



# AGENDA

## Meeting of the Scotts Valley Parks and Recreation Commission

**Date: October 15, 2015**

**Time: 6:00 p.m.**

<b>CITY OF SCOTT'S VALLEY</b> 1 Civic Center Drive Scotts Valley, CA 95066 (831) 438-3251	<b>MEETING LOCATION</b> Recreation Division Offices 361 Kings Village Road Scotts Valley, CA 95066	<b>POSTING:</b> The agenda was posted 9-15-15 at City Hall, CV Senior Center, SV Recreation Offices and on the Internet at <a href="http://www.scottsvally.org">www.scottsvally.org</a> .
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# MEETING

<b>Council Appointed Commissioners</b> <i>Eric Seib, Chair</i> <i>David Sanguinetti, Board Member</i> <i>Pam Smith, Board Member</i> <i>Nick Thelen, Board Member</i> <i>Marci-Beth Meele, Board Member</i>	<b>City Staff Members</b> <i>Scott Hamby, Public Works Director</i> <i>Kristin Ard, Recreation Division Manager</i> <i>Paul C. New, Administrative Secretary</i>
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# CANCELLED

<p><b>Notice regarding Parks and Recreation Commission Meetings:</b>          The Parks and Recreation Commission is scheduled to meet on the 3<sup>rd</sup> Thursday of each month at 6:00 pm in the Recreation Division offices located at Skyknark Park located at 361 Kings Village Road, Scotts Valley, CA 95066.</p> <p><b>Agenda and Agenda Packet Materials:</b>          The Parks and Recreation Commission agenda is available for review by 5:00 pm the Monday before the Thursday meeting on the Internet at the City's website: <a href="http://www.scottsvally.org">www.scottsvally.org</a> and in the registration office of the Recreation Office located at Kings Village Road, Scotts Valley, CA. Pursuant to Government Code '54957, all material related to an agenda item, submitted after distribution of the agenda packet, are available for public inspection in the registration office of the Recreation Office during normal business hours, Monday-Friday 8:00 am to 5:00 pm. In accordance with AB 134, such documents will be posted on the City's website at <a href="http://www.scottsvally.org">www.scottsvally.org</a>.</p>
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# DUE TO

# LACK OF A

**CALL TO ORDER** 6:00 p.m.

**ROLL CALL**

# QUORUM

<p><b>PUBLIC COMMENT TIME</b></p> <p>This portion of the agenda is reserved for discussion by the public of items which are NOT agendized. No action may be taken by the commission except to refer the matter to staff and/or place it on a future agenda. It is in the best interest of the person speaking to the commission to be concise and to the point. All speakers are requested to sign their name at the podium so their name may be accurately recorded in the minutes of the meeting. A time limit of three minutes per individual will be allowed.</p>
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**ALTERATIONS TO CONSENT AGENDA**

(Commissioners can remove or add items to the Consent Agenda.)

**CONSENT AGENDA**

(The Consent Agenda is comprised of items which appear to be non-controversial. Persons wishing to speak on any item may do so by raising their hand to be recognized by the Chair.)

- A. Approve Parks and Recreation Commission meeting minutes of 7-16-15

**ALTERATIONS TO REGULAR AGENDA**

(Commissioners can remove or add items to the Regular Agenda.)

**REGULAR AGENDA**

(Persons wishing to speak on any item may do so by raising their hand to be recognized by the Chair.)

- 1. Parks and Program Update, oral RDM Ard
- 2. Polo Ranch Park Design – Site visit when appropriate, Staff Report
- 3. Community Garden Update, oral RDM Ard

**FUTURE AGENDA ITEMS**

- 1. Update on the inspection report
- 2. Collaboration between Parks & Recreation Commission and Alameda
- 3. CalFire and Linear Trail – Fire Chief
- 4. Siltanen Pool Hillside Stabilization Update
- 5. MacDorsa Park Design

**ADJOURNMENT**

**MEETING  
CANCELLED  
DUE TO**

**LACK OF A  
QUORUM**

The City of Scotts Valley does not discriminate against persons with disabilities. The Commission meeting locations are accessible facilities. If you wish to attend a Commission meeting and require assistance such as sign language, a translator, or other special assistance or devices in order to attend and participate at the meeting, please call the Recreation Office at 831-438-3251 five to seven days in advance of the meeting to make arrangements for assistance. If you require the agenda of a Commission meeting to be available in an alternative format consistent with a specific disability, please call the Recreation Office. The California State Relay Service (TTY/VOICEMAIL/VOICE: English 1-800-735-2929, Spanish 1-800-855-3000; or, Video TTY/VOICEMAIL: English 1-800-735-2922, Spanish 1-800-855-3000) provides Telecommunications Devices for the Deaf and Disabled and will provide a link between the TDD caller and users of telephone equipment.

