



AGENDA

SPECIAL MEETING Scotts Valley Parks and Recreation Commission

Date: June 4, 2015

Time: 6:00 p.m.

CITY OF SCOTTS VALLEY 1 Civic Center Drive Scotts Valley, CA 95066 (831) 438-3251	MEETING LOCATION Recreation Division Offices 361 Kings Village Road Scotts Valley, CA 95066	POSTING: The agenda was posted 6-3-15 at City Hall, SV Senior Center, SV Recreation Offices and on the Internet at www.scottsvalley.org .
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Council Appointed Commissioners <i>Eric Seib, Chair</i> <i>David Sanguinetti, Board Member</i> <i>Pam Smith, Board Member</i> <i>Nick Thelen, Board Member</i> <i>Marci-Beth Maple, Board Member</i>	City Staff Members <i>Scott Hamby, Public Works Director</i> <i>Kristin Ard, Recreation Division Manager</i> <i>Carol O Neil, Administrative Secretary</i>
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Notice regarding Parks and Recreation Commission Meetings:
The Parks and Recreation Commission is scheduled to meet on the 3rd Thursday of each month at 6:00 pm in the Recreation Division offices located at Skykpark Park located at 361 Kings Village Road, Scotts Valley, CA 95066.

Agenda and Agenda Packet Materials:
The Parks and Recreation Commission agenda is available for review by 5:00 pm the Monday before the Thursday meeting on the Internet at the City's website: www.scottsvalley.org and in the registration office of the Recreation Office, located 361 Kings Village Road, Scotts Valley, CA. Pursuant to Government Code '54957.5, materials related to an agenda item, submitted after distribution of the agenda packet, are available for public inspection in the registration office of the Recreation Office during normal business hours, Monday-Friday, 8:00 am to 5:00 pm. In accordance with AB 1344, such documents will be posted on the City's website at www.scottsvalley.org.

CALL TO ORDER 6:00 p.m.

ROLL CALL

PUBLIC COMMENT TIME
This portion of the agenda is reserved for discussion by the public of items which are **NOT** agendized. No action may be taken by the commission except to refer the matter to staff and/or place it on a future agenda. It is in the best interest of the person speaking to the commission to be concise and to the point. All speakers are requested to sign their name at the podium so their name may be accurately recorded in the minutes of the meeting. A time limit of three minutes per individual will be allowed.

ALTERATIONS TO CONSENT AGENDA

(Commissioners can remove or add items to the Consent Agenda.)

CONSENT AGENDA

(The Consent Agenda is comprised of items which appear to be non-controversial. Persons wishing to speak on any item may do so by raising their hand to be recognized by the Chair.)

- A. Approve Parks and Recreation Commission meeting minutes of May 21, 2015

ALTERATIONS TO REGULAR AGENDA

(Commissioners can remove or add items to the Regular Agenda.)

REGULAR AGENDA

(Persons wishing to speak on any item may do so by raising their hand to be recognized by the Chair.)

- 1. Polo Ranch Public Park

FUTURE AGENDA ITEMS

- 1. Rock with Memorial Plaque for Siltanen Park
- 2. Collaboration between Parks and Recreation Commission and Advocates
- 3. Girl Scout Troop 11147 Skypark Beautification

ADJOURNMENT

The City of Scotts Valley does not discriminate against persons with disabilities. The Commission meeting locations are accessible facilities. If you wish to attend a Commission meeting and require assistance such as sign language, a translator, or other special assistance or devices in order to attend and participate at the meeting, please call the Recreation Office at 831-438-3251 five to seven days in advance of the meeting to make arrangements for assistance. If you require the agenda of a Commission meeting be available in an alternative format consistent with a specific disability, please call the Recreation Office. The California State Relay Service (TTY/VCO/HCO to Voice: English 1-800-735-2929, Spanish 1-800-855-3000; or, Voice to TTY/VCO/HCO: English 1-800-735-2922, Spanish 1-800-855-3000), provides Telecommunications Devices for the Deaf and Disabled and will provide a link between the TDD caller and users of telephone equipment.

City of Scotts Valley
PARKS AND RECREATION COMMISSION STAFF REPORT

DATE: June 4, 2015
TO: Parks and Recreation Commissioners
FROM: Kristin Ard, Recreation Division Manager
APPROVED: Scott Hamby, Public Works Director
SUBJECT: **Polo Ranch Public Park**

SUMMARY OF ISSUE

The agreement between the City of Scotts Valley (City) and Lennar Homes (Developer) was amended on March 11, 2014. In the new agreement, the Developer was given approval to dismantle the Polo Barn and caretaker's quarters. In exchange, preliminary plans for a public park would be submitted to the Parks and Recreation Commission, to be forwarded to City Council with recommendations for a 'Final' park plan.

The location of the park is on Parcel D where the Polo Barn, in the original agreement, was going to be relocated (parcel map included in packet). Ownership of Parcel D remains with the Developer. This park is designated a passive park. It is to include, and without limitations, a gazebo, picnic benches, restrooms, earthen trail and parking. The Developer is responsible for cost, expense, grading, plans, construction, installation, and maintenance of the park.

