



# AGENDA

## Meeting of the Scotts Valley Parks and Recreation Commission

**Date: March 17, 2016**

**Time: 6:00 p.m.**

<b>CITY OF SCOTTS VALLEY</b> 1 Civic Center Drive Scotts Valley, CA 95066 (831) 438-3251	<b>MEETING LOCATION</b> Recreation Division Offices 361 Kings Village Road Scotts Valley, CA 95066	<b>POSTING:</b> The agenda was posted 3-14 -16 at City Hall, SV Senior Center, SV Recreation Offices and on the Internet at <a href="http://www.scottsvalley.org">www.scottsvalley.org</a> .
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<b>Council Appointed Commissioners</b> <i>Eric Seib, Chair</i> <i>David Sanguinetti, Board Member</i> <i>Pam Smith, Board Member</i> <i>Nick Thelen, Board Member</i> <i>Lori Gentile, Board Member</i>	<b>City Staff Members</b> <i>Scott Hamby, Public Works Director</i> <i>Kristin Ard, Recreation Division Manager</i> <i>Carol O'Neil, Administrative Secretary</i>
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<p><b>Notice regarding Parks and Recreation Commission Meetings:</b> The Parks and Recreation Commission is scheduled to meet on the 3<sup>rd</sup> Thursday of each month at 6:00 pm in the Recreation Division offices located at Skykpark Park located at 361 Kings Village Road, Scotts Valley, CA 95066.</p> <p><b>Agenda and Agenda Packet Materials:</b> The Parks and Recreation Commission agenda is available for review by 5:00 pm the Monday before the Thursday meeting on the Internet at the City's website: <a href="http://www.scottsvalley.org">www.scottsvalley.org</a> and in the registration office of the Recreation Office, located 361 Kings Village Road, Scotts Valley, CA. Pursuant to Government Code '54957.5, materials related to an agenda item, submitted after distribution of the agenda packet, are available for public inspection in the registration office of the Recreation Office during normal business hours, Monday-Friday, 8:00 am to 5:00 pm. In accordance with AB 1344, such documents will be posted on the City's website at <a href="http://www.scottsvalley.org">www.scottsvalley.org</a>.</p>
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**CALL TO ORDER**                      6:00 p.m.

**ROLL CALL**

<p><b>PUBLIC COMMENT TIME</b> This portion of the agenda is reserved for discussion by the public of items which are <b>NOT</b> agendized. No action may be taken by the commission except to refer the matter to staff and/or place it on a future agenda. It is in the best interest of the person speaking to the commission to be concise and to the point. All speakers are requested to sign their name at the podium so their name may be accurately recorded in the minutes of the meeting. A time limit of three minutes per individual will be allowed.</p>
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## **ALTERATIONS TO CONSENT AGENDA**

(Commissioners can remove or add items to the Consent Agenda.)

## **CONSENT AGENDA**

(The Consent Agenda is comprised of items which appear to be non-controversial. Persons wishing to speak on any item may do so by raising their hand to be recognized by the Chair.)

- A. Approve Parks and Recreation Commission meeting minutes of 09-17-15

## **ALTERATIONS TO REGULAR AGENDA**

(Commissioners can remove or add items to the Regular Agenda.)

## **REGULAR AGENDA**

(Persons wishing to speak on any item may do so by raising their hand to be recognized by the Chair.)

1. Siltanen BBQ Area Structure (Color Schemes)
2. MacDorsa Park Playground Design Review -- Staff Report/Ard
3. Parks and Recreation Update -- Staff Report/Ard

## **FUTURE AGENDA ITEMS**

1. Update on tree inspection report
2. Collaboration between Parks & Recreation Commission and Advocates
3. SV/SLV Soccer Request for a Snack Bar at Siltanen Park -- Jeff Helmold

## **ADJOURNMENT**

The City of Scotts Valley does not discriminate against persons with disabilities. The Commission meeting locations are accessible facilities. If you wish to attend a Commission meeting and require assistance such as sign language, a translator, or other special assistance or devices in order to attend and participate at the meeting, please call the Recreation Office at 831-438-3251 five to seven days in advance of the meeting to make arrangements for assistance. If you require the agenda of a Commission meeting be available in an alternative format consistent with a specific disability, please call the Recreation Office. The California State Relay Service (TTY/VCO/HCO to Voice: English 1-800-735-2929, Spanish 1-800-855-3000; or, Voice to TTY/VCO/HCO: English 1-800-735-2922, Spanish 1-800-855-3000), provides Telecommunications Devices for the Deaf and Disabled and will provide a link between the TDD caller and users of telephone equipment.

