

CITY OF SCOTTS VALLEY

One Civic Center Drive • Scotts Valley • California • 95066 Phone (831)440-5630 • Fax (831) 438-2793 • www.scottsvalley.org

FEE SCHEDULE

Effective July 1, 2016

PLANNING DEPARTMENT FEES (831) 440-5630

APPLICATION	DESCRIPTION	FEE	REV CODE
Annexation*	Planning processing fee	\$3,605 base fee for up to 25 hours of processing \$143 / hour after to be charged after the first 25 hours	3611 3660
	Public Works review fee	\$897	
Application Intake	Intake & record management	\$74 / application / minor \$143 / application / major	3716
Amendment	Planning processing fee for amendment to approved discretionary application	\$864 / hearing / minor \$143 / hour / major	3616
Appeal	Planning processing fee	25% original permit fee or approved application, minimum of \$143	3616
Beekeeping Permit	Planning processing fee	\$143	3616
Certificate of Compliance	Research required by City Attorney, billed separately	\$721, plus any research required by the City Attorney	3640
Code Compliance	Planning research	\$143/ hour	3717
Cultural Resource Alteration	Planning review of archaeological report for Cultural Resource Preservation Commission review	\$864	3619

APPLICATION	DESCRIPTION	FEE	REV CODE
Design Review	General: Comm / Industrial	\$864 min, plus \$5 per 100 sq ft in excess of 1,000 sq ft of building for lots to be developed with structures	3617
	Public Works review fee	\$53	3660
	General: Residential Public Works review fee	\$864 \$53	3617 3660
	General: Hillside Residential Public Works review fee	\$1,154 \$74	3617 3660
	Signs, roof equip, minor items	\$357	3617
	Wall Signs (Staff Level Review)	\$143	3617
Development Agreement*	Staff preparation and City Attorney review	\$3,605 minimum fee up to 25 hours of processing \$143 / hour after	3611
	Public Works review fee	\$256	3660
Environmental Assessment (Checklist)	Charged for each application; Neg Dec, Mit Neg Dec, full or focused EIR may be required	\$143	3711
EIR (Environmental Impact Report)	Administration of EIR Public Works review fee	\$3,605, plus 15% of contract amount \$433	3710 3660
Final Inspection	Planning fee for repeat inspections to achieve conformance	\$324	3718
Fish & Wildlife (CA State Dept. of Fish & Wildlife = CDFW)	Filing Notice of Determination SC County Clerk of the Board	\$143 (payable to City)	3640
** Effective 01/1/17; these fees are not	CDFW Neg Dec Fee from applicant to Fish & Game	\$2,216.25 ** (payable to SC County)	
City fees but are required by CDFW and Santa Cruz (SC)	CDFW EIR Fee from applicant to Fish & Game	\$3,078.25 ** (payable to SC County)	
County *** Such as Forest Practice Rules and timber harvest plans,	Environ. doc. for a Certified Regulatory Program (CRP)***	\$1,046.50 ** (payable to SC County)	
and other state agency regulatory programs (CEQA Guidelines 21080.5).	SC County processing fee; one check to SC County is OK	\$50.00 ** (payable to SC County)	

APPLICATION	DESCRIPTION	FEE	REV CODE
General Plan Amendment*	Planning Processing fee	\$3,605 minimum fee up to 25 hours of processing \$143 / hour after	3615
	Public Works review fee	\$182	3660
Historical Landmark Designation	Review of historic landmark report by CRPC	\$1,154	3616
Home Occupation	Planning review of home occupation application	\$90	3718
IPHCP	Certificate of Inclusion	\$324	3890
Land Division* (5 lots or more)	Planning Tentative Map application	\$3,605 minimum fee up to 25 hours of processing, plus \$79 per lot \$143 / hour after	3620
	Public Works review fee	\$1,225	3660
Minor Land Division* (4 lots or less)	Planning Tentative Map application	\$3,605 minimum fee up to 25 hours of processing \$143/ hour after	3620
	Public Works review fee	\$550	3660
Lot Line Adjustment	Planning review fee	\$143 (collected by PW)	3624
Mitigation Monitoring & Reporting Plan	Planning staff time to monitor MMRP	\$143 / hour	3712
Mitigated Negative Declaration*	Preparation of Initial Study with mitigation measures and an MMRP	\$5,774 minimum fee up to 40 hours of processing \$143 / hour after	3712
	Public Works review fee	\$287	3660
Negative Declaration*	Preparation of Initial Study without mitigation measures	\$2,888 minimum fee up to 20 hours of processing \$143 / hour after	3712
Notice of Determination	Planning fee for filing with SC Co Clerk of the Board	\$143 (payable to City)	3640
	Applicant to pay SC County	\$50 (payable to SC County; SC County sets fee)	

