



# AGENDA

## Meeting of the Scotts Valley Parks and Recreation Commission

**Date: December 18, 2014**

**Time: 6:00 p.m.**

<b>CITY OF SCOTTS VALLEY</b> 1 Civic Center Drive Scotts Valley, CA 95066 (831) 438-3251	<b>MEETING LOCATION</b> Recreation Division Offices 361 Kings Village Road Scotts Valley, CA 95066	<b>POSTING:</b> The agenda was posted 12-15-14 at City Hall, SV Senior Center, SV Recreation Offices and on the Internet at <a href="http://www.scottsvalley.org">www.scottsvalley.org</a> .
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<b><i>Council Appointed Commissioners</i></b> <i>Eric Seib, Chair</i> <i>Wendy Brannan, Board Member</i> <i>David Sanguinetti, Board Member</i> <i>Pam Smith, Board Member</i> <i>Nick Thelen, Board Member</i>	<b><i>City Staff Members</i></b> <i>Scott Hamby, Public Works Director</i> <i>Kristin Ard, Recreation Division Manager</i> <i>Carol O'Neil, Administrative Secretary</i>
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<p><b>Notice regarding Parks and Recreation Commission Meetings:</b> The Parks and Recreation Commission is scheduled to meet on the 3<sup>rd</sup> Thursday of each month at 6:00 pm in the Recreation Division offices located at Skykpark Park located at 361 Kings Village Road, Scotts Valley, CA 95066.</p> <p><b>Agenda and Agenda Packet Materials:</b> The Parks and Recreation Commission agenda is available for review by 5:00 pm the Monday before the Thursday meeting on the Internet at the City's website: <a href="http://www.scottsvalley.org">www.scottsvalley.org</a> and in the registration office of the Recreation Office, located 361 Kings Village Road, Scotts Valley, CA. Pursuant to Government Code '54957.5, materials related to an agenda item, submitted after distribution of the agenda packet, are available for public inspection in the registration office of the Recreation Office during normal business hours, Monday-Friday, 8:00 am to 5:00 pm. In accordance with AB 1344, such documents will be posted on the City's website at <a href="http://www.scottsvalley.org">www.scottsvalley.org</a>.</p>
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**CALL TO ORDER**                      6:00 p.m.

**ROLL CALL**

<p><b>PUBLIC COMMENT TIME</b> This portion of the agenda is reserved for discussion by the public of items which are <b>NOT</b> agendized. No action may be taken by the commission except to refer the matter to staff and/or place it on a future agenda. It is in the best interest of the person speaking to the commission to be concise and to the point. All speakers are requested to sign their name at the podium so their name may be accurately recorded in the minutes of the meeting. A time limit of three minutes per individual will be allowed.</p>
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## **ALTERATIONS TO CONSENT AGENDA**

(Commissioners can remove or add items to the Consent Agenda.)

## **CONSENT AGENDA**

(The Consent Agenda is comprised of items which appear to be non-controversial. Persons wishing to speak on any item may do so by raising their hand to be recognized by the Chair.)

- A. Approve Parks and Recreation Commission meeting minutes of 10-16-14

## **ALTERATIONS TO REGULAR AGENDA**

(Commissioners can remove or add items to the Regular Agenda.)

## **REGULAR AGENDA**

(Persons wishing to speak on any item may do so by raising their hand to be recognized by the Chair.)

1. Scotts Valley/San Lorenzo Valley Water District Joint Pump Station for Emergency Intertie, (oral, PW Director Hamby)
2. Arborist Reports (oral, RDM Ard)
3. Parks and Recreation Update (staff report)
4. Projects with Development Impact Fees (staff report)
5. Glenwood/K Street, immediate needs (staff report)
6. Glenwood Preserve East/West of Glenwood Road (oral, Commissioner Sanguinetti)

## **FUTURE AGENDA ITEMS**

## **ADJOURNMENT**

The City of Scotts Valley does not discriminate against persons with disabilities. The Commission meeting locations are accessible facilities. If you wish to attend a Commission meeting and require assistance such as sign language, a translator, or other special assistance or devices in order to attend and participate at the meeting, please call the Recreation Office at 831-438-3251 five to seven days in advance of the meeting to make arrangements for assistance. If you require the agenda of a Commission meeting be available in an alternative format consistent with a specific disability, please call the Recreation Office. The California State Relay Service (TTY/VCO/HCO to Voice: English 1-800-735-2929, Spanish 1-800-855-3000; or, Voice to TTY/VCO/HCO: English 1-800-735-2922, Spanish 1-800-855-3000), provides Telecommunications Devices for the Deaf and Disabled and will provide a link between the TDD caller and users of telephone equipment.

