance with the Building Code, Electrical Code, Plumbing Code and other legal requirements. The Building Division reviews proposed construction plans for conformance to Code requirements and monitors construction activities on a continuing basis to ensure structural integrity and safety. The Division identifies violations and causes their correction. The Division also provides information and processing on Building Permits, the issuance and administration of these permits, and supplies information on building activities to data collection agencies and organizations.

EXPENDITURES	2007 / 2008 ACTUAL	2008 / 2009 BUDGET	2008 / 2009 PROJECTED	2009 / 2010 DEPT REQUEST	2009 / 2010 CITY MANAGER PROPOSED
SALARIES & BENEFITS	151,137	116,168	115,750	121,397	121,397
SERVICES & SUPPLIES	15,717	24,510	18,995	17,750	17,750
FIXED ASSETS	0	15,000	15,000	0	0
GRAND TOTAL	<u>166,854</u>	<u>155,678</u>	<u>149,745</u>	<u>139,147</u>	<u>139,147</u>

PERSONNEL DETAIL	2005 / 2006	2006 / 2007	2007 / 2008	2008 / 2009	2009 / 2010 CITY MANAGER PROPOSED
BUILDING OFFICIAL	1.00	1.00	1.00	1.00	1.00
SENIOR BUILDING INSPECTOR	0.33	0.33	0.33	0.33	0.33
CODE ENFORCEMENT OFFICER	0.33	0.33	0.33	0.33	0.33
SECRETARY I	0.75	0.75	0.75	0.75	0.75
TOTAL	<u>2.41</u>	<u>2.41</u>	<u>2.41</u>	<u>2.41</u>	<u>2.41</u>

2009-2010 Notes:

* Included in Personnel Detail above is a Senior Building Inspector, Code Enforcement Officer, and a Secretary I position. These positions are vacant and currently frozen. No amounts were budgeted for these positions.

DEPARTMENT 62 - BUILDING

	2007 / 2008 ACTUAL	2008 / 2009 BUDGET	2008 / 2009 PROJECTED	2009 / 2010 DEPT REQUEST	2009 / 2010 CITY MANAGER PROPOSED	
SALARIES & BENEFITS:						
101	REGULAR WAGES	103,985	76,929	76,997	79,260	79,260
109	OVERTIME WAGES	0	500	0	0	0
203	FICA	7,955	5,714	5,766	6,063	6,063
204	RETIREMENT	22,344	17,432	17,403	19,035	19,035
205	GROUP INSURANCE	16,603	15,343	15,334	16,789	16,789
206	WORKERS' COMPENSATION	250	250	250	250	250
	TOTAL SALARIES & BENEFITS	151,137	116,168	115,750	121,397	121,397
SERVICES & SUPPLIES:						
210	SUPPLEMENTAL SERVICES Microfilming Commercial Bldg. Plans	182	2,000	1,500	2,000	2,000
301	OFFICE EXPENSE	441	1,000	1,000	750	750
303	SMALL TOOLS & SUPPLIES UBC Updates Misc Supplies	1,626	1,750	1,000	1,500	1,500
310	RECRUITMENT	421	0	0	0	0
312	PROFESSIONAL/SPECIALIZED SERV	8,589	15,000	10,000	10,000	10,000
313	OTHER CONTRACTUAL SERVICES	720	0	0	0	0
315	MEMBERSHIPS & DUES ICBO & Code Enforcement Assoc.	465	550	550	550	550
316	TRAVEL/CONFERENCE/MEETINGS	863	710	1,113	400	400
322	TRAINING & EDUCATION ICBO Building Official Course	1,050	1,000	1,332	300	300
402	MAINT & OPERATION OF EQMT Computer Parts & Repairs	163	500	500	500	500
403	MAINT & OPERATION OF VEHICLES	1,197	2,000	2,000	1,750	1,750
	TOTAL SERVICES & SUPPLIES	15,717	24,510	18,995	17,750	17,750
FIXED ASSETS:						
910	OFFICE EQMT & FURNITURE	0	15,000	15,000	0	0
	TOTAL FIXED ASSETS	0	15,000	15,000	0	0
	GRAND TOTAL	166,854	155,678	149,745	139,147	139,147

DEPARTMENT 71 - ENGINEERING

The Engineering Division provides technical support for all divisions of both the public works and planning departments, and provides operational services for the City Engineer's office. The Director of Public Works/City Engineer is responsible for the following divisions: Engineering, Street Maintenance, Vehicle and Equipment Maintenance, Wastewater, Park Maintenance, Building Maintenance and Recreation.

<u>EXPENDITURES</u>	<u>2007 / 2008 ACTUAL</u>	<u>2008 / 2009 BUDGET</u>	<u>2008 / 2009 PROJECTED</u>	<u>2009 / 2010 DEPT REQUEST</u>	<u>2009 / 2010 CITY MANAGER PROPOSED</u>
SALARIES & BENEFITS	407,755	422,738	441,182	437,797	437,797
SERVICES & SUPPLIES	21,871	29,950	29,950	27,700	27,700
FIXED ASSETS	1,696	5,500	5,500	0	0
GRAND TOTAL	<u>431,322</u>	<u>458,188</u>	<u>476,632</u>	<u>465,497</u>	<u>465,497</u>

<u>PERSONNEL DETAIL</u>	<u>2005 / 2006</u>	<u>2006 / 2007</u>	<u>2007 / 2008</u>	<u>2008 / 2009</u>	<u>2009 / 2010 CITY MANAGER PROPOSED</u>
PUBLIC WORKS DIRECTOR/ CITY ENGINEER	0.50	0.50	0.50	0.50	0.50
CIVIL ENGINEER	1.00	1.00	1.00	1.00	1.00
SENIOR PUBLIC WORKS INSPECTOR	1.00	0.50			
ADMINISTRATIVE SECRETARY III	1.00	1.00	1.00	1.00	1.00
ENGINEERING TECHNICIAN	1.00	1.00	1.00	1.00	1.00
TOTAL	<u>4.50</u>	<u>4.00</u>	<u>3.50</u>	<u>3.50</u>	<u>3.50</u>