**City of Scotts Valley**

**PARKS AND RECREATION COMMISSION STAFF REPORT**

**DATE:** October 15, 2015  
**TO:** Parks and Recreation Commissioners  
**FROM:** Kristin Ard, Recreation Division Manager  
**SUBJECT:** Polo Ranch Park Design

**SUMMARY OF ISSUES**

At the Parks and Rec. Commission meeting on September 17, the Commission requested an update on the Polo Ranch Park Design. Commission asked to visit the site when it was appropriate.

Commissioner Barquiere asked to find out if park footprint is staying the large size it is supposed to be. The City's Associate Engineer, Timarie Jones, visited the site and spoke with the Foreman and was told there are no changes to the footprint of the Polo Ranch Park.

**FISCAL IMPACT**

None at this time.

**STAFF RECOMMENDATION**

At this time, this is an information item to update the Commission.

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**CITY OF SCOTTS VALLEY  
PARKS AND RECREATION COMMISSION  
MEETING MINUTES  
Thursday, September 17, 2015**

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**CALL TO ORDER: 6:00pm**

**ATTENDANCE:** Eric Seib, Commission Chair  
David Sanguinetti, Commissioner  
Pam Smith, Commissioner  
Nick Thelen, Commissioner  
Lori Gentile, Commissioner

**STAFF:** Recreation Division Manager, Ard  
Public Works Director, Hamby

**PUBLIC COMMENT**

None

**CONSENT AGENDA**

Approve minutes of July 15, 2015 meeting  
M/S: Sanguinetti, Seib  
Approve: 5/0/0

**ALTERATIONS TO REGULAR AGENDA**

None

**REGULAR AGENDA**

**Children's Bathroom at Siltanen Park**

Recreation Manager Ard read the staff report discussing an email from a parent that has children attending the Heart to Heart Preschool, which rents space at Siltanen Park. The email discussed the lack of a dedicated children's bathroom at the park, which he felt resulted in some health and safety concerns.

The staff report went on to say that upgrades to the facilities at Siltanen Park were currently being investigated, but that the cost of additional bathrooms would be too expensive.

Public Comments:  
Brandon Smith, who wrote the email, asked for a copy of any report regarding the upgrades at Siltanen. He went on to say that the facility is in a state of disrepair, and was wondering if it can be modified to accommodate child-size items and a diaper changing station. He reiterated his thoughts that the current conditions were a health and safety concern for young children.

Robert Aldana, another parent whose children attended the Heart to Heart Preschool, said that the facilities at Siltanen were used by many families who are using the park.

Bob White reminded the commission that any improvements needed to meet ADA standards.

Commissioner Sanguinetti replied that the commission has wanted to see improvements made at Siltanen for a long time, but funding was in short-supply. He would recommend that the restrooms at Siltanen be upgraded to meet the same standards as other City Parks. He also stated that the City Council controls expenditures, so the public should also let the City Council members know their concerns.

Director Hamby stated that the bathrooms at Siltanen were on the September 2, 2015, City Council agenda, and they were ready to take action but needed to get some ADA issues resolved. A study will start in November.

**Contribution Program Request for Siltanen Park:**

Recreation Manager Ard read the staff report regarding a memorial rock that was placed at the park to honor a former coach. The rock was placed without going through the normal approval process, and now an application has been received for the memorial.

Shawn Coats, the applicant, explained that she had initially contacted a city councilman who told her to call the Girl's Softball league.

A discussion followed including the concern that the rock has not been anchored properly, and that the wording on the plaque is contrary to our current policy, and that all organizations that use City property need to have pre-approval before making any improvements/additions to the property.

M/S: Smith/Seib

To send the application to City Council for their approval to dedicate the field and written on the plaque, and with the recommendation that the rock be anchored down as soon as possible.

Approve: 5/0/0

**Parks and Recreation Program Update:**

Bocce ball court improvement plans are going out to bid on September 30. Park Impact Fees are budgeted to pay for the improvements.

Food Truck a Go Go event is scheduled for Friday, September 18<sup>th</sup> from 4:30 to 7:30 pm at Skypark. The next food truck event will be on October 23<sup>rd</sup> in combination with a Movie in the Park (Mooseher's University).

ADA transition plan kick-off is scheduled for November 9<sup>th</sup>.

The Community Center is now going to be leased to Valley Vineyard Church, who will be displacing the Chamber of Commerce.

Girl Scout project in front of the Parks and Recreation office building has been completed.

**MEETING ADJOURNED: 7:12PM**

**Next Meeting: October 15, 2015**