APPLICATION	DESCRIPTION	FEE	REV CODE
Planned Development*	Planning processing fee	\$3,605 minimum fee up to 25 hours of processing \$143 / hour after	3611
Preliminary Conceptual Review	Credit half of this fee to subsequent formal application if review is by one body only	\$1,154	3623
Public Hearing Notice	Planning Commission City Council	\$196 \$196	3713
Recording Fee	Planning fee for recording SC County fee	\$143 \$7 / first page, \$3 / after (SC County sets fee)	3640
Road Name Change*	Planning processing fee	\$143 / hour	3718
Time Extension	Applications before PC Applications before CC	\$852 \$1,146	3715
Tree Removal	Protected Tree Heritage Tree	\$50 \$689	3609
Use Permit	Commercial / Industrial & Residential: Minor Public Works review fee	\$852 \$187	3612 3660
	Commercial / Indus Major Public Works review fee	\$1,439 \$320	3612 3660
Variance	Planning processing fee	\$2,163	3613
	Public Works review fee	\$74	3660
Zone Change*	Planning processing fee for changing the zoning of a particular parcel	\$3,605 minimum fee up to 25 hours of processing \$143 / hour after	3611
Zoning Ordinance	Copy of document	\$20	3630
Zoning Ordinance Amendment*	Planning processing fee for changing the text of the zoning ordinance	\$3,605 minimum fee up to 25 hours of processing \$143 / hour after	3611
Zoning Plan Check	Plan checking of building permit applications	OTC: \$74 Minor: \$357 Major: \$576 Hillside: \$721	3618

APPLICATION	DESCRIPTION	FEE	REV CODE
Zoning Research / Letter	Planning processing fee	\$143 / hour; minimum of one hour	3718
END OF PLANNING DEPARTMENT FEES			

*NOTE: Within the Planning Department fees, there are applications with a minimum fee and an hourly rate. For those applications, the following shall apply:

- 1. Minimum fees shall be paid at the time of application submittal.
- 2. Invoices exceeding minimum fee shall be submitted to the applicant.
- 3. Upon receipt of invoice, applicant shall pay the balance prior to any further work.
- 4. Fee totals shall be paid prior to any action by Planning Commission or City Council.

BUILDING DEPARTMENT FEES (831) 440-5641

APPLICATION	DESCRIPTION	FEE
Appeals	Appeals of building dept decisions	25% of original permit or approved application, not less than \$86
Application Intake	Intake & record management	\$74 per building permit
Building Permits		1997 Uniform Administrative Code per City Council Resolution No. 1198.52
Demolition Permit		\$187
Deposit for Plan Checking	Required when submitting a building permit application of \$7,000 or more valuation	65% of valuation based on Uniform Admin Code Table 3-A
Electrical Wiring		1997 Uniform Administrative Code per City Council Resolution No. 1198.52
Energy & Handicap Accessibility Regulations	State mandated inspections, plan checking, enforcement	Residential: \$64 Commercial: \$191
General Plan Maintenance	Update the General Plan	\$.0047 per \$1 building valuation on all permits
Green Building	Education Fund (SVMC 17.51.080)	\$.0025 per \$1 building valuation (see exemptions SVMC 17.51.040)

APPLICATION	DESCRIPTION	FEE
Grading Plan Check		1997 Uniform Administrative Code per City Council Resolution No. 1198.52
Grading Inspections	Conformance with Uniform Admin Code S-5 residential S-7 Commercial	\$187 / inspection \$376 / inspection
Investigations	Investigation of work performed without a permit	Same amount as permit fee
Mechanical Permit		1997 Uniform Administrative Code per City Council Resolution No. 1198.52
Occupancy Change		\$166
Occupancy Final Review		\$114
Other Miscellaneous Inspections		\$93
Plumbing Permit		1997 Uniform Administrative Code per City Council Resolution No. 1198.52
Re-roof Permit		\$284
Records Research		\$143 / hour
Revisions to Plans		\$143 / revision
Septic Tank Installation		\$191
Sewer Connection Inspection		\$191
END OF BUILDING DEPARTI	MENT FEES	