DEPARTMENT 71 - ENGINEERING

	2007 / 2008 ACTUAL	2008 / 2009 BUDGET	2008 / 2009 PROJECTED	2009 / 2010 DEPT REQUEST	2009 / 2010 CITY MANAGER PROPOSED
SALARIES & BENEFITS:					
101	REGULAR WAGES	274,640	282,771	293,559	291,310
203	FICA	19,353	20,305	20,662	21,454
204	RETIREMENT	63,531	64,506	69,612	70,414
205	GROUP INSURANCE	49,356	54,281	56,474	53,744
206	WORKERS' COMPENSATION	875	875	875	875
	TOTAL SALARIES & BENEFITS	407,755	422,738	441,182	437,797
SERVICES & SUPPLIES:					
208	UNIFORM EXPENSE	238	600	600	600
210	SUPPLEMENTAL SERVICES	451	2,500	2,500	2,500
301	OFFICE EXPENSE	3,639	3,000	3,000	3,000
303	SMALL TOOLS & SUPPLIES	653	3,500	3,500	2,500
306	COMMUNICATIONS	2,769	3,500	3,500	3,500
312	PROFESSIONAL/SPECIALIZED SERV Geotechnical & Traffic Consulting	0	1,250	1,250	1,250
315	MEMBERSHIPS & DUES	345	1,000	1,000	750
316	TRAVEL/CONFERENCES/MEETINGS	650	2,000	2,000	1,500
322	TRAINING & EDUCATION	1,276	2,000	2,000	1,500
401	MAINT OF BLDGS/STRUCT/GRNDS	582	0	0	0
402	MAINT & OPERATION OF EQMT	8,584	7,100	7,100	7,100
403	MAINT & OPERATION OF VEHICLES	2,684	3,500	3,500	3,500
	TOTAL SERVICES & SUPPLIES	21,871	29,950	29,950	27,700
FIXED ASSETS:					
907	ENGINEERING	833	5,500	5,500	0
910	OFFICE EQUIPMENT & FURNITURE	863	0	0	0
	TOTAL FIXED ASSETS	1,696	5,500	5,500	0
	GRAND TOTAL	431,322	458,188	476,632	465,497

DEPARTMENT 72 - STREET MAINTENANCE

The Maintenance Division provides maintenance and repair of all city-owned buildings, facilities and streets. The Division is responsible for maintaining roads and rights-of-way, which includes signing, street striping, safety delineations and devices, storm drains stream channels, etc.

<u>EXPENDITURES</u>	<u>2007 / 2008 ACTUAL</u>	<u>2008 / 2009 BUDGET</u>	<u>2008 / 2009 PROJECTED</u>	<u>2009 / 2010 DEPT REQUEST</u>	<u>2009 / 2010 CITY MANAGER PROPOSED</u>
SALARIES & BENEFITS	186,482	205,753	188,477	214,370	214,370
SERVICES & SUPPLIES	143,350	179,650	160,450	159,750	159,750
FIXED ASSETS	69,768	75,000	75,000	75,000	75,000
GRAND TOTAL	<u>399,600</u>	<u>460,403</u>	<u>423,927</u>	<u>449,120</u>	<u>449,120</u>

<u>PERSONNEL DETAIL</u>	<u>2005 / 2006</u>	<u>2006 / 2007</u>	<u>2007 / 2008</u>	<u>2008 / 2009</u>	<u>2009 / 2010 CITY MANAGER PROPOSED</u>
MAINTENANCE DIVISION MANAGER	0.30	0.30	0.30	0.30	0.30
MAINTENANCE SUPERVISOR	0.30	0.30	0.30	0.30	0.30
MAINTENANCE WORKER III	0.50	1.00	1.00	1.00	1.00
MAINTENANCE WORKER II	1.00	1.00	1.00	1.00	1.00
MAINTENANCE WORKER I	1.00	1.00	1.00	1.00	1.00
TOTAL	<u>3.10</u>	<u>3.60</u>	<u>3.60</u>	<u>3.60</u>	<u>3.60</u>

2009-2010 Notes:

* Included in Personnel Detail above is one Maintenance Worker I and a partial Maintenance Division Manager position which are vacant and currently frozen. No amounts were budgeted for these positions.