City of Scotts Valley  
Parks and Recreation Commission  
Meeting Minutes: February 19, 2016

Call to Order at 5:30 p.m. by Chairman Seib

Attendance: Eric Seib, Commission Chair  
Lori Gentile, Commissioner  
Pam Smith, Commissioner

Absent: David Sanguinetti, Commissioner  
Nick Thelen, Commissioner

Staff: Kristin Ard, Recreation Division Manager  
Scott Hamby, Public Works Director

The commission started the meeting with a tour of the following sites:

Siltanen Park, Polo Ranch, and Lodato Park.

At 6:35 p.m. the commissioners returned to the Parks and Recreation office to continue their meeting.

A correction to the minutes of the November 19, 2015 meeting was noted by Commissioner Gentile, and the minutes were then approved as amended

M/S: Seib/Gentile  
Approved 3/0

**Regular Agenda:**

Recreation Manager Ard read her staff report summarizing some of the recent activities and changes in the Recreation Department, including the April 1st retirement of Carol O'Neil, who has been the department's Administrative Secretary for the past 10 years. The memorial rock and plaque at Siltanen Park was approved by City Council and has been secured by City maintenance crews. Sherry Woo and RDM Ard have been working with the current plot owners at the Community Garden, and the City has approximately \$5,000 available for improvements to combat the squirrel and gopher issues.

RDM Ard asked if one of the commissioners would be interested in attending some training on playground designs and safety issues, which is periodically offered to city staff. Commissioner Smith volunteered, and will be contacted when the next training is scheduled.

Meeting was adjourned at 7:00 p.m.

**City of Scotts Valley**  
**PARKS AND RECREATION COMMISSION STAFF REPORT**

**DATE:** March 17, 2016  
**TO:** Parks and Recreation Commissioners  
**FROM:** Kristin Ard, Recreation Division Manager  
**SUBJECT:** MacDorsa Park Playground Design Review

**SUMMARY OF ISSUE**

On March 1, 2016, Recreation Division Manager submitted a grant application to Miracle Recreation Equipment Company for help with costs of replacing the play structure and surface material at MacDorsa Park. The grant application was accepted and a proposed design for Commission's review, along with financial costs, is attached.

The grant works in such a way that some monies are provided. In this case, \$6000 was awarded. However, the majority of the grant is awarded through California Multiple Awards Schedule (CMAS), which allows local government such as a city, to source out playground equipment and re-surfacing at a discounted rate without going out to bid. The City currently has \$50,000 in the CIP for this 2016/17 fiscal year. With the monies and discount awarded from Miracle Playsystems, the City will be able to move forward and upgrade MacDorsa Park.

There have been prior conversations with the Commission on what they would like to see at MacDorsa Park. Items such as a rope to climb on, rocks, etc. were a few playground equipment items that were discussed. Recreation Division Manager Ard passed on that information and added that the children are getting older in the adjacent neighborhood. The following design is for Commission's review and comments.

**FISCAL IMPACT**

\$50,000.00 from Park DIF approved in the City's 2016/17 budget year.

**STAFF RECOMMENDATION**

Review MacDorsa Park Playground Design for approval to move to Council.

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**Miracle Recreation Equipment Company**  
**Grants for America's Children**  
**Grant Application**



**Instructions:**

1. Please complete all sections of this application form.
2. Once completed, the form must be signed by an Authorized member of your organization.
3. Completed application and playground design should be sent via fax, email or mail to:

**Miracle Grants Administrator** Fax: 510- 893-2163  
 PO Box 263 Email: grants@miracleplaygroup.com  
 Alamo CA. 94507

Name of Organization City of Scotts Valley Project Name MacDorsa Park  
 Name of Miracle Rep (if applicable) David Yasso  
 Address 361 Kings Village Rd. ScottsValley, CA 95066 Project Location (if different) One Civic Center Dr. Scotts Valley, CA 95066

Phone 831.438.3251 Fax 831.438.2557 email kard@scottsvalley.org  
 Name of Primary Contact Kristin Ard Title Recreation Division Manager  
 Phone 831.438.3251 Cell 831.247.1787 email kard@scottsvalley.org

**Organizational Summary** — Please tell us a little about your organization, its history, its focus. The City of Scotts Valley is a small community north of Santa Cruz, CA. The Parks and Recreation Department manages four parks available for rent by the community. Each park has a variety of features to serve the families in Scotts Valley and the neighboring communities of Felton, Boulder Creek and Santa Cruz. The Parks and Recreation Commission reviews proposed projects and changes, and makes recommendations to the Scotts Valley City Council for final decisions.