PUBLIC WORKS DEPARTMENT - DEVELOPMENT IMPACT FEES (DIF) (831) 438-5854

TYPE	ZONING	FEE
General Facilities & Equipment DIF	Residential (RMT-5 thru RH) Commercial Industrial	\$ 426 per unit \$ 1,124 per acre \$ 1,085 per acre
Law Enforcement Facilities DIF	Residential (RMT-5 thru RH) Commercial Industrial	\$ 984 per unit \$ 22,605 per acre \$ 22,605 per acre
Library Facilities DIF	R-MT-5 (mountain) R-R-2.5 (rural) R-1-40 (estate) R-1-20 (low density) R-1-10 (single family) R-M-6 / R-M-8 (multiple family) R-H (multiple family)	\$ 1,206 per unit \$ 1,132 per unit \$ 1,058 per unit \$ 946 per unit \$ 834 per unit \$ 834 per unit \$ 724 per unit
Parks & Recreation DIF	R-MT-5 (mountain) R-R-2.5 (rural) R-1-40 (estate) R-1-20 (low density R-1-10 (single family - detached) R-1-10 (single family - attached) R-M-6 / R-M-8 (multiple family) R-H (multiple family) Mobile homes & 2 nd DU	\$ 9,966 per unit \$ 7,711 per unit \$ 7,760 per unit \$ 4,981 per unit \$ 5,180 per unit
Storm Drainage Facilities DIF	Residential / Commercial / Indus: Carbonero Ck R-MT-5 / R-H West Branch R-MT-5 / R-H Camp Evers Trib R-MT-5 / R-H Bean Creek R-MT-5 / R-H	\$ 0.24 per sq ft \$ 0.22 per sq ft \$ 0.11 per sq ft \$ 0.15 per sq ft
Streets & Thoroughfares DIF	R-MT-5 (mountain) R-R-2.5 (rural) R-1-40 (estate) R-1-20 (low density R-1-10 (single family) R-M-6 / R-M-8 (multiple family) R-H (multiple family) Commercial Industrial	\$ 5,612 per unit \$ 3,330 per unit \$ 3,330 per unit \$ 11.16 per sq ft bldg \$ 6.65 per sq ft bldg
Wastewater Treatment Facilities (Frozen 6/30/07) DIF	Connect to City sewer system: R-1-10 thru R-MT-5 R-M-6 & R-M-8 & R-H Commercial	\$6,137 per unit \$4,440 per unit \$26.12 per gallon per day
	Industrial	\$26.12 per gallon per day

PUBLIC WORKS DEPARTMENT - GENERAL FEES (831) 438-5854

APPLICATION	DESCRIPTION	FEE
Application Intake	Charge for microfiching, record management	\$74
Certificate of Correction		\$576
Direct Discharge Permit	Municipal Code 13.04.225A	\$131 / hour
Discharge Report Review		\$376
Easement Abandonment		\$3,683
Encroachment Permit	Laying of pipes, cables, etc. in public right of way / streets	\$6% of the cost of improvements or \$102, whichever is greater
Storm Drainage plan check		\$184 / page
Engineering plan check		\$184 / page
Final Parcel Map or amend (1-4 lots)		\$2037 (includes surveyor cost of \$1,156). Excess of surveyor cost (\$1,156) to be paid before CC approval.
	Planning Dept review fee	\$576 minimum fee up to 4 hours of processing \$143 / hour after (Rev Code 3620)
Final Subdivision Map or amend (5 lots plus)	Public Works review fee	\$2037 + \$177 per lot over 4, (includes surveyor cost of \$1,103 + \$138 per lot over 4). Excess of surveyor cost (\$1136 + \$142 per lot over 4) to be paid before CC approval.
	Planning Dept review fee	\$1,154 minimum fee up to 8 hours of processing \$143 / hour after (Rev Code 3620)
Flood Hazard Confirmation		\$65
House Moving Permit		\$2,440
Lot Line Adjustment	Processing fee	\$824 plus recording fee
	Planning Dept review fee	\$143 (Rev Code 3624)

