



# AGENDA

## Meeting of the Scotts Valley Senior Center Membership Meeting

**Date: August 21, 2015**  
**Time: 5:00pm**

<b>CITY OF SCOTTS VALLEY</b> 1 Civic Center Drive Scotts Valley, CA 95066 (831) 438-3251	<b>MEETING LOCATION</b> Scotts Valley Senior Center 370 Kings Village Road Scotts Valley, CA 95066	<b>POSTING:</b> The agenda was posted 8-18-15 at City Hall, SV Senior Center, SV Recreation Offices and on the Internet at <a href="http://www.scottsvalley.org">www.scottsvalley.org</a> .
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<b>Council Appointed Commissioners</b> <i>Ferd Bergholz, Board Member</i> <i>Harvey Bustichi, Board Member</i> <i>Gillian McGlaze, Board Member</i> <i>Tom Steinhaus, Board Member</i> <i>Gary Cramer, Board Member</i> <i>Margaret Schraft, Board Member</i> <i>Terri Ritchie, Board Member</i>	<b>City Staff Members</b> <i>Scott Hamby, Public Works Director</i> <i>Kristin Ard, Recreation Division Manager</i> <i>Carol O Neil, Administrative Secretary</i> <i>Darshana Croskrey, Senior Center Program Admin</i>
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**Agenda and Agenda Packet Materials:**  
The Senior Center Board of Directors agenda is available for review by 5:00 pm the Monday before the Thursday meeting on the Internet at the City's website: [www.scottsvalley.org](http://www.scottsvalley.org) and in the registration office of the Recreation Office, located 361 Kings Village Road, Scotts Valley, CA. Pursuant to Government Code '54957.5, materials related to an agenda item, submitted after distribution of the agenda packet, are available for public inspection in the registration office of the Recreation Office during normal business hours, Monday-Friday, 8:00 am to 5:00 pm. In accordance with AB 1344, such documents will be posted on the City's website at [www.scottsvalley.org](http://www.scottsvalley.org).

**CALL TO ORDER**                      5:00 p.m.

**ROLL CALL**

**PUBLIC COMMENT TIME**  
This portion of the agenda is reserved for discussion by the public of items which are **NOT** agendized. No action may be taken by the commission except to refer the matter to staff and/or place it on a future agenda. It is in the best interest of the person speaking to the commission to be concise and to the point. All speakers are requested to sign their name at the podium so their name may be accurately recorded in the minutes of the meeting. A time limit of three minutes per individual will be allowed.

## **ALTERATIONS TO REGULAR AGENDA**

(Board can remove or add items to the Consent Agenda.)

## **REGULAR AGENDA**

(Persons wishing to speak on any item may do so by raising their hand to be recognized by the Chair.)

1. Presentation, oral by Donna Silva, Senior Center Member
2. Budget 2015-16, oral by Kristin Ard, Recreation Division Manager
3. Bingo Board update, oral by Kristin Ard, Recreation Division Manager

## **FUTURE AGENDA ITEMS**

## **ADJOURNMENT**

The City of Scotts Valley does not discriminate against persons with disabilities. The Commission meeting locations are accessible facilities. If you wish to attend a Commission meeting and require assistance such as sign language, a translator, or other special assistance or devices in order to attend and participate at the meeting, please call the Recreation Office at 831-438-3251 five to seven days in advance of the meeting to make arrangements for assistance. If you require the agenda of a Commission meeting be available in an alternative format consistent with a specific disability, please call the Recreation Office. The California State Relay Service (TTY/VCO/HCO to Voice: English 1-800-735-2929, Spanish 1-800-855-3000; or, Voice to TTY/VCO/HCO: English 1-800-735-2922, Spanish 1-800-855-3000), provides Telecommunications Devices for the Deaf and Disabled and will provide a link between the TDD caller and users of telephone equipment.