DEPARTMENT 72 - STREET MAINTENANCE

	2007 / 2008 ACTUAL	2008 / 2009 BUDGET	2008 / 2009 PROJECTED	2009 / 2010 DEPT REQUEST	2009 / 2010 CITY MANAGER PROPOSED	
SALARIES & BENEFITS:						
101	REGULAR WAGES	112,583	123,340	107,956	128,265	128,265
109	OVERTIME WAGES	2,154	4,000	2,500	3,000	3,000
203	FICA	8,558	9,583	8,221	10,234	10,234
204	RETIREMENT	25,495	27,861	24,948	30,718	30,718
205	GROUP INSURANCE	37,042	40,319	44,202	41,503	41,503
206	WORKERS' COMPENSATION	650	650	650	650	650
	TOTAL SALARIES & BENEFITS	186,482	205,753	188,477	214,370	214,370
SERVICES & SUPPLIES:						
208	UNIFORM EXPENSE	3,234	3,000	3,000	3,000	3,000
210	SUPPLEMENTAL SERVICES	1,200	0	0	0	0
301	OFFICE EXPENSE	462	400	200	400	400
302	SPECIAL DEPARTMENT EXPENSE	3,146	4,000	3,000	3,000	3,000
	DMV					1,500
	Hazmat Removal					1,500
303	SMALL TOOLS & SUPPLIES	1,319	3,000	3,000	2,500	2,500
306	COMMUNICATIONS	1,204	2,000	2,000	2,000	2,000
308	RENTS & LEASES	0	500	500	100	100
310	RECRUITMENT	297	0	0	0	0
312	PROFESSIONAL/SPECIALIZED SERV	4,050	5,000	5,000	5,000	5,000
	Tree Removal					5,000
313	OTHER CONTRACTUAL SERVICES	37,984	45,000	45,000	45,000	45,000
	Traffic Signal maintenance					42,000
	Bike lane Maintenance					3,000
315	MEMBERSHIPS & DUES	60	300	300	300	300
316	TRAVEL/CONFERENCES/MEETINGS	0	150	150	150	150
322	TRAINING & EDUCATION	1,963	1,800	1,800	1,800	1,800
327	POWER UTILITIES	37,622	50,000	40,000	40,000	40,000
401	MAINT OF BLDGS/STRCT/GRNDS	3,883	3,500	3,500	3,500	3,500
402	MAINT & OPERATION OF EQMT	12,963	15,000	12,000	12,000	12,000
403	MAINT & OPERATION OF VEHICLES	9,005	15,000	10,000	10,000	10,000
404	ROAD MAINTENANCE MATERIALS	24,958	31,000	31,000	31,000	31,000
	Road & street sign maintenace					27,000
	Bike lane painting					2,000
	Bike lane asphalt repairs					2,000
	TOTAL SERVICES & SUPPLIES	143,350	179,650	160,450	159,750	159,750
FIXED ASSETS:						
904	IMPROVEMENTS O/T BUILDINGS	69,768	75,000	75,000	75,000	75,000
	Street Overlay					75,000
	TOTAL FIXED ASSETS	69,768	75,000	75,000	75,000	75,000
	GRAND TOTAL	399,600	460,403	423,927	449,120	449,120

DEPARTMENT 73 - VEHICLE/EQUIPMENT MAINTENANCE

The Vehicle and Equipment Maintenance Division provides for the maintenance and repair of all city equipment, including police vehicles, public works vehicles, heavy operating equipment, and small support equipment. The primary objective of this division is to maintain all city equipment so that it is safe and in peak-operating condition.

EXPENDITURES	2007 / 2008 ACTUAL	2008 / 2009 BUDGET	2008 / 2009 PROJECTED	2009 / 2010 DEPT REQUEST	2009 / 2010 CITY MANAGER PROPOSED
SALARIES & BENEFITS	96,307	100,170	100,140	104,197	104,197
SERVICES & SUPPLIES	6,746	7,300	6,700	6,200	6,200
GRAND TOTAL	<u>103,053</u>	<u>107,470</u>	<u>106,840</u>	<u>110,397</u>	<u>110,397</u>

PERSONNEL DETAIL	2005 / 2006	2006 / 2007	2007 / 2008	2008 / 2009	2009 / 2010 CITY MANAGER PROPOSED
MAINTENANCE DIVISION MANAGER	0.10	0.10	0.10	0.10	0.10
MAINTENANCE SUPERVISOR	0.10	0.10	0.10	0.10	0.10
CHIEF MECHANIC	1.00	1.00	1.00	1.00	1.00
TOTAL	<u>1.20</u>	<u>1.20</u>	<u>1.20</u>	<u>1.20</u>	<u>1.20</u>

2009-2010 Notes:

* Included in Personnel Detail above is a partial Maintenance Division Manager position which is vacant and currently frozen. No amounts were budgeted for this position.

DEPARTMENT 73 - VEHICLE/EQUIPMENT MAINTENANCE

	<u>2007 / 2008</u>	<u>2008 / 2009</u>	<u>2008 / 2009</u>	<u>2009 / 2010</u>	<u>2009 / 2010</u>	
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>PROJECTED</u>	<u>DEPT</u>	<u>CITY</u>	
				<u>REQUEST</u>	<u>MANAGER</u>	
					<u>PROPOSED</u>	
SALARIES & BENEFITS:						
101	REGULAR WAGES	61,661	63,318	63,318	65,239	65,239
109	OVERTIME WAGES	391	300	300	300	300
203	FICA	4,643	4,741	4,740	5,029	5,029
204	RETIREMENT	13,495	14,313	14,308	15,633	15,633
205	GROUP INSURANCE	15,817	17,198	17,174	17,696	17,696
206	WORKERS' COMPENSATION	300	300	300	300	300
	TOTAL SALARIES & BENEFITS	96,307	100,170	100,140	104,197	104,197
SERVICES & SUPPLIES:						
208	UNIFORM EXPENSE	1,284	1,500	1,500	1,500	1,500
301	OFFICE EXPENSE	524	100	100	100	100
303	SMALL TOOLS & SUPPLIES	3,402	4,000	4,000	3,500	3,500
306	COMMUNICATIONS	417	800	500	500	500
402	MAINT & OPERATION OF EQMT	964	100	100	100	100
403	MAINT & OPERATION OF VEHICLES	155	800	500	500	500
	TOTAL SERVICES & SUPPLIES	6,746	7,300	6,700	6,200	6,200
	GRAND TOTAL	103,053	107,470	106,840	110,397	110,397

DEPARTMENT 74/FUND 10 - WASTEWATER OPERATIONS

The Wastewater Operations Division provides for the collection, treatment and disposal of wastewater. This includes maintaining the collection system, lift stations and industrial monitoring, as well as complete secondary treatment of all wastewater.