A representative from HLD Group Landscape Architecture will be present at the meeting to provide preliminary park plans and answer questions.

FISCAL IMPACT

None at this time.

STAFF RECOMMENDATION

Recommend a 'Final' plan to go before Council or establish a subcommittee to work with HLD Group and bring a 'Final' plan back to the Commission for review.

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Preliminary Park Plans

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**CITY OF SCOTTS VALLEY
PARKS AND RECREATION COMMISSION
MEETING MINUTES
Thursday, May 21, 2015**

CALL TO ORDER: 6:03

ATTENDANCE: Eric Seib, Commission Chair
Pam Smith, Commissioner
Marci-Beth Maple
David Sanguinetti, Commissioner

ABSENT: Nick Thelen, Commissioner

STAFF: Recreation Division Manager, Ard
Administrative Secretary, O'Neil

PUBLIC COMMENT

CONSENT AGENDA

M/S: Sanguinetti/Seib

Approve minutes of April 30, 2015 with correction to public comments:

Comm. Seib would like to further discuss the potential for joint meetings/sharing information with SV Advocates in the future, and place it on a future agenda.

Approve: 3/0/2 absent

ALTERATIONS TO REGULAR AGENDA

None

REGULAR AGENDA

Rock with Memorial Plaque for Placement at Siltanen Park

RDM Ard reported that Girls Softball has placed a large rock with a plaque mounted on it as a memorial to a coach who was involved with the program. Her concerns were about the safety of its placement, and that the group neglected to go through the City's process for such dedications. Parks and Recreation Commissioners had recently reviewed and updated the City's Contribution Program regulations.

Girls Softball League president Jeff Liebenberg was present to explain how the project developed and how they thought they were going through the proper channels to complete it. He stated that they are willing to do whatever is needed to get correct approval and satisfy the requirements now. Commissioners discussed the immediate need to secure the rock safely, and their desire to have the league follow proper process for dedicating a field and installing a memorial.

M/S: Sanguinetti/Seib

Commissioners recommend that the Girls Softball League begin the process of approval by submitting a request which will include information about the individual to be honored.

Approved: 4/0/1 absent

Staff will address safety concerns immediately in the interim. Comm. Maple suggested periodic meetings for City staff and the league to keep apprised of activities. Comm. Seib suggested more definitive agreement with the league of what can and cannot be done independently.

New Design of MacDorsa Park Play Structure and Picnic Table Area

RDM Ard introduced the project to redesign MacDorsa Park. It was inspected in March 2014 and the playground equipment is at the end of its lifespan. The City has allocated \$50,000 to redesign the play area to meet the needs of the neighborhoods it serves. Project will begin with assessment for grading, fencing needs and surface type for the playground. Commissioners discussed ages using the park and will consider age group for the playground design, either 2-5 year or 5-12 year old children. Public hearings will be scheduled to review components. Comm. Maple suggested a "safety theme" considering the park's proximity to the fire station. Commission will be updated as cost estimates are submitted.

Glenwood Trail

Comm. Sanguinetti described the 3500 acre Glenwood parcel saved from development due to the presence of endangered species including the tiger beetle and spineflower. He discussed how cow/calf grazing on the land is ideal for the habitat for these species. He has been working with Brian Largay of Santa Cruz Land Trust, managers of the property, and a trail plan design has been submitted to them which will be forwarded to US Fish and Wildlife for approval. It is hoped that access behind the school will be allowed with adequate fencing and interpretive signage for hikers. City Council had hoped the trail could be opened by Fall 2015, but Comm. Sanguinetti says this may not be realistic.

Park and Program Update

RDM Ard gave a report on current topics. Scotts Valley Sports Complex committee will now begin their focus on the track development, and is leaning toward private funding. The shade structure has been installed at the skatepark, and the project for a monument/sculpture in honor of Tim Brauch is being revisited.

RDM Ard updated Commissioners on the Fourth of July event at Skypark, Ross Recreation and the introduction of Pickle Ball on the tennis courts.

RDM Ard reported that Lennar has an architect working on the park concept at the Polo Barn property and would like to meet with Commissioners. A special meeting will be scheduled for June 4, 2015 and will begin with a tour of the property.

