



# AGENDA

## Meeting of the Scotts Valley Parks and Recreation Commission

**Date: September 17, 2015**

**Time: 6:00 p.m.**

<b>CITY OF SCOTTS VALLEY</b> 1 Civic Center Drive Scotts Valley, CA 95066 (831) 438-3251	<b>MEETING LOCATION</b> Recreation Division Offices 361 Kings Village Road Scotts Valley, CA 95066	<b>POSTING:</b> The agenda was posted 9-14-15 at City Hall, SV Senior Center, SV Recreation Offices and on the Internet at <a href="http://www.scottsvalley.org">www.scottsvalley.org</a> .
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<b>Council Appointed Commissioners</b> <i>Eric Seib, Chair</i> <i>David Sanguinetti, Board Member</i> <i>Pam Smith, Board Member</i> <i>Nick Thelen, Board Member</i> <i>Marci-Beth Maple, Board Member</i>	<b>City Staff Members</b> <i>Scott Hamby, Public Works Director</i> <i>Kristin Ard, Recreation Division Manager</i> <i>Carol O'Neil, Administrative Secretary</i>
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<p><b>Notice regarding Parks and Recreation Commission Meetings:</b> The Parks and Recreation Commission is scheduled to meet on the 3<sup>rd</sup> Thursday of each month at 6:00 pm in the Recreation Division offices located at Skykpark Park located at 361 Kings Village Road, Scotts Valley, CA 95066.</p> <p><b>Agenda and Agenda Packet Materials:</b> The Parks and Recreation Commission agenda is available for review by 5:00 pm the Monday before the Thursday meeting on the Internet at the City's website: <a href="http://www.scottsvalley.org">www.scottsvalley.org</a> and in the registration office of the Recreation Office, located 361 Kings Village Road, Scotts Valley, CA. Pursuant to Government Code '54957.5, materials related to an agenda item, submitted after distribution of the agenda packet, are available for public inspection in the registration office of the Recreation Office during normal business hours, Monday-Friday, 8:00 am to 5:00 pm. In accordance with AB 1344, such documents will be posted on the City's website at <a href="http://www.scottsvalley.org">www.scottsvalley.org</a>.</p>
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**CALL TO ORDER**                      6:00 p.m.

**ROLL CALL**

<p><b>PUBLIC COMMENT TIME</b> This portion of the agenda is reserved for discussion by the public of items which are <b>NOT</b> agendized. No action may be taken by the commission except to refer the matter to staff and/or place it on a future agenda. It is in the best interest of the person speaking to the commission to be concise and to the point. All speakers are requested to sign their name at the podium so their name may be accurately recorded in the minutes of the meeting. A time limit of three minutes per individual will be allowed.</p>
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## **ALTERATIONS TO CONSENT AGENDA**

(Commissioners can remove or add items to the Consent Agenda.)

## **CONSENT AGENDA**

(The Consent Agenda is comprised of items which appear to be non-controversial. Persons wishing to speak on any item may do so by raising their hand to be recognized by the Chair.)

- A. Approve Parks and Recreation Commission meeting minutes of 7-16-15

## **ALTERATIONS TO REGULAR AGENDA**

(Commissioners can remove or add items to the Regular Agenda.)

## **REGULAR AGENDA**

(Persons wishing to speak on any item may do so by raising their hand to be recognized by the Chair.)

1. Children's Bathrooms at Siltanen Park, staff report
2. Contribution Program Request for Siltanen Park, staff report
3. Parks and Program Update, oral RDM Ard

## **FUTURE AGENDA ITEMS**

1. Update on tree inspection report
2. Collaboration between Parks & Recreation Commission and Advocates
3. CalFire and Linear Trail – Fire Chief
4. Siltanen Pool Hillside Stabilization Update
5. Polo Ranch Park Design
6. MacDorsa Park Design
7. Community Garden

## **ADJOURNMENT**

The City of Scotts Valley does not discriminate against persons with disabilities. The Commission meeting locations are accessible facilities. If you wish to attend a Commission meeting and require assistance such as sign language, a translator, or other special assistance or devices in order to attend and participate at the meeting, please call the Recreation Office at 831-438-3251 five to seven days in advance of the meeting to make arrangements for assistance. If you require the agenda of a Commission meeting be available in an alternative format consistent with a specific disability, please call the Recreation Office. The California State Relay Service (TTY/VCO/HCO to Voice: English 1-800-735-2929, Spanish 1-800-855-3000; or, Voice to TTY/VCO/HCO: English 1-800-735-2922, Spanish 1-800-855-3000), provides Telecommunications Devices for the Deaf and Disabled and will provide a link between the TDD caller and users of telephone equipment.