**SENIOR CENTER  
FISCAL YEAR ENDED JUNE 30, 2013**

	<u>Budget</u>	<u>Actual</u>	<u>Over (Under) Budget</u>
Activities	30,000	39,341	9,341
Building Rental	12,000	13,510	1,510
Boutique Sales	9,000	10,396	1,396
Membership Fees	5,600	10,664	5,064
Contributions	1,000	3,173	2,173
Van Income	500	545	45
Other Income	1,000	313	(687)
<b>Total Income</b>	<u>59,100</u>	<u>77,942</u>	<u>18,842</u>
Wages and Benefits	33,314	33,644	330
Office Expense	500	1,019	519
Special Department Expense	9,100	10,266	1,166
Advertising	600	2,327	1,727
Communications	1,200	1,558	358
Utilities	6,000	6,597	597
Other Contract Services		596	596
Insurance	718	942	224
Membership Dues	35	55	20
Building Maintenance	2,000	2,779	779
Equipment Maintenance	2,000	1,954	(46)
Vehicle Maintenance	500	470	(30)
Capital Improvements	3,300	7,094	3,794
<b>Total Expense</b>	<u>59,267</u>	<u>69,301</u>	<u>10,034</u>
<b>Net Surplus (Deficit)</b>	<u>(167)</u>	<u>8,641</u>	<u>8,808</u>

**SENIOR CENTER**  
**FISCAL YEAR ENDED JUNE 30, 2014**

	<u>Budget</u>	<u>Actual</u>	<u>Over (Under) Budget</u>
Activities	37,000	35,934	(1,066)
Building Rental	12,000	14,178	2,178
Boutique Sales	9,000	10,687	1,687
Membership Fees	7,000	12,270	5,270
Contributions	1,000	2,067	1,067
Van Income	500	475	(25)
Other Income	500	307	(193)
<b>Total Income</b>	<u>67,000</u>	<u>75,918</u>	<u>8,918</u>
Wages and Benefits	38,467	34,555	(3,912)
Office Expense	500	1,053	553
Special Department Expense	8,500	10,002	1,502
Advertising	1,000	1,976	976
Communications	1,350	1,712	362
Utilities	6,200	8,006	1,806
Other Contract Services	600	435	(165)
Insurance	867	1,036	169
Membership Dues	55	110	55
Building Maintenance	2,500	4,417	1,917
Equipment Maintenance	2,000	1,987	(13)
Vehicle Maintenance	500	620	120
Capital Improvements (Deck)	4,500	3,881	(619)
<b>Total Expense</b>	<u>67,039</u>	<u>69,790</u>	<u>2,751</u>
<b>Net Surplus (Deficit)</b>	<u>(39)</u>	<u>6,128</u>	<u>6,167</u>

**SENIOR CENTER  
FISCAL YEAR ENDED JUNE 30, 2015**

	<u>Budget</u>	<u>Actual</u>	<u>Over (Under) Budget</u>
Activities	39,000	40,562	1,562
Building Rental	15,000	16,822	1,822
Boutique Sales	12,000	12,430	430
Membership Fees	12,000	11,918	(82)
Contributions	1,500	5,134	3,634
Van Income	500	476	(24)
Other Income	200	469	269
	<u>80,200</u>	<u>87,811</u>	<u>7,611</u>
<b>Total Income</b>			
Wages and Benefits	47,241	46,851	(390)
Office Expense	1,100	1,197	97
Special Department Expense	11,500	11,660	160
Advertising	2,500	3,098	598
Communications	2,400	2,376	(24)
Utilities	9,000	9,350	350
Insurance	1,546	1,445	(101)
Membership Dues	80	83	3
Training		139	139
Building Maintenance	5,500	6,542	1,042
Equipment Maintenance	3,000	4,697	1,697
Vehicle Maintenance	500	471	(29)
Capital Improvements		629	629
	<u>84,367</u>	<u>88,538</u>	<u>4,171</u>
<b>Total Expense</b>			
<b>Net Deficit</b>		<u><u>(727)</u></u>	