EXPENDITURES	2007 / 2008 ACTUAL	2008 / 2009 BUDGET	2008 / 2009 PROJECTED	2009 / 2010 DEPT REQUEST	2009 / 2010 CITY MANAGER PROPOSED
SALARIES & BENEFITS	787,512	819,821	792,798	887,544	887,544
SERVICES & SUPPLIES	697,017	675,187	663,270	677,670	677,670
FIXED ASSETS	37,982	36,500	38,465	20,000	20,000
OTHER	222,679	209,000	225,000	232,000	232,000
GRAND TOTAL	1,745,190	1,740,508	1,719,533	1,817,214	1,817,214

PERSONNEL DETAIL	2005 / 2006	2006 / 2007	2007 / 2008	2008 / 2009	2009 / 2010 CITY MANAGER PROPOSED
PUBLIC WORKS DIRECTOR/ CITY ENGINEER	0.20	0.20	0.20	0.20	0.20
WASTEWATER & ENVIRONMENTAL PROGRAM MANAGER	1.00	1.00	1.00	1.00	1.00
CHIEF WASTEWATER / PLANT OPERATOR	1.00	1.00	1.00	1.00	1.00
WASTEWATER PLANT OPERATOR II	3.00	3.00	3.00	3.00	3.00
WASTEWATER PLANT OPERATOR I	1.00	1.00	1.00	1.00	1.00
SENIOR LAB TECHNICIAN/ INDUSTRIAL WASTE INSPECTOR	1.00	1.00	1.00	1.00	1.00
ACCOUNTING ASSISTANT	0.15	0.15	0.15	0.15	0.15
TOTAL	7.35	7.35	7.35	7.35	7.35

DEPARTMENT 74/FUND 10 - WASTEWATER OPERATIONS

		2007 / 2008	2008 / 2009	2008 / 2009	2009 / 2010	2009 / 2010
		ACTUAL	BUDGET	PROJECTED	DEPT	CITY
					REQUEST	MANAGER
						PROPOSED
SALARIES & BENEFITS:						
101	REGULAR WAGES	488,157	485,845	461,508	502,383	502,383
107	TEMPORARY WAGES	3,656	0	0	0	0
109	OVERTIME WAGES	31,362	32,000	32,420	32,000	32,000
	Emergencies & Holidays					32,000
203	FICA	39,335	38,432	38,772	39,643	39,643
204	RETIREMENT	107,249	113,452	107,008	120,697	120,697
205	GROUP INSURANCE	92,678	100,732	103,730	111,244	111,244
206	WORKERS' COMPENSATION	25,075	49,360	49,360	81,577	81,577
TOTAL SALARIES & BENEFITS		787,512	819,821	792,798	887,544	887,544
SERVICES & SUPPLIES:						
208	UNIFORM EXPENSE	6,328	7,500	7,000	7,500	7,500
301	OFFICE EXPENSE	5,045	6,500	5,500	6,000	6,000
302	SPECIAL DEPARTMENT EXPENSE	137,129	130,000	125,000	130,000	130,000
	Sludge Disposal					65,000
	Chemicals					40,000
	Permits & Licenses					25,000
303	SMALL TOOLS & SUPPLIES	8,350	12,000	12,000	12,000	12,000
306	COMMUNICATIONS	6,473	6,500	6,400	6,500	6,500
307	UTILITIES	232,058	300,000	265,000	275,000	275,000
308	RENTS & LEASES	15,387	7,000	7,000	7,000	7,000
313	OTHER CONTRACTUAL SERVICES	46,469	55,010	60,000	55,000	55,000
	Source Control Contract					2,500
	Computer Programming					7,000
	US Filter Rental Agreement					6,200
	Blower Annual Maintenance Agreement					5,500
	Storm Water Program					500
	Corrosion Testing Service					2,000
	Other					4,300
314	INSURANCE & SURETY BONDS	21,900	27,069	27,070	27,070	27,070
	Property Insurance					17,198
	Liability Insurance					6,872
	Deductibles and Self-Insurance					3,000
315	MEMBERSHIPS & DUES	748	1,000	800	1,000	1,000
316	TRAVEL/CONFERENCES/MEETINGS	1,291	2,600	2,000	2,600	2,600
	State CWEA Water Reuse Conference					2,100
	Local CWEA Training/Meetings					500
320	LABORATORY	37,342	34,008	38,000	38,000	38,000
322	TRAINING & EDUCATION	3,861	3,000	2,000	3,000	3,000
	Safety/Maintenance/Process/Exams					3,000
349	MISCELLANEOUS	10,605	0	0	0	0
401	MAINT OF BLDGS/STRUCT/GRNDS	6,811	7,000	5,500	7,000	7,000
402	MAINT & OPERATION OF EQMT	109,928	56,000	75,000	80,000	80,000
	Periodic Generator Maintenance					15,000
	Miscellaneous Maintenance					65,000
403	MAINT & OPERATION OF VEHICLES	47,292	20,000	25,000	20,000	20,000
TOTAL SERVICES & SUPPLIES		697,017	675,187	663,270	677,670	677,670

DEPARTMENT 74/FUND 10 - WASTEWATER OPERATIONS (Concluded)

	<u>2007 / 2008 ACTUAL</u>	<u>2008 / 2009 BUDGET</u>	<u>2008 / 2009 PROJECTED</u>	<u>2009 / 2010 DEPT REQUEST</u>	<u>2009 / 2010 CITY MANAGER PROPOSED</u>
FIXED ASSETS:					
904 IMPROVEMENTS - OTHER	7,387	31,000	31,000	20,000	20,000
Miscellaneous Manhole Repairs					15,000
Facility Painting					5,000
905 MACHINERY & EQMT - OTHER	2,461	2,500	2,700	0	0
907 ENGINEERING	833	0	0	0	0
910 OFFICE EQUIPMENT & FURNITURE	3,840	0	765	0	0
915 OTHER EQUIPMENT	23,461	3,000	4,000	0	0
TOTAL FIXED ASSETS	<u>37,982</u>	<u>36,500</u>	<u>38,465</u>	<u>20,000</u>	<u>20,000</u>
OTHER:					
708 COST ALLOCATION	222,679	209,000	225,000	232,000	232,000
TOTAL OTHER	<u>222,679</u>	<u>209,000</u>	<u>225,000</u>	<u>232,000</u>	<u>232,000</u>
GRAND TOTAL	<u>1,745,190</u>	<u>1,740,508</u>	<u>1,719,533</u>	<u>1,817,214</u>	<u>1,817,214</u>

DEPARTMENT 75 - PARK MAINTENANCE

The Park Maintenance Division is responsible for the maintenance of grounds at Siltanen Park, MacDorsa Park, Hocus Pocus Park, the Senior Center, and various other landscaped areas throughout the City.