**Project Summary** — Please tell us about your project, the number of children served, your design goals, what will constitute a successful project? Please feel free to provide as much additional info as you wish. MacDorsa Park is adjacent to the City Hall building, Scotts Valley Police Department and a historical house built by Hiram Scott in 1853 with a beautiful expanse of lawn.

Amenities include a large built-in BBQ, gazebo, picnic tables and restrooms in addition to the playground. The neighborhood has a large population of older children in low-income housing, and is en route to the middle school.

Our dream is to build a climbing structure of nets/ropes and rocks to provide activity for this older age group, and an attractive space to hang out together. We like to incorporate different components in each of the parks and no other park has this type of feature. The Commissioners have been doing research and are excited to incorporate this vision into the playground design. The 2016 Capital Improvement Plan has allocated \$50,000.00 to this project, so we are ready to move ahead.

**This section to be completed with your Miracle Grant Administrator**

Project budget \_\_\_\_\_  
 Playground Equipment \$ \_\_\_\_\_ Safety Surface Material \$ \_\_\_\_\_ Site furnishings (other) \$ \_\_\_\_\_  
 Installation \$ \_\_\_\_\_ Site Prep \$ \_\_\_\_\_ Misc \$ \_\_\_\_\_  
 Anticipated completion date \_\_\_\_\_ Funds currently on hand \$ \_\_\_\_\_  
 Miracle Recreation drawing # or Catalog # \_\_\_\_\_ List \$ \_\_\_\_\_  
 Copy of drawing must be included with this application \_\_\_\_\_

2016 Miracle Grants will be awarded only in the sole discretion of the Miracle Grants Administrator and, if awarded, may only be applied toward the quoted purchase price and/or installation cost of the Miracle Recreation Equipment Company products listed and described in the Grant Award Letter. The Applicant acknowledges that this is a request for a Miracle Grant, and that it is not entitled or guaranteed to receive Grant money. Applicant shall have no recourse for Grant refusals. Unless otherwise authorized in writing by the Miracle Grants Administrator, 2016 Miracle Grants may only be applied to the quoted price of Miracle equipment purchased and shipped by no later than December 31, 2016 and may not be combined with any other offer. Unused 2016 Grant Awards expire after December 31, 2016 and may not be applied toward future purchases. Miracle's standard terms and conditions will apply to all purchases to which Grant moneys are applied.

Signature of Authorized Agent Kard Signature of Miracle Grant Administrator \_\_\_\_\_  
 Name (print) Kristin Ard Name (print) \_\_\_\_\_



PO Box 263  
 Alamo CA. 94507

1 800 879-7730  
 www.miracleplaygroup.com



MIRACLE  
**playsystems**  
DESIGNING PLAY

## Site Specific

# be you

We take the time to get a thorough understanding of our projects in order to provide informed design solutions

