

AGENDA

Meeting of the Scotts Valley Parks and Recreation Commission

Date: May 19, 2016

Time: 6:00 p.m.

CITY OF SCOTTS VALLEY 1 Civic Center Drive Scotts Valley, CA 95066 (831) 438-3251	MEETING LOCATION Recreation Division Offices 361 Kings Village Road Scotts Valley, CA 95066	POSTING: The agenda was posted 5-16 -16 at City Hall, SV Senior Center, SV Recreation Offices and on the Internet at www.scottsvalley.org .
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<i>Council Appointed Commissioners</i> <i>Eric Seib, Chair</i> <i>David Sanguinetti, Board Member</i> <i>Pam Smith, Board Member</i> <i>Nick Thelen, Board Member</i> <i>Lori Gentile, Board Member</i>	<i>City Staff Members</i> <i>Scott Hamby, Public Works Director</i> <i>Kristin Ard, Recreation Division Manager</i>
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Notice regarding Parks and Recreation Commission Meetings:

The Parks and Recreation Commission is scheduled to meet on the 3rd Thursday of each month at 6:00 pm in the Recreation Division offices located at Skykpark Park located at 361 Kings Village Road, Scotts Valley, CA 95066.

Agenda and Agenda Packet Materials:

The Parks and Recreation Commission agenda is available for review by 5:00 pm the Monday before the Thursday meeting on the Internet at the City's website: www.scottsvalley.org and in the registration office of the Recreation Office, located 361 Kings Village Road, Scotts Valley, CA. Pursuant to Government Code '54957.5, materials related to an agenda item, submitted after distribution of the agenda packet, are available for public inspection in the registration office of the Recreation Office during normal business hours, Monday-Friday, 8:00 am to 5:00 pm. In accordance with AB 1344, such documents will be posted on the City's website at www.scottsvalley.org.

CALL TO ORDER 6:00 p.m.

ROLL CALL

PUBLIC COMMENT TIME

This portion of the agenda is reserved for discussion by the public of items which are **NOT** agendized. No action may be taken by the commission except to refer the matter to staff and/or place it on a future agenda. It is in the best interest of the person speaking to the commission to be concise and to the point. All speakers are requested to sign their name at the podium so their name may be accurately recorded in the minutes of the meeting. A time limit of three minutes per individual will be allowed.

ALTERATIONS TO CONSENT AGENDA

(Commissioners can remove or add items to the Consent Agenda.)

CONSENT AGENDA

(The Consent Agenda is comprised of items which appear to be non-controversial. Persons wishing to speak on any item may do so by raising their hand to be recognized by the Chair.)

- A. Approve Parks and Recreation Commission meeting minutes of 03-17-16 and 04-21-16.

ALTERATIONS TO REGULAR AGENDA

(Commissioners can remove or add items to the Regular Agenda.)

REGULAR AGENDA

(Persons wishing to speak on any item may do so by raising their hand to be recognized by the Chair.)

1. Update on tree inspection report work at Skypark – Oral/Public Works Director Hamby
2. 2016/17 CIP (Capital Improvement Program) Review – Staff Report/Rec Div Mgr Ard
3. MacDorsa Park Final Playground Design for Council – Staff Report/Rec Div Mgr Ard
4. Siltanen Park Improvement Updates – Oral/Public Works Director Hamby
5. Parks and Recreation Update – Staff Report/Rec Div Mgr Ard

FUTURE AGENDA ITEMS

1. Collaboration between Parks & Recreation Commission and Advocates
2. SV/SLV Soccer Request for a Snack Bar at Siltanen Park – Jeff Helmold
3. Review Subcommittees
4. Acoustics in Skypark Classroom
5. Topic: Coastal Commission Denies Request for Commissioner's Email

ADJOURNMENT

The City of Scotts Valley does not discriminate against persons with disabilities. The Commission meeting locations are accessible facilities. If you wish to attend a Commission meeting and require assistance such as sign language, a translator, or other special assistance or devices in order to attend and participate at the meeting, please call the Recreation Office at 831-438-3251 five to seven days in advance of the meeting to make arrangements for assistance. If you require the agenda of a Commission meeting be available in an alternative format consistent with a specific disability, please call the Recreation Office. The California State Relay Service (TTY/VCO/HCO to Voice: English 1-800-735-2929, Spanish 1-800-855-3000; or, Voice to TTY/VCO/HCO: English 1-800-735-2922, Spanish 1-800-855-3000), provides Telecommunications Devices for the Deaf and Disabled and will provide a link between the TDD caller and users of telephone equipment.