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**CITY OF SCOTTS VALLEY  
PARKS AND RECREATION COMMISSION  
MEETING MINUTES  
Thursday, July 16, 2015**

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**CALL TO ORDER: 6:01pm**

**ATTENDANCE:** Eric Seib, Commission Chair  
David Sanguinetti, Commissioner  
Pam Smith, Commissioner  
Lori Gentile, Commissioner

**ABSENT:** Nick Thelen, Commissioner

**STAFF:** Kristin Ard, Recreation Division Manager  
Calandra Warren, Office Assistant

**PUBLIC COMMENT**

Wendy Brannan expressed concern about public use of the Glenwood Open Space trails. She noted that there is no signage, and it could be a fire danger.

RDM Ard announced that Laurie Gentile will temporarily replace Marci Maple as P & R Commissioner, asked to join by City Council Member Jim Reed and approved by City Council.

RDM Ard also informed Commissioners that the World Torch Run for Special Olympics came through Scotts Valley today, and 33 kids from Rec Summer Camp were there to cheer them on!

**CONSENT AGENDA**

**Approve minutes of June 18, 2015**

M/S: Smith/Seib

Approve : 3/0/2 absent

**ALTERATIONS TO REGULAR AGENDA**

RDM Ard recommended moving Agenda Item 2 to a future agenda.

**REGULAR AGENDA**

**Squirrels in the Community Garden Causing Problems for Plot Owners**

RDM Ard reported that the squirrel damage to produce in the Community Garden has become extreme, despite a variety of measures gardeners have tried to control the problem. Some gardeners are waiting until the problem is solved before continuing. There is concern that gardeners are too discouraged to continue and the project might fail. Questions include who is responsible for pest control and its cost, and what types of solutions are available.

Commissioner Sanguinetti stated that this was the first time he had heard about the problem and asked RDM Ard about City policy and protocol. He suggested doing research to see if other sites (school life labs, UCSC) have experienced similar problems and evaluate whether this is correctable. The report and cost analysis could then be presented to the City.

Gardeners Gary Cramer and Cindy Hart voiced their concerns and their desire to find a solution so this Scotts Valley resource will not fail. RDM Ard will talk with Public Works about options, also the City Attorney and City Council.

### **Polo Ranch Park Design**

RDM Ard summarized the Polo Ranch park design that the Parks and Recreation Commission and HLD Group Landscape Architecture drafted at a special meeting on June 4. She reported that Tim Hoagland of HLD Group said that Lennar Homes is raising some objections.

Lennar Homes believes that the half basketball court proposed will be too active for this park setting and the future HOA. They are also proposing a smaller restroom, and may ask that we use a different vendor so that Lennar can do the restroom construction.

Commissioners reviewed the proposed layout from the June 4 meeting and discussed the change in direction from Lennar. They agreed that the original contract with Lennar should be looked at before any decisions are made. Commissioners requested that someone from the Planning Department meet with Commissioners and explain what the City and Lennar have agreed to.

Commissioners were not in favor of reducing the size of the restroom and had concerns about the warranty on the facility if it is not installed by the manufacturer. They also wanted it noted that the walking path around the perimeter is to be concrete rather than decomposed granite.

### **MacDorsa Park Design Update**

RDM Ard reviewed the ideas for the playground upgrade at MacDorsa Park and asked for the Commissioners input regarding age group focus, theme and park elements. Commissioners supported the 5-12 years age group and including a climbing component. There is \$30,000 allocated for this improvement in the 2015-16 CIP.

### **Parks and Recreation Program Update**

RDM Ard reported on the success of the 4<sup>th</sup> of July Fireworks event and the Movie in the Park at Skypark on August 7. She announced that the Girl Scout beautification project at the entrance to Skypark will start on August 10 or 11.