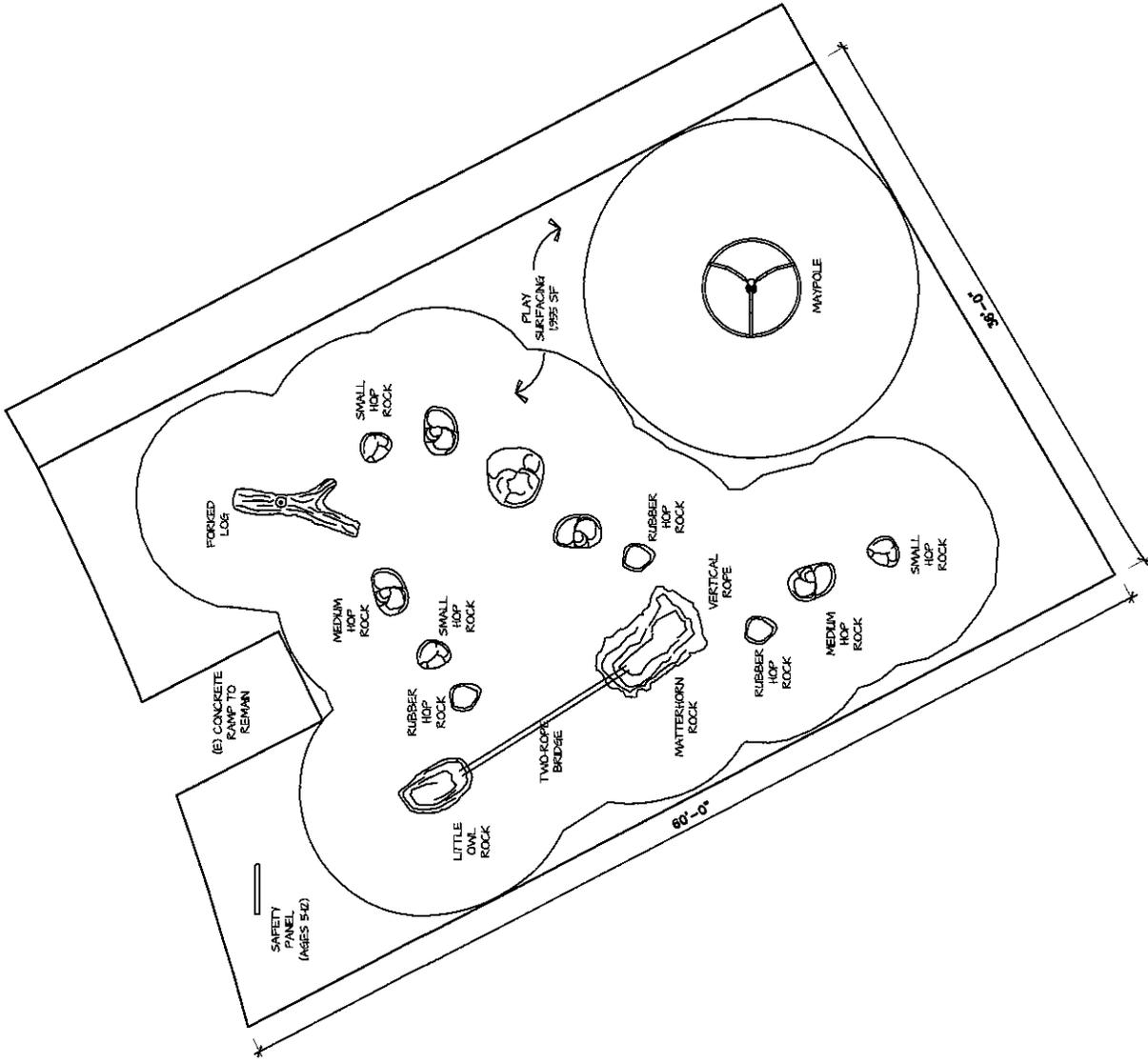
Our in house design staff are well versed on understanding how to work with **your site** conditions to provide responsive solutions. We consider each site and provide custom designs based on our customers desires and their unique site constraints.