**City of Scotts Valley
Parks and Recreation Commission
Meeting Minutes: March 17, 2016**

Call to order at 6:03 p.m. by Chairman Seib.

Attendance: Eric Seib, Commission Chair
Dave Sanguinetti, Commissioner
Lori Gentile, Commissioner
Pam Smith, Commissioner

Absent: Nick Thelen, Commissioner

Staff: Kristen Ard, Recreation Division Manager
Scott Hamby, Public Works Director

Public Comment:

Carol O'Neil, the Recreation Department Administrative Secretary will be retiring on April 1st. A retirement celebration is scheduled for Thursday March 31st from 11:30 am to 1:30 pm, and all commissioners are invited to attend.

Consent Agenda:

M/S: Seib/Gentile to approve the minutes of the February 19, 2016, rather than the 9/17/15 minutes as stated on the agenda.

Approved 4/0

Regular Agenda:

1. The Siltanen BBQ area structure paint colors were discussed, and the commission suggested a lighter color scheme, using off-white for the walls and coffee color on the trim.
2. Recreation Manager Ard presented her staff report, including the design for a ropes and rocks playground plan aimed at the elementary through middle school age group. The cost of the new play structures would be partially off-set with a \$6,000 grant awarded through California Multiple Awards Schedule (CMAS), with the remaining \$50,000 of funding coming from the 2016/17 Capital Improvement Plan (CIP).
The Commissioners felt that this type of playground plan was a big change from what we have at all of our other playground sites, and would like to have some public input. They would also like to give us a second option in the design, so that the public can have a choice. The commission directed staff to schedule a public hearing at the April meeting to present at least two plans to the public.
3. Recreation Manager Ard gave us an update on the Parks and Recreation activities including the recruitment for the Administrative Secretary position. The adaptive swim

program has really taken off, including some students from the high school. The swim center will now have two pool managers, but no aquatic consultant this year.

A 5 year contract for the SV/SLV Soccer Club was going to City Council for their approval at their next meeting. The contract included an up-front donation of \$22,500 in addition to use fees for the next 5 years.

Santa Cruz Plumbing donated a three-tier drinking fountain that will be installed at Hocus Pocus Park within the next two weeks.

Meeting was adjourned at 7:30 p.m.

**City of Scotts Valley
Parks and Recreation Commission
Meeting Minutes: April 21, 2016**

Call to order at 6:05 p.m. by Chairman Seib.

Attendance: Eric Seib, Commission Chair
Dave Sanguinetti, Commissioner
Lori Gentile, Commissioner
Pam Smith, Commissioner

Absent: Nick Thelen, Commissioner

Staff: Kristen Ard, Recreation Division Manager
Scott Hamby, Public Works Director
Taylor Bateman, Acting Community Development Director

Public Comment:

Ellen Buckingham commented that the Skypark office classroom and Community Center facility both need better acoustics. The sound echoes in these rooms, making it especially difficult for anyone with hearing limitations.

Consent Agenda:

Approval of the March 17, 2016 minutes was postponed to the next meeting.

Regular Agenda:

1. Recreation Manager Ard presented her staff report, including two designs for a ropes and rocks playground plan for MacDorsa Park aimed at the elementary through middle school age group. The cost of the new play structures would be covered with a grant awarded through California Multiple Awards Schedule (CMAS), and the 2016/17 Capital Improvement Plan (CIP).

The discussion was opened to the public. Ellen Buckingham asked if the plan included any accessible features. She also stated that wood chips are hard to navigate on with a wheel chair.

The general consensus of the Commission was a preference for Plan #2.

M/S: Sanguinetti/Seib To approve design #2, but to also check to see if an added ADA component was possible.