APPLICATION	DESCRIPTION	FEE
Miscellaneous Hourly Rate		\$ 143 / hour
On-site Civil Improvements	Permit and inspections	6% of cost of improvement or \$87, whichever is greater \$30,000 + 3% of value over \$500,000 for \$500,000 to \$1,000,000 \$45,000 + 2% of value over \$1,000,000 for \$1,000,000 plus
Records Research		\$143 / hour
Retrieval Fee	To pick up illegal signs	\$42 / per sign (Rev Code 3890)
Reversion to Acreage		\$351
Revision to Plan Check		\$143
Segregation of Assessment	Re-spreading local improvement district assessment	\$89 + \$2 per lot
Waiver of Traffic Impact Fee		\$1,610
Wide & Overweight Vehicle		\$32
Wastewater Stoppage Investigation		\$87 / hour
END OF PUBLIC WORKS DE	PARTMENT FEES	

PARKS & RECREATION DEPARTMENT FEES - Contact (831) 438-3251 for current fees POLICE DEPARTMENT FEES - Contact (831) 440-5649 for current fees

MISCELLANEOUS FEES

APPLICATION	DESCRIPTION	FEE
Administrative Overhead	Charged on DIF fee total	4% of DIF fees
Photocopies	Single sided page Double sided page	\$.12 per page \$.15 per page
Map / blueprint copies		\$1.29 per page
Aerial photo copy		\$1.29 per page
Digital copies on CD		\$.26 per disc
Digital copies on DVD		\$.77 per disc

END OF MISCELLANEOUS FEES AND ENTIRE FEE SCHEDULE			
Residential Design Handbook	Outside printing cost	\$6	
1994 General Plan	Outside printing cost	\$55	
Video tape duplication		\$4.94 per tape	
Audio tape duplication		\$2.06 per tape	

Development Impact Fee History:

January 1991 DIF established

07/1/91 DIF 2.5% increase

07/1/92 DIF 3.7% increase

07/1/93 DIF 4.5% increase

07/1/94 DIF 2.8% increase

07/1/95 DIF .5% increase

07/1/96 DIF 2.2% increase (no increase in streets and thoroughfares)

12/5/96 Reso 1198.37 effective 11/21/96 & Reso 1198.38 effective 1/20/97

07/1/97 DIF 4.5% increase & 7/7/97 Reso 1198.39

07/1/98 DIF 1.5% increase & 7/5/98 Reso 1198.40

07/1/99 DIF 2.6% increase & 7/4/99 Reso 1198.42

04/19/00 Reso 1198.43 effective 6/19/00

07/6/00 DIF 3.2% increase

04/18/01 Reso 1198.45 (enforce with July DIF)

07/02/01 DIF 2.9% increase

07/01/02 DIF 3.1% increase

05/07/03 Reso 1198.46 (enforce with July DIF)

07/07/03 DIF 1.4% increase

04/21/04 Reso 1198.47 (effective 6/21/04)

07/01/04 DIF 6.4% increase

07/05/05 DIF 4.3% & Reso 1198.49 1.5% increase

07/06/06 DIF 3.8% & Reso 1198.50 2.9% increase

07/02/07 DIF 3.1% (Wastewater frozen 6/30/07) & Reso 1198.51 3.2% increase

07/07/08 DIF 3.1% & Reso 1198.53 2.8% increase

07/01/09 DIF 4.8% increase, no other fee increases due to difficult economic conditions

07/01/10 DIF 2.6% & Reso 1198.58 1.8% increase

07/05/11 DIF 3.4% & Reso 1198.60 1.7% increase

07/02/12 DIF 3.0% & Reso 1198.61 2.8% increase

07/01/13 DIF 2.4% & Reso 1198.62 2.4% increase

07/01/14 DIF 2.9% & Reso 1198.63 2.4% increase

07/05/15 DIF 1.8% & Reso 1198.64 2.5% increase

07/01/16 DIF 3.4% & Reso 1198.65 3% increase