# Design Solutions Renderings and Plan Views

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# MacDorsa Park

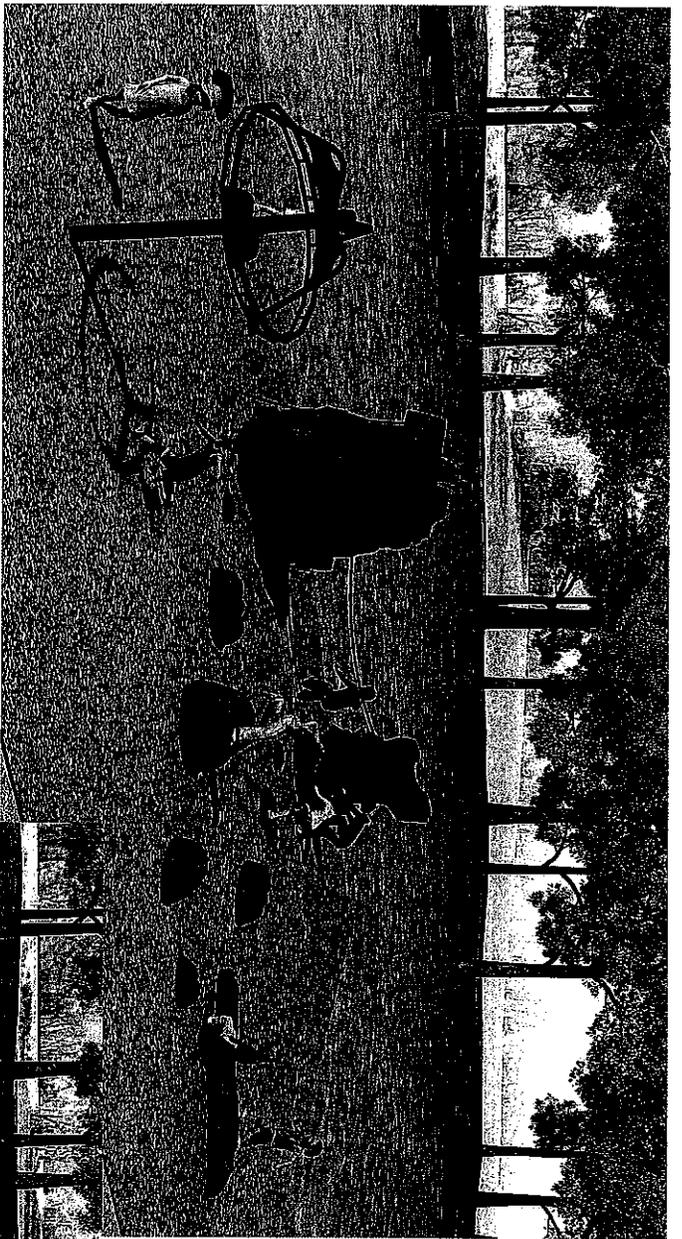
Scotts Valley, CA

SITE AREA	1955 SF
SCALE	3/32" = 1'-0"
DRAWN BY	LDV
DATE	03-08-2016

LINEAR FEET	N/A
CRITICAL FALL HEIGHT	N/A
16_0272MacDorsa_001	

ALL DRAWINGS ARE SUBJECT TO CHANGE AND SHOULD BE REVIEWED BEFORE FINAL SALE. ALL SITE DIMENSIONS WILL NEED TO BE VERIFIED PRIOR TO SALE AND INSTALLATION.





**MacDorsa Park**  
Scouts Valley, CA  
8/16

15,000 sq. ft. playground



# MacDorsa Park, Scotts Valley-Estimated Cost Summary

## March 9 2016



Description	Estimated Equipment	Estimated Tax	Estimated Freight	Subtotal
16_0272 MacDorsa_001				
Main Structure with Rocks and Ropes	\$ 33,537	\$ 2,851	\$ 2,012	\$ 38,400
Maypole SALES FLYER	\$ 2,300	\$ 196	\$ -	\$ 2,496
Safety Panel Sign	\$ 253	\$ 22	\$ 18	\$ 292
<b>Equipment Subtotal</b>	<b>\$ 36,090</b>	<b>\$ 3,068</b>	<b>\$ 2,030</b>	<b>\$ 41,188</b>
AWARDED GRANT per Kristin Ard's Application	\$ 6,000			
Certified Mfg Installation over prepped site	\$ 14,797	\$ -		\$ 14,797
<b>Subtotal</b>				<b>\$ 55,985</b>

**Exclusions:**

- Demo/Disposal of existing equipment and In-ground footers
- Site Prep and spoils offhaul
- New Wood Chip surfacing if needed

**Inclusions:**

- CMAS/NJPA Pricing Structure with additional Grant Discount
- Prevailing Wages Applied
- DIR # 1000015853
- CSL # 981433

Grant Award expires April 30 2016

Submitted by David Yosso 3/9/16

# Contract Procurement

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Local Procurement Contracts Available:

California Multiple Awards Schedule (CMAS) Contract # 4-99-78-0006A.

Miracle Playsystems, Inc. primarily uses our CMAS contract on all District Wide Replacement Projects. CMAS allows a local government such as a city, county, and school district to sole source playground equipment and playground surfacing at a discounted rate without the need to go to bid.

The California Multiple Award Schedules (CMAS) program was established in 1994. The CMAS contracts are awarded and administered by the State of California, Department of General Services, Procurement Division, in accordance with Public Contract Code (PCC) Sections 10290 et seq. and Section 12101.5.