EXPENDITURES	2007 / 2008 ACTUAL	2008 / 2009 BUDGET	2008 / 2009 PROJECTED	2009 / 2010 DEPT REQUEST	2009 / 2010 CITY MANAGER PROPOSED
SALARIES & BENEFITS	161,584	186,066	184,988	172,065	172,065
SERVICES & SUPPLIES	136,587	130,900	131,400	152,700	152,700
FIXED ASSETS	0	20,000	20,000	0	0
GRAND TOTAL	298,171	336,966	336,388	324,765	324,765

PERSONNEL DETAIL	2005 / 2006	2006 / 2007	2007 / 2008	2008 / 2009	2009 / 2010 CITY MANAGER PROPOSED
MAINTENANCE DIVISION MANAGER	0.30	0.30	0.30	0.30	0.30
MAINTENANCE SUPERVISOR	0.30	0.30	0.30	0.30	0.30
MAINTENANCE WORKER III	0.50	0.50			
MAINTENANCE WORKER II	1.00	1.00	1.00		
MAINTENANCE WORKER I	1.00	1.00	1.00	2.00	2.00
TOTAL	3.10	3.10	2.60	2.60	2.60

2009-2010 Notes:

* Included in Personnel Detail above is a partial Maintenance Division Manager position which is vacant and currently frozen. No amounts were budgeted for this position.

DEPARTMENT 75 - PARK MAINTENANCE

	2007 / 2008 ACTUAL	2008 / 2009 BUDGET	2008 / 2009 PROJECTED	2009 / 2010 DEPT REQUEST	2009 / 2010 CITY MANAGER PROPOSED	
SALARIES & BENEFITS:						
101	REGULAR WAGES	89,798	95,881	95,885	102,720	102,720
107	TEMPORARY WAGES	12,723	25,000	25,000	0	0
109	OVERTIME WAGES	2,154	3,000	2,000	2,500	2,500
	Special events & on call hours					2,500
203	FICA	7,204	7,794	7,747	8,531	8,531
204	RETIREMENT	19,890	21,593	21,580	24,542	24,542
205	GROUP INSURANCE	29,415	32,398	32,376	33,372	33,372
206	WORKERS' COMPENSATION	400	400	400	400	400
	TOTAL SALARIES & BENEFITS	161,584	186,066	184,988	172,065	172,065
SERVICES & SUPPLIES:						
208	UNIFORM EXPENSE	1,738	2,000	1,500	2,000	2,000
210	SUPPLEMENTAL SERVICES	19,170	15,000	15,000	37,000	37,000
	Park Maintenance Contracts					37,000
302	SPECIAL DEPARTMENT EXPENSE	113	800	400	400	400
303	SMALL TOOLS & SUPPLIES	463	3,000	3,000	2,000	2,000
306	COMMUNICATIONS	787	1,500	1,500	1,500	1,500
308	RENTS & LEASES	1,163	3,000	3,000	2,000	2,000
	Porta Potties-Camp Evers					2,000
315	MEMBERSHIPS & DUES	80	400	400	200	200
316	TRAVEL/CONFERENCES/MEETINGS	50	700	350	300	300
322	TRAINING & EDUCATION	150	500	250	300	300
327	POWER UTILITIES	16,072	19,000	19,000	19,000	19,000
328	WATER UTILITIES	38,651	35,000	38,000	38,000	38,000
401	MAINT OF BLDGS/STRUCT/GRNDS	50,091	40,000	40,000	40,000	40,000
402	MAINT & OPERATION OF EQMT	4,485	5,000	4,500	5,000	5,000
403	MAINT & OPERATION OF VEHICLES	3,574	3,000	2,500	3,000	3,000
404	ROAD MAINTENANCE MATERIALS	0	2,000	2,000	2,000	2,000
	TOTAL SERVICES & SUPPLIES	136,587	130,900	131,400	152,700	152,700
FIXED ASSETS:						
904	IMPROVEMENTS - OTHER	0	20,000	20,000	0	0
	TOTAL FIXED ASSETS:	0	20,000	20,000	0	0
	GRAND TOTAL	298,171	336,966	336,388	324,765	324,765

DEPARTMENT 76 - BUILDING MAINTENANCE

The Building Maintenance Division is responsible for the maintenance of buildings, at Siltanen Park, MacDorsa Park, Skypark, City Hall, and other City owned facilities.

EXPENDITURES	2007 / 2008 ACTUAL	2008 / 2009 BUDGET	2008 / 2009 PROJECTED	2009 / 2010 DEPT REQUEST	2009 / 2010 CITY MANAGER PROPOSED
SALARIES & BENEFITS	81,175	99,917	83,931	124,691	124,691
SERVICES & SUPPLIES	88,287	91,900	98,300	71,600	71,600
FIXED ASSETS	27,043	23,000	23,000	5,000	5,000
GRAND TOTAL	196,505	214,817	205,231	201,291	201,291

PERSONNEL DETAIL	2005 / 2006	2006 / 2007	2007 / 2008	2008 / 2009	2009 / 2010 CITY MANAGER PROPOSED
MAINTENANCE DIVISION MANAGER	0.30	0.30	0.30	0.30	0.30
MAINTENANCE SUPERVISOR	0.30	0.30	0.30	0.30	0.30
MAINTENANCE WORKER I	1.00	1.00	1.00	1.00	1.00
TOTAL	1.60	1.60	1.60	1.60	1.60

2008-2010 Notes:

* Included in Personnel Detail above is a partial Maintenance Division Manager position which is vacant and currently frozen. No amounts were budgeted for this position.