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**CITY OF SCOTTS VALLEY  
PARKS AND RECREATION COMMISSION  
MEETING MINUTES  
October 16, 2014**

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**CALL TO ORDER: 6:01pm**

**ATTENDANCE:** Eric Seib, Commission Chair  
Wendy Brannan, Commissioner  
Nick Thelen, Commissioner  
David Sanguinetti, Commissioner

**ABSENT:** Pam Smith, Commissioner

**STAFF:** Recreation Division Manager, Ard  
Public Works Director, Hamby  
Administrative Secretary, O'Neil

**PUBLIC COMMENT**

Commissioner Brannan reported that she has heard great comments from neighbors regarding the new pump track at Skypark. She also stated that she is impressed with the progress at the Community Garden, but expressed concern about compliance with ADA standards for pathways and the tool shed.

**CONSENT AGENDA**

**M/S: Sanguinetti/Thelen**  
**Approve minutes of September 18, 2014**  
**Approve: 4/0/1 absent**

**ALTERATIONS TO REGULAR AGENDA**

None

**REGULAR AGENDA**

**Shade Structure at the Skatepark**

Local high school student Ben Lemus, and Laura Lemus, presented a video Ben had prepared about the need for shade at the skatepark for skaters. Commissioners explained the process for funding such an improvement, including approval by City Council, and encouraged Ben to proceed to City Council with his request and video presentation.

**Recreation Division Park and Program Update**

RDM Ard described the recent opening ceremonies for the Pump Track on October 4 and the Community Garden on October 11. The dedication of the flagpole and bench at the Senior Center on October 10 was also well attended. Other events included a very successful first Movie in the Park on October 17 at Skypark.

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RDM Ard updated the Commission on recent improvements at the Siltanen Pool, the Skypark Linear Trail, and use of ergonomic funds for a new counter in the Recreation Office.

### **Park Impact Fees and Master Plan**

Commissioners reviewed the 5-year summary of Development Impact Fee Funds available which total close to \$600,000. Public Works Director Hamby explained that funds could be used for park improvements, but not to replace existing elements.

RDM Ard asked Commissioners for direction regarding funding some items on the Capitol Improvement Plan now with Development Impact Fees. Public Works Director Hamby will research the cost of lighting in the Shugart Park area. Commissioner Brannan and RDM Ard will get a quote for the skatepark shade structure.

**M/S: Sanguinetti/Thelen**

**“Motion to recommend that City Council approve funding for the following with Development Impact Fee funds” :**

- 1. Playground signs at each park for ages 2-5 and ages 5-12.**
- 2. Wheelchair access platforms at MacDorsa, Siltanen and Skypark 5-12 and 2-5; Entry ramp at Skypark 5-12; Poured-in-Place or mats at MacDorsa, Siltanen, Hocus Pocus and Skypark 5-12.**
- 3. ADA drinking fountain at Skypark tennis courts and Siltanen.**
- 4. Shade at Skypark skatepark.**

**Carried: 4/0/1 absent**

### **Glenwood/K Street Update**

RDM Ard shared a map of the area with Commissioners and reported that she had met with Deputy City Manager Kates regarding fencing and lighting. Commissioners reviewed the map and discussed options for fencing and gates, rules, signs and parking. Commissioner Sanguinetti suggested that the City could obtain an easement on the property in exchange for monies spent on improvements.

Commissioner Sanguinetti and RDM Ard will look at the property and give a report at the next meeting. RDM Ard will bring an example of signage to the next meeting.

### **Future Agenda Items**

Development Impact Fees  
Arborist Reports  
Split Rail Fencing  
Update on K Street Project  
Safe Route to School

**ADJOURNMENT: 7:45pm**

**Next Meeting: November 20, 2014**

**City of Scotts Valley****PARKS AND RECREATION COMMISSION STAFF REPORT**

**DATE:** December 18, 2014  
**TO:** Parks and Recreation Commissioners  
**FROM:** Kristin Ard, Recreation Division Manager  
**SUBJECT:** **Parks and Recreation Update**

**SUMMARY OF ISSUE**

Happy Holidays! The Recreation Department continues to be busy as ever. We hired Terri Young for additional part time help in the front office. She started with us in October and has been a great addition to our team. She is very familiar with what our department offers as she has two children who grew up in many of our programs.

Our Youth Basketball program begins in January and the Middle School age group has almost doubled in size. New classes this Spring are; lunch hour yoga for City employees and the community, dog training, pickle ball, mountain biking camps/classes and last but not least, Tae Kwon Do for teens on Middle School minimum days, every other Wednesday.