Approved 4/0

2. Public Works Director Hamby summarized the arborist report prepared for the City regarding the oak trees at Skypark. The arborist suggested shortening branches, and thinning and shaping of the trees as well as getting rid of organic debris surrounding the trees. Director Hamby said that the work would be completed by the City maintenance

staff. The report also recommended signage to warn of the risk of branches falling without warning. Chairman Seib suggested that the City Attorney be consulted before posting any signs.

3. Recreation Manager Ard summarized the Parks and Recreation activities including the improvements in process at Siltanen Park. Painting is in process, a new retaining wall has been installed, and the countertops will be acrylic.

On Friday May 13th there will be another movie in the park event with food from 4:30 to 8:00 pm and the showtime at 8:30. Another show is scheduled for October, and there is hope of making that event a canned food drive for Valley Churches United.

This year's Fourth of July event will be celebrating the City's 50th Birthday, and will include a bigger fireworks show. Volunteers are needed!

Meeting was adjourned at 6:45 p.m.

City of Scotts Valley
PARKS AND RECREATION COMMISSION STAFF REPORT

DATE: May 19, 2016
TO: Parks and Recreation Commissioners
FROM: Kristin Ard, Recreation Division Manager
SUBJECT: **2016/17 Capital Improvement Program (CIP) for Parks**

SUMMARY OF ISSUE

The CIP shows in the upcoming five years the different projects that may take place in the City's parks. It outlines the project, cost, year it should take place, and the revenue source. The CIP for 2016/2017 – 2020/2021 was approved by Council at the April 20 Council Meeting. Attached is the CIP for review and discussion at the Parks and Recreation May Commission meeting.

FISCAL IMPACT

Refer to funding sources in 2016/17 CIP.

STAFF RECOMMENDATION

Topic is for discussion purposes only.

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2016/17 Capital Improvement Program, Parks

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2016-2021 CAPITAL IMPROVEMENT PROGRAM

PARKS

#	Project Description	Total Cost	16-17	17-18	18-19	19-20	20-21	Revenue Source
ACQUISITION AND DEVELOPMENT								
43	MacDorsa Park Improve Play Structure	50,000	50,000					Park DIF
44	Community pool	1,500,000					1,500,000	Joint City/School District Project
45	Shugart Park Phase I Beautification / Lighting	15,000		15,000				Private
46	Shugart Park Construction	2,000,000					2,000,000	TBD
47	Playground Equipment	35,800	15,800	5,000	5,000	5,000	5,000	Park DIF
48	Skypark Picnic Area Shade Structure	65,000		65,000				Park DIF
49	Playground Surfacing	65,000	15,000	10,000	15,000	10,000	15,000	Park DIF / General Fund
50	Skypark Tennis Area Improvements	137,000		*137,000				Lennar / Park DIF
51	Modulars: Brook Knoll & Vine Hill	530,000	30,000	New Flooring at Both Sites		250,000	250,000	Grant Funds / Lennar
52	ADA Park Upgrades per Transition Plan Phase 1	194,000	38,800	38,800	38,800	38,800	38,800	Lennar
53	SVHS Basketball Courts Resurfacing	3,900	3,900					General Fund
54	Siltanen Pool Shade Structure	8,000	8,000					Park DIF

Projects 43-54 are consistent with the General Plan: Serves to develop a comprehensive park and recreation system for a population of 15,000 residents, consistent with the General Plan objective PRO-603. The location of the facilities is consistent with the land use map in the General Plan.

CEQA: Each project is subject to review. Minor alterations, new construction of small structures, and action for protection of the environment are exempt.

* New restrooms and improve parking area.

City of Scotts Valley
PARKS AND RECREATION COMMISSION STAFF REPORT

DATE: May 19, 2016
TO: Parks and Recreation Commissioners
FROM: Kristin Ard, Recreation Division Manager
SUBJECT: **MacDorsa Park Playground Design Review**

SUMMARY OF ISSUE

Recreation Division Manager Ard presented to the Parks and Recreation Commission at their April meeting two similar designs for MacDorsa Park consisting of rocks and rope elements. The Commission listened to the public's comments regarding the designs, at which point Ellen Buckingham requested some type of ADA park-related panel that someone in a wheelchair could use. The Commissioners chose Design #2 (picture attached) and inquired about a specific ADA component being added if doable even though the current design meets ADA standards. Recreation Division Manager Ard spoke with Miracle Play Systems and they were able to add a three panel component consisting of drums, magic ball popper, and a fire truck.

