

CITY OF SCOTTS VALLEY CLASS SPECIFICATION

MAINTENANCE WORKER III

JOB PURPOSE

To perform a wide variety of skilled maintenance, repair and construction work in street, utility, park and building maintenance; assist in the coordination of maintenance, repair and construction crews; and to do related work as required. This is the supervisory level in the maintenance series.

Distinguishing Characteristics:

This is the advanced journey level classification in the maintenance series. This class is distinguished from the Maintenance Worker II class by its overall supervisory responsibility for public works crews. This class is distinguished from the Maintenance Supervisor class in that the latter has broader responsibility for supervision, including conducting employee performance evaluations, and broader responsibility for the City's programs for maintenance and repair of streets, storm drains, City buildings, parks and motorized equipment.

Supervision Received and Exercised:

Receives supervision from the Maintenance Supervisor. As training and experience is gained, more independence of action will be expected. Employees at this level receive only periodic instruction as new or unusual situations arise and when operating procedures and policies change or are newly implemented.

Exercises functional supervision, trains, directs and monitors the work of Maintenance Workers I and II, temporary and work release crews to accomplish projects. Gives input to Maintenance Supervisor for employee performance evaluations and recommends disciplinary actions.

EXAMPLES OF DUTIES

(Any one position will include some, but not necessarily all of the typical duties listed; and examples given do not necessarily cover all duties which may be performed.)

Essential Duties:

Maintenance Worker III positions may perform any of the duties set forth in the class specification for Maintenance Worker I and II. In addition, they:

- Assist in the coordination of personnel and equipment for current maintenance and construction projects;
- Maintain vehicles and equipment in satisfactory working order;
- Train subordinates in safe work practices;
- Clean and flush sewer lines using sewer rodding equipment;

- Construct and repairs curbs, gutters and sidewalks by building forms, mixing, pouring and finishing concrete;
- Repair streets by cutting and preparing streets for patches, spreading premix and oil, raking and rolling asphalt, or resurfacing streets with permanent paving materials;
- Place lines and warning notices in streets during street maintenance;
- Paint traffic signs, parking stalls, buildings and other City owned facilities;
- Clear ditches and streams;
- Lift, move or load heavy objects, materials and equipment.
- Sweep, clear and clean roadsides, gutters, curbs, culverts, catch basins and other drainage structures.
- Remove debris and clears undergrowth using chain saw and weed eater.
- Oversees and builds park structures such a storage structures, gazebos, and barbecue and picnic areas;
- Oversee the maintenance and landscaping of City parks, including the installation and maintenance of irrigation and sprinkler systems, turf management, tree trimming, masonry and pesticide and herbicide spraying;
- Oversee the selection of and selects plants, shrubs and trees to be planted in City parks and other facilities;
- Prune trees and hauls away debris.

Marginal Duties:

- Performs other related work as required.

EMPLOYMENT STANDARDS

Education, Experience and Licenses:

Any combination equivalent to:

- Completion of high school; and
- Extensive experience in construction or maintenance work, including the operation of light power-driven equipment;

OR

- Two years as a Maintenance Worker II;
- AND possession of a State Pesticide Applicators and valid California motor vehicle operator's Class B license and a safe driving record.

Desirable:

- College level courses in horticulture, irrigation, landscape design and plant identification.

Ability to:

- Coordinate projects and supervise other workers;
- Understanding and follow oral and written instructions;
- Lift and move heavy loads;
- Drive a dump truck or like vehicle requiring comparable skills;

- Operate and train others in the safe use of pneumatic and power tools and other light power equipment as required for the performance of the duties;
- Operate and train others in the safe use of use of hand tools;
- Perform skilled tasks in the construction and maintenance of street, utility, parks and building facilities;
- Maintain effective working relationships with other employees;
- Communicate in a courteous manner with the public;
- Work independently exercising good judgment and initiative.

Knowledge of:

- Work practices relating to the maintenance and construction of municipal facilities such as streets, sewers, water lines and landscaped areas;
- Landscape maintenance practices, including knowledge of irrigation, turf management, landscape design and plant identification;
- Common construction and maintenance hand and power tools, equipment and materials;
- Basic mechanical principles;
- Proper procedures for working safely with hand and power tools and motorized equipment.

WORKING CONDITIONS

Environmental Conditions:

Positions in this class are required to work outside in all weather conditions. Requires exposure to fumes, pesticides and herbicides, dust, noise, vibration and dampness.

Physical Requirements:

Positions in this class require walking, stooping, kneeling, crouching, bending and reaching on uneven and slippery surfaces and the ability to climb. Requires frequent lifting, carrying of up to 25 pounds, and less frequent lifting and carrying of up to 50 pounds. Requires the ability to lift objects weighing up to 100 pounds with assistance.

CITY COUNCIL APPROVAL: September 4, 2002