The School Age Recreation programs are holding strong in enrollment. Brook Knoll Kinder Kamp is close to a waitlist, something we haven't experienced in several years. Kinder Kamp kids had the opportunity to enjoy pre-game activities with the Santa Cruz Warriors on Saturday, December 13. They got to high-5 the players as they ran through the tunnel and were paired up with a player for the National Anthem. Pretty AMAZING for the little ones!

Phase 1 of the Safe Routes to School, which connects Glenwood Dr. to Siltanen Park, is completed. The Grand Opening is Tuesday, December 16 at 3:30pm. The automatic pool cover for our pool at Siltanen Park has been installed. What a difference it will make in safety, heating, and keeping the pool clean. Staff at the pool are very pleased! In addition, the Community Center now has new tables and chairs we can all be proud of.

During this past storm, PG&E used Skypark as a staging area. We opened up the Senior Center as a 24 hour food/nutritional and meeting location for all the workers. What an amazing sight to see. Workers came from all around, Fresno and Oregon just to name a few. Hocus Pocus, Bocce Courts and Skypark's 5-12 years play structure did have flooding. Playgrounds and Bocce Courts were closed until water drained.

**FISCAL IMPACT** None at this time.

**STAFF RECOMMENDATION** Happy Holidays and see you in 2015!

**City of Scotts Valley**  
**PARKS AND RECREATION COMMISSION STAFF REPORT**

**DATE:** December 18, 2014  
**TO:** Parks and Recreation Commissioners  
**FROM:** Kristin Ard, Recreation Division Manager  
**SUBJECT:** **Projects with Development Impact Fees**

**SUMMARY OF ISSUE**

Parks and Recreation Commission made a motion at the October meeting to ask Council for approval on the following projects which would be completed with park impact fee monies: ADA drinking fountain at tennis courts and Siltanen Park, Playground Signs, ADA Ramps and transfer platforms for each park, and a Shade Structure for the Skatepark. These items are tentatively scheduled to go before Council on the January 21, 2015 meeting.

**FISCAL IMPACT**

The following projects would be funded with Park Impact Fee monies:

2- ADA Drinking Fountains	\$8,986.00
Playground Signs	\$2,568.50
ADA Ramps and Transfer Platforms	\$17,337.56
Skatepark Shade Structure	\$19,532.19 Partial Shade
	\$23,243.75 Full Shade

**STAFF RECOMMENDATION**

Give staff direction on Partial or Full Shade Structure for Skatepark.

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**City of Scotts Valley**  
**PARKS AND RECREATION COMMISSION STAFF REPORT**

**DATE:** December 18, 2014  
**TO:** Parks and Recreation Commissioners  
**FROM:** Kristin Ard, Recreation Division Manager  
**SUBJECT:** **Glenwood/K Street, immediate needs**

**SUMMARY OF ISSUE**

At the meeting in June, City Council voted to open the Glenwood/K Street side of the Glenwood Preserve. Council asked the Parks and Recreation Commission to make suggestions on the immediate needs for the opened park. Recreation Division Manager has provided a copy of the rules from Lodato Park for the Commission to use as an example.

**FISCAL IMPACT**

None at this time.

**STAFF RECOMMENDATION**

Give staff direction on any immediate needs to take back to Council regarding the opening of the Glenwood/K Street Park side.

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Lodato Park Sign

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**LAND AND WATER  
CONSERVATION  
FUND PROJECT**

This recreation area was made possible through the generous contributions of the U.S. Department of the Interior.

No address reservation and use  
that are without National Park  
Service's Office, National  
127, Washington, D.C. 20540-2121

# LODATO PARK TRAIL



- OPEN SUNRISE TO 1/2 HOUR PAST SUNSET
- ~~NO CHAIRS~~
- LEAVE PLANTS AND ANIMALS UNDISTURBED
- STAY ON TRAIL
- NO MOTOR VEHICLES
- NO CAMPING
- CLEAN UP AFTER YOUR DOG
- PACK YOUR TRASH



## CAUTION



POISON OAK GROWS  
IN MANY OPEN SPACE  
AREAS IN SCOTT'S VALLEY.  
LEARN TO IDENTIFY  
AND AVOID IT DURING  
ALL SEASONS



TICKS IN THIS  
AREA MAY  
CARRY LYME  
DISEASE. AVOID  
CONTACT WITH  
VEGETATION



RESIDENTS HAVE  
REPORTED SIGNS OF  
MOUNTAIN LION  
ACTIVITY IN THE  
OPEN SPACE AREAS  
AROUND SCOTT'S VALLEY  
USE CAUTION

**CITY OF SCOTT'S VALLEY RECREATION 438-3251  
S.V.M.C. 704.060**