Subsequently, RDM Ard found out the original estimate for Design #2 was incorrect. The price was adjusted to reflect accurate pricing with the addition of the ADA panels. Miracle Play Systems increased the grant from \$6000 to \$8000 and will provide the required safety sign for \$300 at no charge. Even with the additional grant monies, this put the project at \$10,000 over budget. RDM Ard asked the Advocates at their May 10th meeting if they would cover the additional expense, and they voted unanimously in favor of doing so. This project will go before Council at the June 1 meeting.

FISCAL IMPACT

\$50,000 from Park DIF approved in the City's 2015/16 budget year and \$10,000 from the Advocates approved at the May 10th meeting.

STAFF RECOMMENDATION

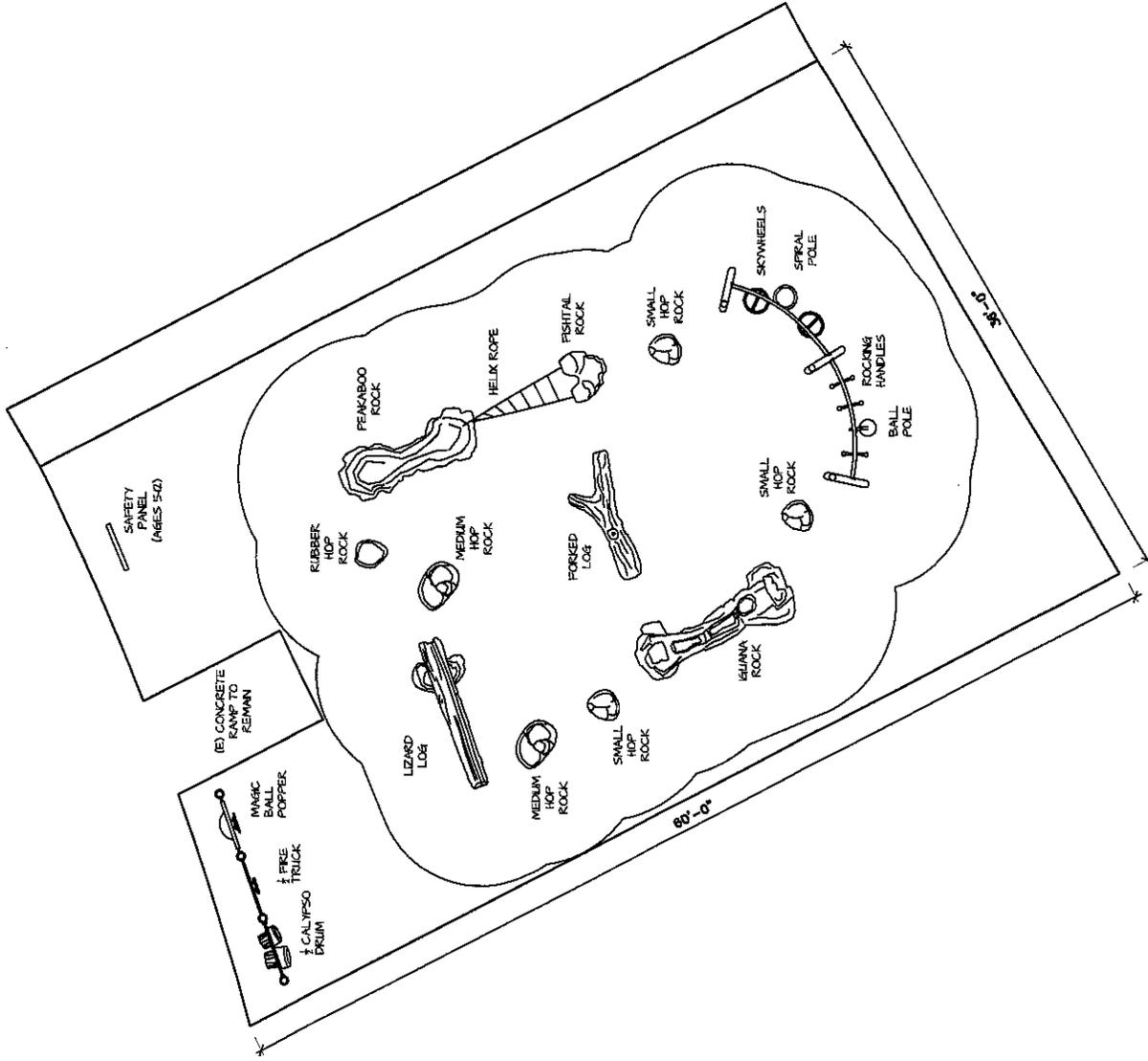
Topic is for discussion purposes only.