The CMAS contract was the first state-wide indefinite delivery contract based on the federal GSA Multiple Award Schedule contract. It is one of the easiest methods available for California state agencies to purchase goods and services including Playgrounds and Safety Surfacing. The CMAS program has proven to be extremely popular among state agencies, with the initiative accounting for more than \$3 billion in purchasing and including more than 4,000 contracts.

CMAS contracts are established using products, services and prices from already existing competitively assessed and cost compared multiple award contracts. The products, services and prices are primarily from the federal General Services Administration (GSA) multiple award schedule program Federal General Services Administration (GSA).

Cooperative Purchasing Programs (Piggyback)

H-GAC-Buy Procurement Number PR11-10. California makes available an Interlocal Cooperation Authority to allow local governments like school districts and municipalities to join and participate in programs like H-GACBuy. H-GAC is a regional council of governments which is governed by a board comprised of 35 elected officials from the 13 county regions. The H-GAC Board awards all contracts, which can then be made available to local governments nationwide thru H-GACBuy.

Miracle Playsystems, Inc. has utilized the H-GACBuy bidding process on more than a dozen local school district projects and municipal playground projects.

# UPC Products



UPC Parks, a division of Universal Precast Concrete, Inc., has been manufacturing playground climbing boulders since its inception in 2000. Initially, Universal Precast manufactured product for Beckwith Associates, which were sold under the BoldR brand name. These product included the BoldR TrainR, BoldR Naturals, FingerParks, and Rocks & Ropes.

In 2006, Universal Precast purchased Rocks & Ropes, and started marketing the product under its new division – UPC Parks. Since 2006, UPC Parks has expanded into playground animals under its Creatures line, which includes over 30 unique precast concrete animals. UPC Parks has also developed a Creek Play line, and a Thematics line of unique playground sculptures.

Since its inception in the year 2000, Universal Precast has shipped concrete playground parts to over 6,000 locations. Most of these have been in North America, but locations also include; Japan, Singapore, Australia, England, Poland, Egypt, Israel, and Dubai.

Besides the products that Universal Precast designs, manufactures and sells under its own brand, it also OEM manufactures for several of the largest Playground Companies in the USA. These include PlayPower, Inc., Playworld Systems Inc., Miracle Playgrounds Inc., and Little Tikes Commercial Inc.

UPC Parks works closely with Sales Representatives, Landscape Architects, and Local Government Representatives, to assist them in conceptualizing creative, unique, and extremely durable playground environments. UPC Parks has an excellent reputation for innovation, customer service, and rapid production. We look forward to working with you on your next playground project.

All products are manufactured on site by:  
UPC Parks, a division of  
Universal Precast Concrete, Inc.  
10000 S. Main Street, Suite 100  
San Diego, CA 92108

  
530-605-2664  
[www.upcparks.com](http://www.upcparks.com)

# Manufacturer Warranty Information



Universal Precast Concrete, Inc. ("UPC Parks") warrants, that its Rocks & Ropes Adventure Playgrounds are free from defects in material and workmanship. This warranty is valid for ten (10) years for the Polyfibercrete® features, and two (2) years for rope elements and rubber elements, from the date of delivery, excluding normal wear and tear. If the purchaser discovers within this period a failure of the product to conform to specifications, or a defect in material or workmanship, the purchaser must promptly notify UPC Parks in writing within thirty (30) days of discovering the defect. Within a reasonable time after notification, UPC Parks shall repair or supply replacement parts for any failure of the product to conform to specifications or any defect in material or workmanship, at UPC Parks expense.

UPC Parks does not warrant (a) normal wear and tear; (b) any product, components, or parts not manufactured by UPC Parks; (c) defects caused by failure to provide a suitable installation environment for the play structure; (d) defects caused by use of the play structure for purposes other than those for which it was designed; (e) damage caused by disasters such as fire, flood, wind, and lightning; (f) damage caused by unauthorized attachments or modifications; (g) damage during shipment; (h) any other abuse or misuse by the purchaser; or (i) damage which results from installation that does not conform to UPC Parks specifications.

Normal wear and tear consists of, but is not limited to, shrinkage and expansion cracks withing the Polyfibercrete®, smoothing or polishing of wear points on the Polyfibercrete® surface, hairline cracks at grouted seams, fading of the rock coloring.

