

Minimum Plan Submittal Requirements

Interior Residential Remodel

The following are the minimum submittal requirements. After review of your project the City and/or other commenting agencies may require more information.

1. Three (3) complete sets of plans showing all work shall be submitted; partially completed plans will not be accepted. Plans must be legible, fully dimensioned, and drawn to scale (minimum 1/8"=1' scale, 1/4"=1' scale is recommended).

STRUCTURAL AND LATERAL CALCULATION MUST BE PROVIDED IF:

1. Spans of beams, joists, or rafters exceed limits specified in the International and California Building Codes, Chapter 23 Tables.
2. Shear walls do not conform to minimum sizes specified in the International and California Building Codes, Chapter 23.

ENGINEERED PREFABRICATED TRUSSES:

1. For prefabricated trusses, plans must indicate type of truss and connection details at time of submittal.
2. Truss plans and calculations must have original "wet" stamp and signature by the architect or engineer who designed them.

TITLE 24 ENERGY COMPLIANCE FORMS:

1. Two Certificates of Compliance shall be included to verify energy conservation compliance as required per Part 6 and Division 3 of the Business and Professions Code.
2. Two sets of signed energy compliance calculations shall be provided.

PLANNING DEPARTMENT:

1. Any exterior changes such as new windows that are proposed with remodel, elevations showing changes are required for affected sides of the building.