DEPARTMENT 76 - BUILDING MAINTENANCE

		2007 / 2008	2008 / 2009	2008 / 2009	2009 / 2010	2009 / 2010
		ACTUAL	BUDGET	PROJECTED	DEPT	CITY
					REQUEST	MANAGER
						PROPOSED
SALARIES & BENEFITS:						
101	REGULAR WAGES	51,458	64,828	51,614	77,300	77,300
109	OVERTIME WAGES	1,467	1,500	1,250	1,500	1,500
	Special events and winter on call hours					1,500
203	FICA	4,049	5,073	4,081	6,172	6,172
204	RETIREMENT	11,430	14,632	11,811	18,396	18,396
205	GROUP INSURANCE	12,371	13,484	14,775	20,923	20,923
206	WORKERS' COMPENSATION	400	400	400	400	400
TOTAL SALARIES & BENEFITS		81,175	99,917	83,931	124,691	124,691
SERVICES & SUPPLIES:						
208	UNIFORM EXPENSE	1,249	2,000	1,500	1,700	1,700
301	OFFICE EXPENSE	61	100	100	100	100
303	SMALL TOOLS & SUPPLIES	452	500	400	500	500
306	COMMUNICATIONS	195	700	700	700	700
312	PROFESSIONAL/SPECIALIZED SERV.	20,080	21,000	21,000	3,000	3,000
	City Hall Janitorial					3,000
313	OTHER CONTRACTUAL SERVICES	6,139	13,000	13,000	11,000	11,000
	Pest Control					3,600
	Air conditioning					5,000
	Alarm service					2,400
315	MEMBERSHIPS & DUES	0	100	100	100	100
327	POWER UTILITIES	31,862	30,000	30,000	30,000	30,000
328	WATER UTILITIES	472	500	500	500	500
401	MAINT OF BLDGS/STRUCT/GRNDS	19,598	17,000	24,000	17,000	17,000
402	MAINT & OPERATION OF EQMT	0	500	500	500	500
403	MAINT & OPERATION OF VEHICLES	8,179	6,500	6,500	6,500	6,500
TOTAL SERVICES & SUPPLIES		88,287	91,900	98,300	71,600	71,600
FIXED ASSETS:						
904	IMPROVEMENTS O/T BUILDINGS	27,043	23,000	23,000	5,000	5,000
	BrookKnoll Modular-Energy Efficiency					5,000
TOTAL FIXED ASSETS		27,043	23,000	23,000	5,000	5,000
GRAND TOTAL		196,505	214,817	205,231	201,291	201,291

DEPARTMENT 77/FUND 4 - RECREATION

The Recreation Division is responsible for creating and implementing recreation services for youth through adults, development of the parks and trails master plan, general supervision of the Scotts Valley Senior Center, and the ongoing coordination of community-wide recreational activities and the Parks and Recreation Commission. Services include school-age recreation, youth and adult sports, special-interest classes, facility coordination and rentals, teen programs and special events.

EXPENDITURES	2007 / 2008 ACTUAL	2008 / 2009 BUDGET	2008 / 2009 PROJECTED	2009 / 2010 DEPT REQUEST	2009 / 2010 CITY MANAGER PROPOSED
SALARIES & BENEFITS	723,918	769,294	742,579	767,963	767,963
SERVICES & SUPPLIES	266,695	267,857	233,363	217,857	217,857
GRAND TOTAL	990,855	1,037,151	975,942	985,820	985,820

PERSONNEL DETAIL	2005 / 2006	2006 / 2007	2007 / 2008	2008 / 2009	2009 / 2010 CITY MANAGER PROPOSED
RECREATION DIVISION MANAGER	1.00	1.00	1.00	1.00	1.00
RECREATION COORDINATOR	1.00	1.00	1.00	1.00	1.00
ADMINISTRATIVE SECRETARY II	1.00	1.00	1.00	1.00	1.00
SENIOR CENTER COORDINATOR	1.00	1.00	1.00	1.00	1.00
RECREATION SPECIALIST					
SENIOR RECREATION SPECIALIST	1.00	1.00	1.00	1.00	1.00
SENIOR RECREATION LEADER/ SITE DIRECTOR	2.00	2.00	2.00	2.00	2.00
TOTAL	7.00	7.00	7.00	7.00	7.00