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Miracle Play Systems Design #2 with ADA panels
Miracle Play Systems Design estimated costs summary

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MacDorsa Park

Scotts Valley, CA

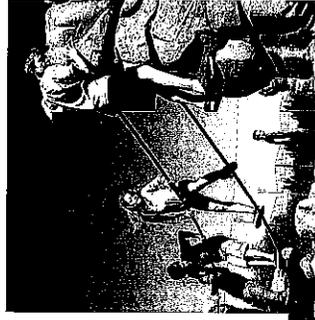
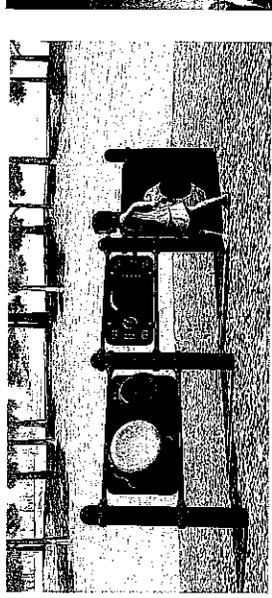
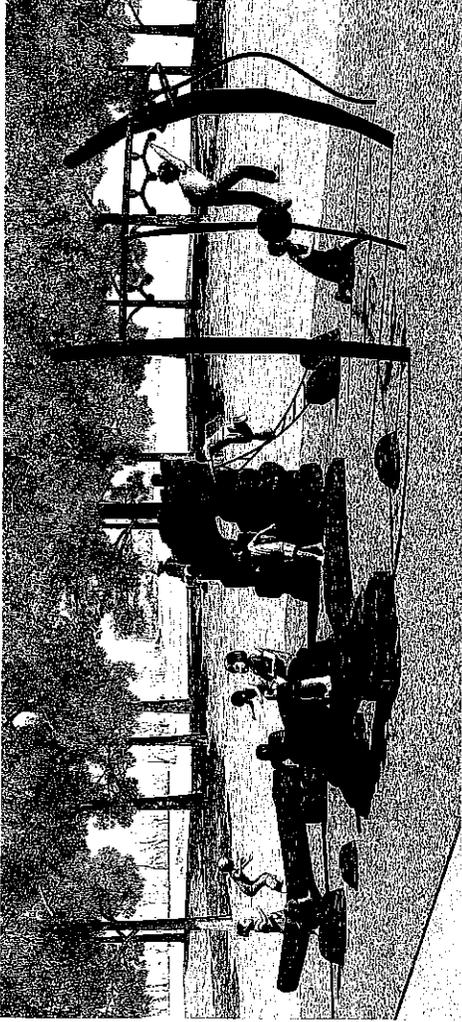
SITE AREA	1955 SF
SCALE	3/32" = 1'-0"
DRAWN BY	DT
DATE	12-5-2016

16-0272MacDorsa-003

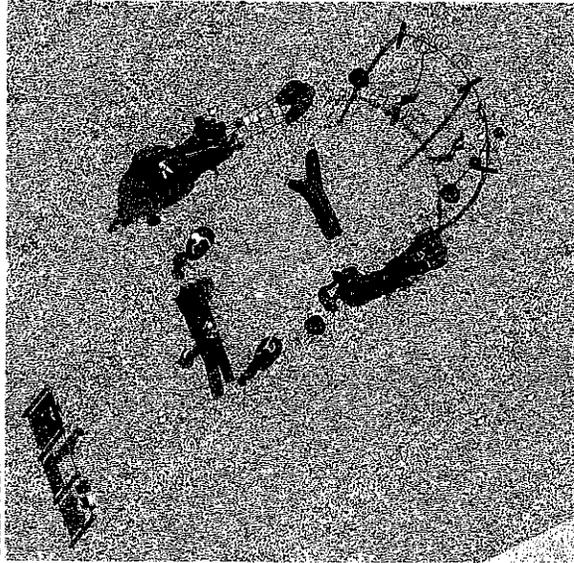
ALL DRAWINGS ARE SUBJECT TO CHANGE AND SHOULD BE REVIEWED BEFORE FINAL SALE. ALL SITE DIMENSIONS WILL NEED TO BE VERIFIED PRIOR TO SALE AND INSTALLATION.