ADJOURNED: 8:10PM

NEXT MEETING: June 4, 2015 5:45pm

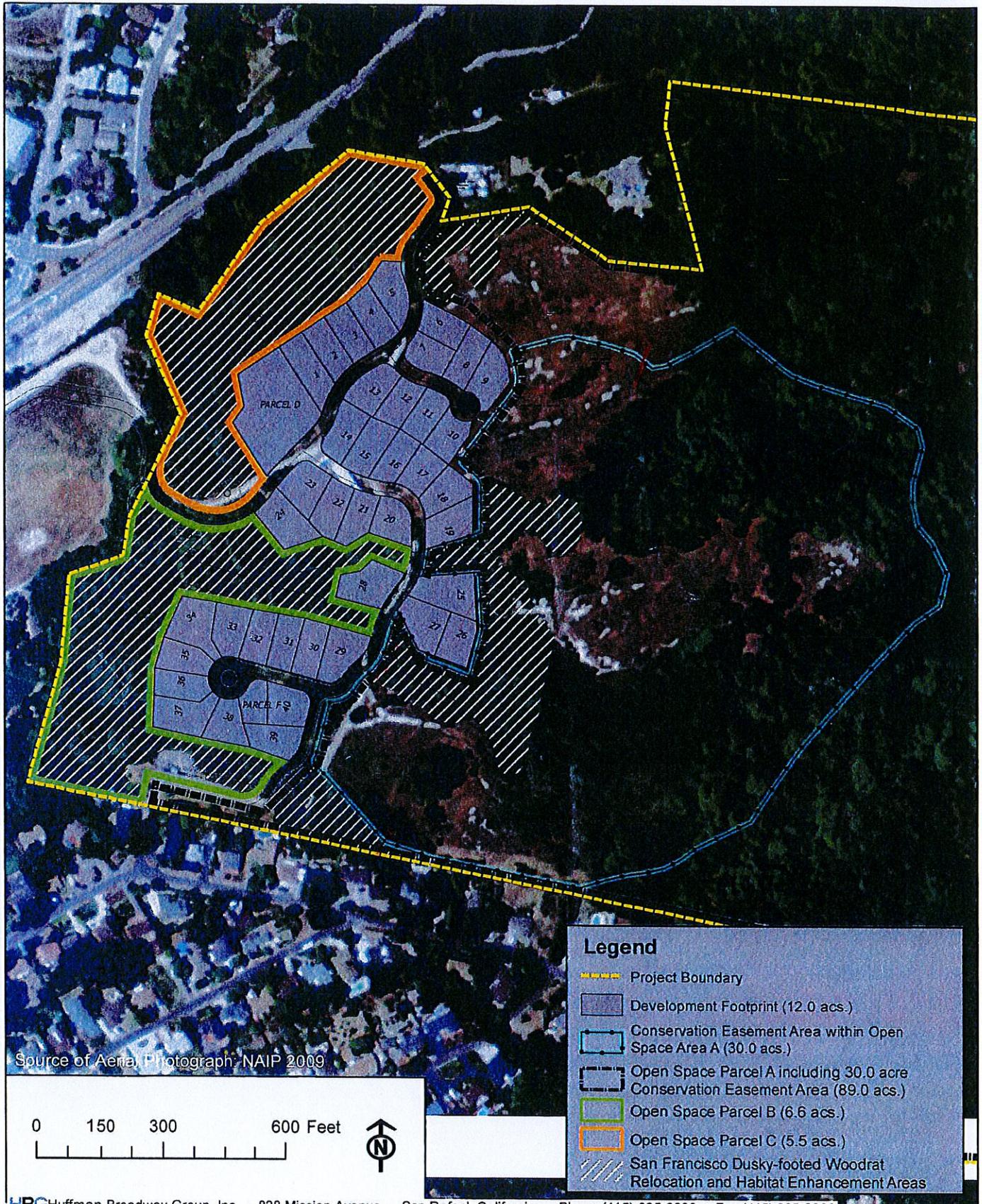


Figure 1. San Francisco Dusky-footed Woodrat Relocation and Habitat Enhancement Areas

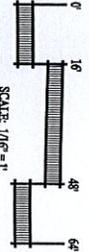
Polo Ranch Project,
 Scotts Valley, Santa Cruz County, California



RB



SHEET NO. L-1.0	SHEET TITLE: Preliminary Community Park	Scale: 1/8"=1'-0"	Drawn by: rb	REVISIONS :	DATE :		
		Project #: DWG:	Checked by: Date: drawing file				



3

SHEET NO. <div style="font-size: 2em; font-weight: bold; text-align: center;">L-1.0</div>	SHEET TITLE: <div style="font-size: 1.2em; font-weight: bold; text-align: center;">Preliminary Community Park</div>	Scale: 1/16"=1'-0" Project #: Checked by: DWG: drawing file	Drawn by: rb Date: Nov. 2013	REVISIONS : <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%; height: 20px;"></td> <td style="width: 20%;"></td> </tr> <tr> <td style="height: 20px;"></td> <td></td> </tr> <tr> <td style="height: 20px;"></td> <td></td> </tr> </table>							DATE : <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%; height: 20px;"></td> <td style="width: 20%;"></td> </tr> <tr> <td style="height: 20px;"></td> <td></td> </tr> <tr> <td style="height: 20px;"></td> <td></td> </tr> </table>								 555 N. Santa Cruz Avenue, Los Gatos, CA 95030 (408) 354-9509, Fax # (408) 354-9500
POLO RANCH Scotts Valley, California																			