Disclaimer of warranty. The foregoing warranties are in lieu of all other warranties, express or implied, including but not limited to the implied warranties of merchantability and fitness for a particular purpose.

Limitation of remedies. In no event will UPC Parks be liable for any special incidental, or consequential damages based on breach of warranty, breach of contract, negligence, strict tort, or any other legal theory. Damages that UPC Parks will not be responsible for include, but are not limited, loss of profits; loss of savings or revenue; loss of use of the product or any associated equipment; cost of capital; cost of any substitute equipment, facilities, or services; down time; the claims of third parties included guests, invitees and bystanders; and injury to property.

Time limit for bringing suit. Any action for breach of warranty must be commenced the earlier of one (1) year following the date of discovery of the defect or the expiration of the warranty period.

No other warranties. Unless modified in writing, signed by both UPC Parks and purchaser, this agreement is understood to be the complete and exclusive agreement between the parties, superseding all oral or written prior agreements and all other communications between the parties relating to the subject of this agreement, including statements made by salespersons. No employee of UPC Parks or any other party is authorized to make any warranty in addition to those made in this agreement. The purchaser is warned to check this warranty carefully to see that it correctly reflects those terms that are important to the purchaser.

Allocation of risks. This agreement allocates the risks of product failure between UPC Parks and the purchaser. This allocation is recognized by both parties and is reflected in the price of the goods. The purchaser acknowledges that they have read this agreement, understand it, and is bound by its terms.

Rights vary from state to state. This warranty gives the purchaser specific legal rights, and purchaser may also have other rights which vary from state to state.

All materials are manufactured by suppliers who  
are not responsible for any damage to  
the product or to the purchaser's property.  
UPC Parks is not responsible for any damage to  
the product or to the purchaser's property.

  
530-605-2664  
www.upcparks.com

## City of Scotts Valley

### **PARKS AND RECREATION COMMISSION STAFF REPORT**

**DATE:** March 17, 2016  
**TO:** Parks and Recreation Commissioners  
**FROM:** Kristin Ard, Recreation Division Manager  
**SUBJECT:** Parks and Recreation Update

#### **SUMMARY OF ISSUE**

Scotts Valley Recreation is busy gearing up for an amazing summer! Site Directors are planning an awesome weekly summer camp along with fun field trips and special events. Our Recreation Coordinator is working hard on booking new classes and trips. One new offering is trips for students through an organization called Scholastic Expeditions. There will be several trips offered, one being a marine program in the Channel Islands. The front office staff continues to be a big to support to all! It is truly amazing what everyone accomplishes in a day!!

There are staff changes in our aquatics program this upcoming season. The Siltanen Family Swim Center will run with two pool managers and no aquatic consultant. In speaking with staff, we feel this is very doable and will help with the pool's budget. Casey Long and Celeste Gagne are two motivated people who have worked at the pool for the last couple of years. They have great ideas for keeping the pool program up to date and they recently came back from a weekend in Irvine, receiving training to certify other lifeguard/swim instructors.

This spring, our school-age recreation program will be taking the children on their first overnight at the Boardwalk. This event benefits the Lucile Packard Children's Hospital Stanford. Children and staff spend the night inside the Coconut Grove. They are provided meals, a movie on the BIG screen, games, exclusive play in the arcade, all day ride wristbands, and a sandcastle contest. Staff and children are very excited to participate in this event.

Lately, Parks and Recreation has had some exciting park projects come their way:

- Santa Cruz Plumbing donated a very nice three-tier drinking fountain. With the help from Santa Cruz Plumbing, along with the maintenance staff, the fountain should be installed at Hocus Pocus within the next two weeks. A picture is attached of the donated fountain.
- In addition, SV/SLV Soccer is working with the Parks and Recreation Department on field improvements at both Siltanen and Skypark.
- There has been a healthy amount of top soil placed at Skypark along with new seed, aerating the fields and adding an EcoFert system at both parks. EcoFert is a liquid fertilization that comes on when the sprinklers turn on. The fertilization developed for each park is dependent on the soil analysis results. Everyone involved in this project believes Siltanen and Skypark will have some of the best playing fields in the County.

**FISCAL IMPACT**

None at this time.

**STAFF RECOMMENDATION**

Enjoy!

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