Reverse View



Plan View



MacDorsa Park
Scotts Valley, CA

5/5/16

16_077_MacDorsaPark_005

MacDorsa Park, Scotts Valley-Estimated Cost Summary
May 9 2016



Description	Estimated Equipment	Estimated Tax	Estimated Freight	Subtotal
16_0272 MacDorsa_003				
Main Structure with Rocks and Ropes	\$ 34,602	\$ 2,941	\$ 2,076	\$ 39,619
Nexus Velocity	\$ 6,089	\$ 518	\$ 365	\$ 6,972
ADDED ADA Panels	\$ 4,158	\$ 353	\$ 249	\$ 4,761
Safety Panel Sign	FREE	-	-	-
Equipment Subtotal	\$ 44,849	\$ 3,812	\$ 2,691	\$ 51,352
AWARDED GRANT per Kristin Ard's Application	\$ 8,000			
Certified Mfg Installation over prepped site	\$ 16,594	-	\$	\$ 16,594
Subtotal	\$ 61,443	\$ 3,812	\$ 2,691	\$ 67,946
GRAND TOTAL with Awarded Grant	\$ 53,443	\$ 3,812	\$ 2,691	\$ 59,946

Exclusions:

- Demo/Disposal of existing equipment and in-ground footers
- Site Prep and spoils offhaul
- New Wood Chip surfacing if needed

Inclusions:

- CMAS/NIPA Pricing Structure with additional Grant Discount
- Prevailing Wages Applied
- DIR # 1000015853
- CSL # 981433

Grant Award expires May 20 2016

Submitted by David Yosso 5/9/16

City of Scotts Valley**PARKS AND RECREATION COMMISSION STAFF REPORT**

DATE: May 19, 2016
TO: Parks and Recreation Commissioners
FROM: Kristin Ard, Recreation Division Manager
SUBJECT: Parks and Recreation Update

SUMMARY OF ISSUE**Skypark Court Resurfacing:**

Last week, the two half basketball courts were resurfaced. The Maintenance crew will be pressure washing the backboards and replacing the nets. Beginning Monday, May 23rd, the tennis courts and walkway around the outside will be resurfaced. Court 3 will be lined for pickleball and Court 4 will have four colored pickleball courts on it. In summary, Courts 3 and 4 will both be playable for pickleball or tennis.

Adult/Children Summer Classes:

Staff are very pleased with class sign ups for this summer. We have had two sign ups for our Scholastic Expeditions Trips, Play-Well Technology (Lego) has its highest enrollment of 15 already, Let's Cook has 19 youth enrolled, Advantage Driving's first session has 14. We have brand new classes, Kid's Yoga and Vocal Camps, and all are going well this summer! Soccer camps are doing well and met their minimums already. Aquatic enrollments are coming in strong and the community are loving Recreation Swim. Dance classes and camps at Wing's School of Dance are all a go for summer and Gymnastics/Parkour, at Vargas Gymnastics, is off the charts. Some classes are already full for the summer!

Movies in the Park:

Friday, May 13th, the Parks and Recreation Department partnered up with Food Trucks a Go Go for the Movie in the Park, Disney Pixar's INSIDE OUT! There were eight food trucks, music, bubbles, hula hoops, and a Lego demonstration for the kids led by Play-Well Technology. The event was extremely well attended by approximately 500 people. Lots of appreciation was shown by those who attended at the end of the night! The next Movie in the Park will be in October. Again, the Recreation Department will work with Food Trucks a Go Go. Additionally, Valley Churches United will be attending for a Food Drive! The movie, date, and time will be announced at a later time.

FISCAL IMPACT

None at this time.

STAFF RECOMMENDATION

Enjoy!

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