DEPARTMENT 77/FUND 4 - RECREATION

	2007 / 2008 ACTUAL	2008 / 2009 BUDGET	2008 / 2009 PROJECTED	2009 / 2010 DEPT REQUEST	2009 / 2010 CITY MANAGER PROPOSED	
SALARIES & BENEFITS:						
101	REGULAR WAGES	265,085	266,266	278,697	299,282	299,282
107	TEMPORARY WAGES	301,021	328,176	281,000	273,000	273,000
109	OVERTIME WAGES	1,359	250	74	250	250
203	FICA	25,540	24,510	25,923	22,896	22,896
204	RETIREMENT	57,018	61,670	64,925	71,594	71,594
205	GROUP INSURANCE	64,940	72,472	76,010	74,581	74,581
206	WORKERS' COMPENSATION	8,955	15,950	15,950	26,360	26,360
	TOTAL SALARIES & BENEFITS	723,918	769,294	742,579	767,963	767,963
SERVICES & SUPPLIES:						
301	OFFICE EXPENSE	14,356	13,500	13,500	13,500	13,500
302	SPECIAL DEPARTMENT EXPENSE	102,762	90,000	90,000	80,000	80,000
303	SMALL TOOLS & SUPPLIES	263	700	200	700	700
305	ADVERTISING	9,519	2,500	6,500	2,500	2,500
306	COMMUNICATIONS	5,242	10,000	4,000	5,000	5,000
307	UTILITIES	11,089	10,000	10,000	10,000	10,000
310	RECRUITMENT	990	2,000	1,200	2,000	2,000
312	PROFESSIONAL/SPECIALIZED SERV	0	1,000	0	1,000	1,000
313	OTHER CONTRACTUAL SERVICES	93,530	120,000	90,000	85,000	85,000
314	INSURANCE & SURETY BONDS	4,251	3,427	3,427	3,427	3,427
	Liability Insurance					2,648
	Property Insurance					779
315	MEMBERSHIPS & DUES	1,162	500	570	500	500
316	TRAVEL/CONFERENCES/MEETINGS	11	250	0	250	250
322	TRAINING & EDUCATION	150	500	0	500	500
401	MAINT OF BLDGS/STRUCT/GRNDS	10,870	6,730	8,216	6,730	6,730
402	MAINT & OPERATION OF EQMT	10,636	6,000	5,000	6,000	6,000
403	MAINT & OPERATION OF VEHICLES	1,864	750	750	750	750
	TOTAL SERVICES & SUPPLIES	266,695	267,857	233,363	217,857	217,857
FIXED ASSETS:						
910	OFFICE EQUIPMENT & FURNITURE	242	0	0	0	0
	TOTAL FIXED ASSETS	242	0	0	0	0
	GRAND TOTAL	990,855	1,037,151	975,942	985,820	985,820

DEPARTMENT 81/FUND 22 - REDEVELOPMENT AGENCY

This fund accounts for transactions related to projects in the Scotts Valley Redevelopment Area.

EXPENDITURES	2007 / 2008 ACTUAL	2008 / 2009 BUDGET	2008 / 2009 PROJECTED	2009 / 2010 DEPT REQUEST	2009 / 2010 CITY MANAGER PROPOSED
SALARIES & BENEFITS	307,115	251,323	244,838	247,439	247,439
SERVICES & SUPPLIES	648,703	323,574	341,535	120,734	120,734
FIXED ASSETS	17,358	95,600	75,000	33,100	33,100
OTHER	58,523	45,000	45,000	48,000	48,000
GRAND TOTAL	1,031,699	715,497	706,373	449,273	449,273

PERSONNEL DETAIL	2005 / 2006	2006 / 2007	2007 / 2008	2008 / 2009	2009 / 2010 CITY MANAGER PROPOSED
EXECUTIVE DIRECTOR	0.25	0.25	0.25	0.40	0.40
PUBLIC WORKS DIRECTOR/ CITY ENGINEER	0.30	0.30	0.30	0.30	0.30
COMMUNITY DEVELOPMENT DIRECTOR	0.45	0.45	0.45	0.45	0.45
PRINCIPAL PLANNER	0.10	0.10	0.10	0.10	0.10
PLANNER / ECONOMIC DEVELOPMENT SPECIALIST	0.25	0.25	0.25	0.10	0.10
TOTAL	1.35	1.35	1.35	1.35	1.35

2009-2010 Notes:

* Included in Personnel Detail above is a partial Principal Planner position that is vacant and frozen. No amounts were budgeted for this position.

DEPARTMENT 81/FUND 22 - REDEVELOPMENT AGENCY

	<u>2007 / 2008</u>	<u>2008 / 2009</u>	<u>2008 / 2009</u>	<u>2009 / 2010</u>	<u>2009 / 2010</u>	
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>PROJECTED</u>	<u>DEPT</u>	<u>CITY</u>	
				<u>REQUEST</u>	<u>MANAGER</u>	
					<u>PROPOSED</u>	
SALARIES & BENEFITS:						
101	REGULAR WAGES	240,869	171,440	165,600	167,666	167,666
202	PARS	43	47	0	47	47
203	FICA	15,062	8,206	11,147	8,388	8,388
204	RETIREMENT	31,698	40,300	33,409	40,479	40,479
205	GROUP INSURANCE	18,377	29,231	32,583	27,391	27,391
206	WORKERS' COMPENSATION	1,066	2,099	2,099	3,468	3,468
	TOTAL SALARIES & BENEFITS	307,115	251,323	244,838	247,439	247,439
SERVICES & SUPPLIES:						
209	AUTO ALLOWANCE	90	0	0	0	0
210	SUPPLEMENTAL SERVICES	60,000	60,000	60,751	60,000	60,000
	Legal Retainer					60,000
301	OFFICE EXPENSE	146	500	100	500	500
302	SPECIAL DEPARTMENT EXPENSES	10	1,000	0	100	100
305	ADVERTISING	4,014	3,000	0	1,000	1,000
310	RECRUITMENT	1,118	0	0	0	0
312	PROFESSIONAL/SPECIALIZED SERV	0	20,000	0	20,000	20,000
313	OTHER CONTRACTUAL SERVICES	573,693	229,640	274,000	30,000	30,000
	Chamber of Commerce					15,000
	Conference & Visitors Council					9,270
	Bond Trustee					3,330
	Independent Audit Fees					2,400
314	INSURANCE & SURETY BONDS	1,341	1,134	1,134	1,134	1,134
315	MEMBERSHIPS & DUES	333	700	400	400	400
	CALED (1/2)					250
	ICSC					150
316	TRAVEL/CONFERENCES/MEETINGS	4,593	800	300	800	800
	CRA Conference					400
	CALED Conference					400
322	TRAINING & EDUCATION	0	1,500	700	1,500	1,500
	CRA Class					1,150
	AMBAG Economic Conference					350
349	MISCELLANEOUS	3,365	5,000	4,000	5,000	5,000
402	MAINT & OPERATION OF EQMT	0	300	150	300	300
	TOTAL SERVICES & SUPPLIES	648,703	323,574	341,535	120,734	120,734