The Adaptive Swim class for all age levels which was added this summer has been a huge success. Other classes offered by Parks and Recreation are also booming: LEGO classes are full, pickleball extremely popular, skateboard camps, parkour, community garden and cooking all doing very well.

### **FUTURE AGENDA ITEMS**

1. Update on tree inspection report
2. Collaboration between Parks & Recreation Commission and Advocates
3. CalFire and Linear Trail – Fire Chief
4. Siltanen Pool Hillside Stabilization Update
5. Polo Ranch Park Design
6. MacDorsa Park Design
7. Community Garden

**Adjourned: 8:18pm**  
**Next Meeting: August 20, 2015**

**City of Scotts Valley**

**PARKS AND RECREATION COMMISSION STAFF REPORT**

**DATE:** September 17, 2015  
**TO:** Parks and Recreation Commissioners  
**FROM:** Kristin Ard, Recreation Division Manager  
**SUBJECT:** Children's Bathroom at Siltanen Park

**SUMMARY OF ISSUE**

The Parks and Recreation Commission received an email on August 31 from a parent who has two daughters that attend the Heart to Heart Preschool in Siltanen Park. The email outlines concerns for lack of a dedicated children's bathroom at Siltanen Park. A copy for review will be provided at the meeting.

Recently, as part of a process to identify needed upgrades to Siltanen Park, the Public Works Director, Recreation Division Manager, and a Structural Architect looked into the addition of bathrooms at this location. At this time, staff believes this project would be cost prohibitive.

**FISCAL IMPACT**

None at this time.

**STAFF RECOMMENDATION**

At this time, this is an informational item to update the Commission on this correspondence.

**TABLE OF CONTENTS**

**PAGE**

**City of Scotts Valley**

**PARKS AND RECREATION COMMISSION STAFF REPORT**

**DATE:** September 17, 2015  
**TO:** Parks and Recreation Commissioners  
**FROM:** Kristin Ard, Recreation Division Manager  
**SUBJECT:** **Contribution Program Request for Siltanen Park**

**SUMMARY OF ISSUE**

In May, Girls Softball placed a memorial rock with an engraved plaque dedicating Siltanen Park's Field #2 to the memory of former girls softball coach Mike Shaffer. This memorial was placed without going through the normal approval process. Attached is the submitted application for the Commission's review.

**FISCAL IMPACT**

None at this time.

**STAFF RECOMMENDATION**

The Parks and Rec. Commission should discuss this memorial Contribution Program request to determine support of this project.

**TABLE OF CONTENTS**

	<b><u>PAGE</u></b>
Contribution Program Request	2
Picture of Memorial Rock with Engraved Plaque	3



**City of Scotts Valley Recreation Division**  
**Contribution Program**

Date: 8/1/15

Name: Shawn E. Coats

11 Cross St

Address: \_\_\_\_\_

City: Scotts Valley State: CA Zip 95066

Phone: 831 438 3428 FAX: \_\_\_\_\_

Email Address: shawnecoats@yahoo.com

Item: Plaque for Michael Shaffer  
at Girls Softball Field Siltanen

Engraving: \_\_\_\_\_

Cost: \_\_\_\_\_

Engraving: \_\_\_\_\_

Tax: \_\_\_\_\_

Shipping: \_\_\_\_\_

TOTAL: \_\_\_\_\_

**Payment Information**

\_\_\_\_\_ Check (made payable to City of Scotts Valley)

\_\_\_\_\_ VISA/MC # \_\_\_\_\_ Exp. \_\_\_\_\_



THIS FIELD IS DEDICATED TO THE MEMORY OF  
**Michael "Big Mike" Anthony Shaffer**  
 December 21, 1937 - August 28, 2014

Mike coached for the Scotts Valley Girls Softball League, and the 80 "Trouble" softball team behind the game. Players to understand the strategy behind the game. and wanted to instill a love and respect for the game. Most of all, he wanted the girls to have fun playing!

Mike was a paratrooper in the 82nd Airborne Division, 8 Company, 2/504 and a Gulf War Combat Veteran.  
 "Strike Hard"