DEPARTMENT 81/FUND 22 - REDEVELOPMENT AGENCY (Concluded)

	<u>2007 / 2008 ACTUAL</u>	<u>2008 / 2009 BUDGET</u>	<u>2008 / 2009 PROJECTED</u>	<u>2009 / 2010 DEPT REQUEST</u>	<u>2009 / 2010 CITY MANAGER PROPOSED</u>
FIXED ASSETS:					
904 IMPROVEMENTS O/T BUILDINGS	0	75,000	60,000	15,000	15,000
Siltanen Park Shade					5,000
Skypark Picnic Tables					10,000
905 MACHINERY & EQUIPMENT	0	5,600	0	3,100	3,100
Audible Crosswalk Signals					3,100
907 ENGINEERING	833	0	0	0	0
910 OFFICE EQUIPMENT & FURNITURE	1,525	0	0	0	0
916 OPTIONS	15,000	15,000	15,000	15,000	15,000
Skypark Property Purchase Option					15,000
TOTAL FIXED ASSETS	<u>17,358</u>	<u>95,600</u>	<u>75,000</u>	<u>33,100</u>	<u>33,100</u>
OTHER:					
708 COST ALLOCATION	58,523	45,000	45,000	48,000	48,000
TOTAL OTHER	<u>58,523</u>	<u>45,000</u>	<u>45,000</u>	<u>48,000</u>	<u>48,000</u>
GRAND TOTAL	<u>1,031,699</u>	<u>715,497</u>	<u>706,373</u>	<u>449,273</u>	<u>449,273</u>

DEPARTMENT 82/FUND 19 - AFFORDABLE HOUSING

This fund accounts for affordable housing activities in Scotts Valley that are financed by property tax increment monies.

EXPENDITURES	2007 / 2008 ACTUAL	2008 / 2009 BUDGET	2008 / 2009 PROJECTED	2009 / 2010 DEPT REQUEST	2009 / 2010 CITY MANAGER PROPOSED
SALARIES & BENEFITS	60,963	78,813	78,835	84,307	84,307
SERVICES & SUPPLIES	69,813	57,763	55,846	57,713	57,713
OTHER	128,587	1,168,000	136,500	1,170,000	1,170,000
GRAND TOTAL	<u>259,363</u>	<u>1,304,576</u>	<u>3,982,698</u>	<u>1,312,020</u>	<u>1,312,020</u>

PERSONNEL DETAIL	2005 / 2006	2006 / 2007	2007 / 2008	2008 / 2009	2009 / 2010 CITY MANAGER PROPOSED
COMMUNITY DEVELOPMENT DIRECTOR	0.30	0.30	0.30	0.30	0.30
SENIOR PLANNER	0.25	0.25	0.25	0.25	0.25
PLANNER / ECONOMIC DEVELOPMENT SPECIALIST	0.25	0.25			
TOTAL	<u>0.80</u>	<u>0.80</u>	<u>0.55</u>	<u>0.55</u>	<u>0.55</u>

DEPARTMENT 82/FUND 19 - AFFORDABLE HOUSING

	2007 / 2008 ACTUAL	2008 / 2009 BUDGET	2008 / 2009 PROJECTED	2009 / 2010 DEPT REQUEST	2009 / 2010 CITY MANAGER PROPOSED	
SALARIES & BENEFITS:						
101	REGULAR WAGES	44,809	54,479	54,467	57,805	57,805
203	FICA	3,036	3,911	3,979	4,100	4,100
204	RETIREMENT	7,713	12,892	12,828	14,073	14,073
205	GROUP INSURANCE	4,936	6,608	6,638	6,803	6,803
206	WORKERS' COMPENSATION	469	923	923	1,526	1,526
	TOTAL SALARIES & BENEFITS	60,963	78,813	78,835	84,307	84,307
SERVICES & SUPPLIES:						
209	AUTO ALLOWANCE	60	0	0	0	0
301	OFFICE EXPENSE	24	500	150	500	500
310	RECRUITMENT	1,009	0	0	0	0
313	OTHER CONTRACTUAL SERVICES	65,754	53,823	53,823	53,128	53,128
	Santa Cruz County Housing Authority					35,000
	County Administrative Fee					11,800
	HAP Consultant					2,510
	Winter Shelter Program					2,292
	Independent Audit Fees					660
	Homeless Management Info System					462
	Ten-Year Strategic Plan					404
314	INSURANCE & SURETY BONDS	884	640	640	640	640
315	MEMBERSHIPS & DUES	232	300	233	250	250
	CALED (1/2)					250
316	TRAVEL/CONFERENCES/MEETINGS	0	1,000	500	1,000	1,000
322	TRAINING & EDUCATION	0	1,000	500	1,000	1,000
	Affordable Housing Seminar					1,000
349	MISCELLANEOUS	1,850	500	0	500	500
	TOTAL SERVICES & SUPPLIES	69,813	57,763	55,846	57,018	57,018
FIXED ASSETS:						
901	LAND	0	0	3,711,517	0	0
	TOTAL FIXED ASSETS	0	0	3,711,517	0	0
OTHER:						
501	LOANS & ADVANCES	0	500,000	0	500,000	500,000
502	SECURITY DEPOSITS	12,316	25,000	17,000	25,000	25,000
503	RENT GUARANTEES	96,654	125,000	100,000	125,000	125,000
504	AFFORDABLE HOUSING SUBSIDIES		500,000	0	500,000	500,000
708	COST ALLOCATION	19,617	18,000	19,500	20,000	20,000
	TOTAL OTHER	128,587	1,168,000	136,500	1,170,000	1,170,000
	GRAND TOTAL	259,363	1,304,576	3,982,698	1,311,325	1,311,325

